



Opening for a Full-Time Clinical Research Coordinator Position at the University of Pennsylvania

The Center for Weight and Eating Disorders at the University of Pennsylvania Perelman School of Medicine is seeking a Clinical Research Coordinator. The candidate will help coordinate a NIH-funded study that will examine eating behaviors in 7- to 9-year-old children in a nutrition laboratory. Duties include assisting with recruiting subjects and obtaining their informed consent and assent to participate; coordinating subject screenings and study visits; preparing and administering study meals and taste preference assessments; coordinating regulatory paperwork; documenting and reporting adverse events; completing anthropometric measurements and accompanying participants through study procedures (e.g., DEXA scans); preparing study materials and ordering supplies; ensure protocol adherence & data quality; complete NIH progress and Data Safety Monitoring Plan reports; maintaining study charts; and entering study data.

A Bachelor's Degree in Nutrition, Health Sciences, or related fields and 1 to 3 years of clinical trial / clinical research experience, or equivalent combination of education and experience, are required. Effective problem-solving abilities, effective communication and writing skills, ability to multi-task, demonstrated ability to work as part of a team as well as independently, knowledge of IRB and human research protection regulations desired. Experience working with families and children is strongly desirable. Must be able to work flexible hours. Position contingent on continued funding. Anticipated start date for this position is January 1, 2015.

To apply, please go to <https://jobs.hr.upenn.edu> and apply for Reference # 40-18714.

Center for Weight and Eating Disorders
University of Pennsylvania Perelman School of Medicine