1. Open Settings. Icon pictured below.



## 2. Select Control Center.

1:39 PM Sat Apr 20	
Settings	Control Center
O General 1	
Control Center	Swipe down from the top-right edge to open Control Center.
AA Display & Brightness	Access Within Apps
🛞 Wallpaper	Allow access to Control Center within apps. When disabled, you can still access Control Center from the Home Screen.
💦 Siri & Search	Customize Controls
Touch ID & Passcode	
Battery	
🖐 Privacy	
iTunes & App Store	
Wallet & Apple Pay	
Passwords & Accounts	
🖂 Mail	
()) Contacts	
Calendar	

3. Select Customize Controls.

1:39 PM	Sat Apr 20	🗢 88% 🔳
	Settings	Control Center
$\bigcirc$	General 1	
	Control Center	Swipe down from the top-right edge to open Control Center.
AA	Display & Brightness	Access Within Apps
*	Wallpaper	Allow access to Control Center within apps. When disabled, you can still access Control Center from the Home Screen.
	Siri & Search	Customize Controls
	Touch ID & Passcode	
	Battery	
•	Privacy	
Ą	iTunes & App Store	
=	Wallet & Apple Pay	
Ŷ	Passwords & Accounts	
	Mail	
	Contacts	
	Calendar	

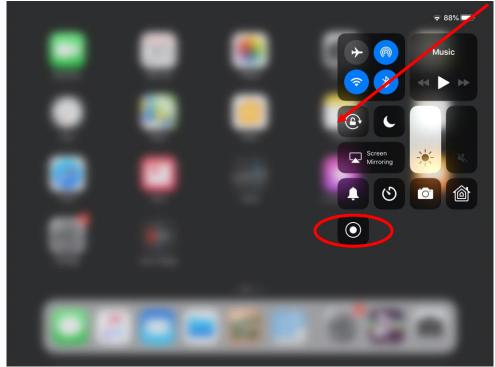
4. Select **Screen Recording** by touching the green plus sign.

1:39 PM Sat Apr 20			🗢 88% 🔳
Settings	Control Center	Customize	
General	😑 🔯 Camera		
Control Center	😑 🙆 Home		
AA Display & Brightness	MORE CONTROLS		
🛞 Wallpaper	🕀 闭 Accessibility Sh	nortcuts	
Siri & Search	🖶 [ 🔄 Alarm		
Touch ID & Passcode	🕂 💷 Apple TV Remo	ote	
Battery	🕂 间 Guided Access		
Privacy	🕕 🔊 Hearing		
	🕕 🗨 Magnifier		
👗 iTunes & App Store	🕀 🗹 Notes		
🔄 Wallet & Apple Pay	🕕 🔛 Scan OR Code		
	🕂 🔘 Screen Recordi	ing	
Passwords & Accounts	🕕 🚺 Stopwatch		
🖂 Mail	🕂 🗚 Text Size		
(D) Contacts	🕀 🔶 Voice Memos		
Calendar			

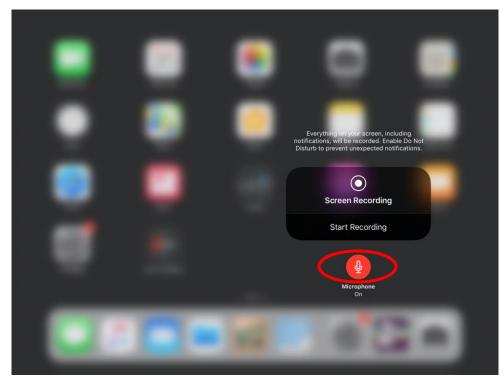
5. Now Screen Recording will appear under "Include".

39 PM Sat Apr 20	₹ 8	8% 🔳
Settings	Control Center Customize	
🔅 General 🚺		
Control Center	Add and organize additional controls to appear in Control Center.	
AA Display & Brightness	INCLUDE	
🛞 Wallpaper	😑 🕙 Timer	=
Siri & Search	😑 🔯 Camera	=
Touch ID & Passcode	e 🙆 Home	
Battery	😑 🧿 Screen Recording	
🖐 Privacy	MORE CONTROLS	
	Accessibility Shortcuts	
iTunes & App Store	🕕 🙆 Alarm	
Wallet & Apple Pay	Imple TV Remote	
	🕀 间 Guided Access	
Passwords & Accounts	🕀 🗿 Hearing	
Mail	🚯 🍳 Magnifier	
Contacts	INotes	
Calendar	Scan QR Code	

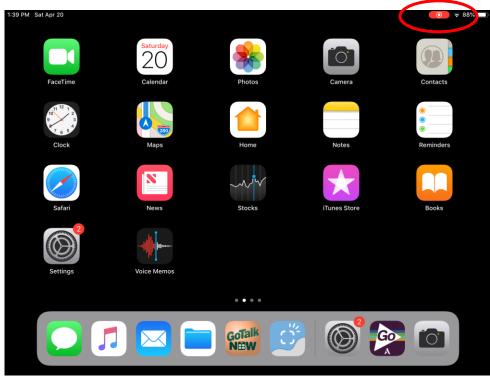
6. To access Screen Recording, swipe your finger from the top right corner towards the middle on the screen (swipe in the direction of the arrow. The follow menu will appear. The circled button is the Screen Recording feature.



7. To start the Screen Recording, press the Screen Recording button. To turn on the microphone (e.g., important for screen recording videos or voice overs), hard press down on the Screen Recording button. Then select the Microphone On button (Reminder: now the microphone is on, and it will record any sound – whether it be on the iPad or a nearby conversation).



8. Once you press the Screen Recording button, your screen begins recording in 3 seconds. You will see this small red icon in the top right corner to signal that the screen recording is on.



9. To turn off the Screen Recording, select the red icon in the top right corner. Then select Stop. The Screen Recording is automatically saved to your Videos.

