

**Current Address:**

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**Saige Marinoff**

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**Permanent Address:**

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**EDUCATION****The Pennsylvania State University**

*Bachelor of Arts, Public Relations*  
*Bachelor of Arts, Spanish*

**University Park, PA**

*Graduation: May 2015*  
**GPA: 3.34/4.00**

**COMMUNICATIONS****B94.5 Morning Zoo***Student Production Assistant***State College, PA***Fall 2013*

- Create a script for the show each day including current news and discuss relevant events as a co-host on air.
- Promote the show at various sponsored events on a weekly basis and record voice-overs.

**Froggy101***Marketing Associate***State College, PA***Fall 2013*

- Produce PSAs and develop new ideas for various segments based on differing audience needs.
- Edit clips, create promotions and commercials to air, and research guests to prepare for interviews.

**SaigeJonesRadio***Host Radio Personality***University Park, PA***Fall 2013*

- Produce and discuss topics of interest to appeal to listeners and keep active listeners involved and engaged in the show.
- Research current trendy songs, create playlists to be played on the radio and utilize social media to attract listeners.

**Summer Study Programs***Staff Assistant***Melville, NY***Summer 2013*

- Organize incoming forms, files and invoices and direct them to their designated places.
- Plan and run the special events such as dances, sports activities and field trips for the students in the program.

**CONDUCTR***PR/Marketing Coordinator***Barcelona, Spain***Spring, 2014*

- Promote and raise awareness of the company through managing social media platforms and the company website.
- Develop marketing plans to publicize CONDUCTR, write artist bios and collaborate with colleagues to create presentations for investors.

**LEADERSHIP****Residential Life***Resident Assistant***University Park, PA***Fall 2013*

- Supervise 38 first-year undergraduate students and build a community that is favorable to personal development.
- Participate in intensive training, which includes diversity, personal, and group education.

**Spanish Tutor***Tutor***State College, PA***Fall 2013*

- Guide students to better understanding and show them how to practice and learn lessons on their own.
- Teach students subject material that they are struggling with and help them to develop study skills.

**ORGANIZATIONS****Lion Scouts***Tour Guide***University Park, PA***September 2012 – Fall 2013*

- Execute tours to prospective students on campus while educating them about Penn State history and opportunities.
- Selected from hundreds of applicants to help lead and assist the admissions office with recruitment efforts.

**Futures Organization***Secretary***University Park, PA***September 2012 – Fall 2013*

- Fundraised \$20,000 for Penn State's Dance Marathon 2013 to help fight pediatric cancer.
- Kept track of attendance, served as a liaison for 65 members at events and meetings, and wrote weekly e-mails.

**SKILLS:**

- Microsoft Office, Word, Publisher, Instagram, Twitter, and Facebook.
- Editing: CoolEdit, iMovie
- Proficient in Spanish