



USACC 104-R Preparation

Guidelines and Techniques



Resources Needed

- Adobe Acrobat Reader (latest version)
- September 2013 version of USACC form 104-R in .pdf format
- University Bulletin
(<http://bulletins.psu.edu/undergrad/>)
- Penn State Recommended Academic Plan

May also need:

- Your degree audit, if you have earned credits



University Bulletin

- Main site: <http://bulletins.psu.edu/undergrad/>
- Contains links to [degree requirements](#), [course descriptions](#), [general education requirements](#), and [Bachelor of Arts degree requirements](#).
- “Most Popular Searches” on the right side of the page has a link that will take you to the B.A. requirements and links that will take you to the list of courses that meet each category of general education requirements (GA, GH, GN, etc.)

[University Course Descriptions](#)[Associate Degree Programs](#)[Baccalaureate Programs](#)[Intercollege Programs](#)[Minor Programs](#)[Certificate Programs](#)[College](#)[Campus](#)[General Education](#)[General Information](#)[Site Index](#)[Home](#)

A | B | C | D | E | F | G | H | I | J |
 K | L | M | N | O | P | Q | R | S | T |
 U | V | W | X | Y | Z |

[Accounting \(ACCTG\)](#)[Acoustics \(ACS\)](#)[Adult Education \(ADTED\)](#)[Aerospace Engineering \(AERSP\)](#)[Afr Amer Studies \(AF AM\)](#)[African Studies \(AFR\)](#)[African and African American Studies \(AAAS\)](#)[Agribusiness Management \(AG BM\)](#)[Agricultural Communications \(AGCOM\)](#)[Agricultural Science \(AG SC\)](#)[Agricultural Systems Management \(A S M\)](#)[Agricultural and Extension Education \(AEE\)](#)[Agriculture \(AG\)](#)[Agroecology \(AGECO\)](#)[Agroecosystems Science \(AGESS\)](#)[Agronomy \(AGRO\)](#)[Air Force \(AIR\)](#)[American Studies \(AM ST\)](#)[Animal Science \(AN SC\)](#)[Anthropology \(ANTH\)](#)[Applied Linguistics \(APLNG\)](#)[Applied Youth, Family and Community Education \(AYFCE\)](#)[Arabic \(ARAB\)](#)[Architectural Engineering \(A E\)](#)[Architectural Engineering Technology \(AET\)](#)[Architecture \(ARCH\)](#)[Army \(ARMY\)](#)[Art \(ART\)](#)[Art Education \(A ED\)](#)[Art History \(ART H\)](#)[Arts Administration \(ARTSA\)](#)[Arts and Architecture \(A&A\)](#)

Army (ARMY)

GENERAL MILITARY SCIENCE COURSE (NO OBLIGATION)

[ARMY 101 U.S. Army Organization and Functions](#) (2) Introduction to U.S. Army and ROTC: their organization and functions; customs and traditions; leadership laboratory.
 Effective: Summer 1996

[ARMY 102 The Military Profession: Leadership and Management Theory](#) (2) Introduction to leadership techniques and basic management skills; leadership laboratory.
 Effective: Summer 1996

[ARMY 203 Army Operations: Tactics and the Principles of War](#) (2) Organization and operation of Army units; fundamentals of unit tactics; leadership laboratory.
 Effective: Fall 1992

[ARMY 204 Land Navigation: Topographic Maps and Orienteering](#) (2) Military and topographic maps; methods of orienteering and land navigation; leadership laboratory.
 Effective: Fall 1992

OFFICER PREPARATORY COURSE

[ARMY 301 Advanced Principles of Leadership and Management](#) (3) Principles of military leadership; military skills development; land navigation; physical fitness; leadership laboratory.
 Effective: Fall 1992

[ARMY 302 Advanced Principles of Military Leadership and Combat Operations](#) (3) Leadership in the field; principles of offense, defense, and patrolling; physical fitness, leadership laboratory.
 Effective: Fall 1992

Prerequisite: [ARMY 301](#)

[ARMY 401 Organizational Behaviors: Interrelationships of Directing Staffs and Staff Functions](#) (3) Leadership; command and staff functions; ethics and professionalism; military writing; leadership laboratory.
 Effective: Fall 1992

Prerequisite: [ARMY 302](#)

[ARMY 402 Army Personnel Management and Logistics](#) (3) Leadership; army personnel management; logistics system; personnel counseling; military justice; Soviet military; personal affairs; training management; army life; leadership laboratory.
 Effective: Fall 1992

Prerequisite: [ARMY 302](#)

[ARMY 496 Independent Studies](#) (1-9) Creative projects, including research and design, which are supervised on an individual basis and which fall outside the scope of formal courses.
 Effective: Summer 1988

Search

Area: Find:

CourseInfo

Abbrev: Number: [Look up course abbreviations](#)

Most Popular Searches

- [Bachelor of Arts Degree Requirements](#)
- [General Education: United States Cultures and International Cultures](#)
- [Course Index](#)
- [Graduate Degree Programs Bulletin](#)
- [General Education: Arts](#)
- [General Education: Humanities](#)
- [General Education: Health and Physical Activity](#)
- [General Education: Natural Sciences](#)
- [General Education: Social and Behavioral Sciences](#)
- [General Education: Writing/Speaking](#)

By clicking on “University Course Descriptions,” you can look up a class by clicking the first letter of the course name in the upper left and then the name of the course to see all those courses. In this example, I clicked on “University Course Descriptions,” then “A,” then “Army” to see all the Army classes offered at Penn State.



General Education Courses

All students seeking a BA or BS degree must complete 45 credits in general education divided among the categories below. Some majors will double count specific required-for-major courses for certain general education classes. See <http://bulletins.psu.edu/undergrad/generaleducation/>

Writing/Speaking (GWS): 9 credits

Quantification (GQ): 6 credits

Health and Wellness (GHW): 3 credits

[Previously called Health & Physical Activity (GHA)]

Natural Sciences (GN): 9 credits (one class with a lab)

Arts (GA): 6 credits

Humanities (GH): 6 credits

Social & Behavioral Sciences (GS): 6 credits

(Note: consider the “Move 3” option to re-distribute 3 credits from and between those required in GA, GH, GS, GN and GHW. You must take at least 3 credits in each domain.)

Diversity: A course for General Education or BA requirement can also count for either the US Cultures (US) or Intercultural/International (IL) requirement.

First-Year Seminar (S, T, X, or PSU)

General Education Courses

search: People | Departments | Penn State | Web

PENN STATE University Bulletin Undergraduate Degree Programs

University Course Descriptions Associate Degree Programs Baccalaureate Programs Intercollege Programs Minor Programs Certificate Programs College Campus General Education General Information Site Index Home

A | B | C | D | E | F | G | H | I | J | K | L | M | N | O | P | Q | R | S | T | U | V | W | X | Y | Z |

History (HIST)

HIST 144 (GH;US;IL) The World at War: 1939-1945 (3) In-depth study of the origins and conduct of World War II. Political and economic aspects as well as military.

HIST 144 The World At War: 1939-1945 (3) (GH;US;IL)

(BA) This course meets the Bachelor of Arts degree requirements.

This course offers a wide-ranging description and analysis of the second world war, combining military history with political, social and cultural approaches. One major goal is to describe how large-scale war serves as a revolutionary social and cultural force in its own right, massively accelerating social change. In the case of the second world war, the course will describe how the conflict did much to create what we think of as the modern world, not only in political terms (the roots of the cold war, the collapse of European imperialism) but also in radically changing attitudes towards such basic matters as gender relations and generational conflict. Also vital were the new scientific advances of the war years, in nuclear energy, radar, aviation, and perhaps most critical of all, the computer. Particularly important to the educational justification for the course is the stress on the construction of historical memory, a theme with implications far beyond the specific instance of World War II. The course will assess and challenge many of the myths surrounding the war, and to show how subsequent accounts of the conflict were shaped by political and cultural needs. For example, the course will stress the critical importance of the Eastern Front throughout the phenomenon understated in the West because of the patriotic Anglo-American emphasis on D-Day. It will also explore the "Resistance Myth", and suggest the moral compromises necessary to survive in occupied societies of Europe and Asia. Throughout, the course will stress the impacts of war on the home front and civilian society. The course will be offered once every two years, with fifty seats on each occasion. Typically, students will be evaluated on essay exams, written book reviews, and research papers, and are expected to participate fully in class discussions of assigned readings. History 144 is an important complement to several existing courses within the History department, including 120, Europe Since 1848; 121, The History of the Holocaust; 142, History of Communism; 143, Fascism and Nazism; and 160, American Naval History. It also provides an excellent foundation for 400-level courses including 420, Recent European History; 447, Recent American History, and 454, American Military History 144 satisfies general credit requirements for the history major or minor. Majors and non-majors would both be able to use the course to satisfy their general education humanities selection.

General Education: GH
Diversity: US;IL
Bachelor of Arts: Humanities
Effective: Spring 2006

Note : Class size, frequency of offering, and evaluation methods will vary by location and instructor. For these details check the specific course syllabus.

Search
Area: Entire Bulletin
Find: Enter Search Term GO

CourseInfo
Abbrev: Name
Number: 123a GO
Look up course abbreviations

Most Popular Searches

1. [Bachelor of Arts Degree Requirements](#)
2. [General Education: United States Cultures and International Cultures](#)
3. [Course Index](#)
4. [Graduate Degree Programs Bulletin](#)
5. [General Education: Arts](#)
6. [General Education: Humanities](#)
7. [General Education: Health and Physical Activity](#)
8. [General Education: Natural Sciences](#)
9. [General Education: Social and Behavioral Sciences](#)
10. [General Education: Writing/Speaking](#)

Looking at an individual course in the University Bulletin will state the requirements the course may fulfill. In the example above, the course may satisfy either a General Education in Humanities (GH) or a Bachelor of Arts requirement in the Humanities field. It can also satisfy either the US or IL requirement (but not both).



Commissioning Requirements

In order to earn a commission, Cadets must complete five Professional Military Education (PME) requirements:

1. Earn a bachelor's (or master's) degree.
2. Complete the ROTC Academic Courses.
3. Complete the required summer training (currently Advanced Camp between the junior and senior year).
4. Take and pass one authorized Military History course.
5. Pass the Combat Water Survival Test (CWST)



PME and Military Studies Minor

- Students who decide to complete the ROTC program **must** take one authorized Military History course to fulfill one of the Professional Military Education (PME) requirements to be commissioned.

Although nine classes at Penn State have been approved for this requirement, your best option is to select one of the five that also count toward the General Education requirement. The five are:

HIST 130 (GH), HIST 143 (GH), HIST 144 (GH), HIST 173 (GH), or PL SC 014 (GS).

- Penn State also offers a Military Studies Minor. Students who take 20 credits of ROTC plus six credits from list of over 40 classes may apply for this minor. See <http://bulletins.psu.edu/undergrad/programs/minors/M/MLTRY> for this list. Note: all the PME classes count toward this minor.
- ★ Consider taking HIST 454, American Military History. This is the Penn State class that best meets the intent of the Military History Course commissioning requirement. It satisfies both the PME and a Military Studies Minor requirement. It also counts toward the US cultures and a Bachelor of Arts (Humanities) requirements. However, you must take HIST 020 or HIST 021 first. Unfortunately, not everyone has the flexibility to include this course in their academic plan.



Recommended Academic Plan

- Penn State has created a plan for most, if not all, four-year degree majors by option as applicable.
- <https://dus.psu.edu/recommended-academic-plans> has the links to the plans by college.
- If you forget or lose the link go to www.psu.edu and type “dus plans” in the search box in the top, right corner of the webpage.
- Look at your college/department website (often under “Advising” or “Current Students”) for a “Roadmap” or “Handbook” or simply webpages that list any department required classes, options, or electives that may not be on the RAP.



Recommended Academic ... x +

https://dus.psu.edu/recommended-academic-plans

Search: People Departments Web

PennState
Division of Undergraduate Studies

Make an Advising Appointment

WE ARE ... EXPLORATION RESOURCES ACADEMIC ADVISING GET INVOLVED PLAN YOUR FUTURE

Exploration Resources » Recommended Academic Plans

Recommended Academic Plans

Recommended Academic Plans (RAPs) are eight-semester guides you can use to meet degree requirements. All colleges maintain RAPs for their majors.

The [Semester-by-Semester Worksheet](#) provides a framework for your customized plan.

<p>University Park Colleges</p> <ul style="list-style-type: none"> Agricultural Sciences Arts and Architecture Business Communications Earth and Mineral Sciences Education Engineering Health and Human Development Information Sciences and Technology Liberal Arts Nursing Science 	<p>University College</p> <ul style="list-style-type: none"> Beaver Campus Brandywine Campus DuBois Campus Fayette Campus Greater Allegheny Campus Hazleton Campus Lehigh Valley Campus Mont Alto Campus New Kensington Campus Schuylkill Campus Shenango Campus Wilkes-Barre Campus Worthington Scranton Campus York Campus 	<p>Exploration Resources:</p> <p><u>Exploration Activities</u></p> <ul style="list-style-type: none"> MajorQuest MinorQuest College Fair Business Majors Night Pre-Law Information Sessions <p><u>Majors</u></p> <ul style="list-style-type: none"> Entrance-to-Major Requirements Recommended Academic Plans College Information Chart College / Major Listservs Readings about Majors <p><u>Minors and Certificates</u></p> <ul style="list-style-type: none"> Planning a Minor Readings about Minors <ul style="list-style-type: none"> Certificate Programs Certificate Programs by Interest Area
<p>Commonwealth Campus Colleges</p> <ul style="list-style-type: none"> Abington Altoona Berks College 	<p>World Campus</p> <ul style="list-style-type: none"> World Campus Academic Plans 	

Pick your college, then major (with option) to bring up your recommended academic plan.
Save a copy and print out a copy to write on.

Use this form as a worksheet to select classes that will go on your 104-R. Each class needs to satisfy a requirement. If necessary, you can change your choices later.

Begin with your classes required for your major.

1. Where you have to take one class from a group of classes, pick one.

Write in the class names where none are specified.

Recommended Academic Plan
 University Park, College of the Liberal Arts
 Bachelor of Arts in International Politics (INTPL), International Relations Option (INTRL)
 Effective fall 2009

Semester 1	Credits	Semester 2	Credits
ENGL 015 Rhetoric and Composition or ENGL 030 Honors Freshman Composition (GWS)	3	PL SC 003 Introduction to Comparative Politics, PL SC 020 Comparative Politics – Western Europe (IL), or PL SC 022 Politics of Developing Areas (IL/OC)	3
First Year Seminar (FYS)	3	Social and Behavioral Sciences (GS)	3
PL SC 014 International Relations (IL)	3	Humanities (GH)	3
Foreign Language (level 001)	4	Foreign Language (level 002)	4
Quantification Course (GQ)	3	Natural Science (GN)	3
<i>Total Credits:</i>	16	<i>Total Credits:</i>	16
Semester 3	Credits	Semester 4	Credits
CAS 100 Effective Speech (GWS)	3	HIST (Supporting Course, lower level)* HIST 120	3
PL SC 001 Introduction to American National Government or PL SC 007 Contemporary Political Ideologies	3	ECON 102 Introductory Microeconomic Analysis and Policy or ECON 104 Introductory Macroeconomic Analysis and Policy	3
Humanities (GH)	3	Natural Science (GN)	3
Foreign Language (level 003)	4	Arts (GA)	3
Quantification Course (GQ)	3	BA Requirement: Arts, Humanities, Social and Behavioral Sciences, Quantification, or Foreign Language	3
<i>Total Credits:</i>	16	<i>Total Credits:</i>	15
Semester 5	Credits	Semester 6	Credits
Select one: PL SC 412/PL SC 481 International Political Economy, PL SC 418 International Relations Theory, PL SC 439 Politics of Terrorism, or PL SC 442 American Foreign Policy	3	PLSC (Supporting Course)** PL SC 413	3
GEOG (Supporting Course, lower level)* GEOG 123	3	GEOG/HIST/ECON (Supporting Course, advanced level) HIST 420	
Natural Science (GN) (with lab)	3	ENGL 202 (GWS) Effective Writing	3
BA Requirement: Arts, Humanities, Social and Behavioral Sciences, Quantification, or Foreign Language	3	Arts (GA)	3
Writing Across the Curriculum (W/Y)/Elective	3	Other Cultures (OC)/Elective	3
<i>Total Credits:</i>	15	<i>Total Credits:</i>	15
Semester 7	Credits	Semester 8	Credits
Select one: PL SC 412/PL SC 481 International Political Economy, PL SC 418 International Relations Theory, PL SC 439 Politics of Terrorism, or PL SC 442 American Foreign Policy	3	PLSC (Supporting Course)** PL SC 410	3
PLSC (Supporting Course)** PL SC 411W	3	PLSC (Supporting Course)** PL SC 433	3
Elective	3	Health and Physical Activity (GHA)	1.5
BA Requirement: Arts, Humanities, Social and Behavioral Sciences, Quantification, or Foreign Language	3	Elective	3
Health and Physical Activity (GHA)	1.5	US Cultures (US)/Elective	3
Social and Behavioral Sciences (GS)	3		
<i>Total Credits:</i>	16.5	<i>Total Credits:</i>	13.5

Bold type indicates major courses requiring a grade of C or better.

General education courses are interchangeable; students may choose the general education course(s) they wish to take in any given semester based on

2. If your major specifies a selection of supporting courses, review the list of options posted either on the bottom of the recommended plan or on the department website. Write in your choice for each requirement. In this example, a student should take a lower-level supporting course in HIST like HIST 120 in the 4th semester.

3. Select your General Education classes (Gen Eds). For most majors, some of your required-for-major classes will also count for your General Education class. These will be specified. However, some required-for-major classes cannot double count as a Gen Ed. The recommended plan usually shows this. Remember to include a PME for one Gen Ed.

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Semester 1	Credits	Semester 2	Credits
ENGL 015 Rhetoric and Composition or ENGL 030 Honors Freshman Composition (GWS)	3	PL SC 003 Introduction to Comparative Politics, PL SC 020 Comparative Politics – Western Europe (IL), or PL SC 022 Politics of Developing Areas (IL/OC)	3
First Year Seminar (FYS)	3	Social and Behavioral Sciences (GS) PSYCH 100	3
PL SC 014 International Relations (IL)	3	Humanities (GH) HIST 130 (PME, US)	3
Foreign Language (level 001)	4	Foreign Language (level 002)	4
Quantification Course (GQ) MATH 021	3	Natural Science (GN) BIOL 011	3
<i>Total Credits:</i>	16	<i>Total Credits:</i>	16
Semester 3	Credits	Semester 4	Credits
CAS 100 Effective Speech (GWS)	3	HIST (Supporting Course, lower level)* HIST 120	3
PL SC 001 Introduction to American National Government or PL SC 007 Contemporary Political Ideologies	3	ECON 102 Introductory Microeconomic Analysis and Policy or ECON 104 Introductory Macroeconomic Analysis and Policy	3
Humanities (GH) PHIL 001	3	Natural Science (GN) EARTH 100	3
Foreign Language (level 003)	4	Arts (GA) ART 020	3
Quantification Course (GQ) MATH 022	3	BA Requirement: Arts, Humanities, Social and Behavioral Sciences, Quantification, or Foreign Language	3
<i>Total Credits:</i>	16	<i>Total Credits:</i>	15
Semester 5	Credits	Semester 6	Credits
Select one: PL SC 412/PL SC 481 International Political Economy, PL SC 418 International Relations Theory, PL SC 439 Politics of Terrorism, or PL SC 442 American Foreign Policy	3	PLSC (Supporting Course)** PL SC 413	3
GEOG (Supporting Course, lower level)* GEOG 123	3	GEOG/HIST/ECON (Supporting Course, advanced level) HIST 420	3
Natural Science (GN) (with lab) ASTRO 010 & 011	3	ENGL 202 (GWS) Effective Writing	3
BA Requirement: Arts, Humanities, Social and Behavioral Sciences, Quantification, or Foreign Language	3	Arts (GA) MUSIC 109	3
Writing Across the Curriculum (W/Y)/Elective	3	Other Cultures (OC)/Elective	3
<i>Total Credits:</i>	15	<i>Total Credits:</i>	15
Semester 7	Credits	Semester 8	Credits
Select one: PL SC 412/PL SC 481 International Political Economy, PL SC 418 International Relations Theory, PL SC 439 Politics of Terrorism, or PL SC 442 American Foreign Policy	3	PLSC (Supporting Course)** PL SC 410	3
PLSC (Supporting Course)** PL SC 411W	3	PLSC (Supporting Course)** PL SC 433	3
Elective	3	Health and Physical Activity (GHA) KINES 096	1.5
BA Requirement: Arts, Humanities, Social and Behavioral Sciences, Quantification, or Foreign Language	3	Elective	3
Health and Physical Activity (GHA) KINES 096	1.5	US Cultures (US)/Elective	3
Social and Behavioral Sciences (GS) OLEAD 100	3		
<i>Total Credits:</i>	16.5	<i>Total Credits:</i>	13.5

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You do not need a separate class to meet the Diversity requirements - US cultures (US) and International cultures (IL). A required class, a General Education class, a B.A. requirement (except the B.A. Other Cultures class), or an elective can also count toward the US or IL class. Also one class cannot count toward both US and IL – only one of the diversity requirements.

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4. If you are pursuing a B.A. degree, you must include up to 24 credits of B.A. classes, including a foreign language up to the 12-credit level (the third class in an introductory language sequence).

Semester 1	Credits	Semester 2	Credits
ENGL 015 Rhetoric and Composition or ENGL 030 Honors Freshman Composition (GWS)	3	PL SC 003 Introduction to Comparative Politics, PL SC 020 Comparative Politics – Western Europe (IL), or PL SC 022 Politics of Developing Areas (IL/OC)	3
First Year Seminar (FYS)	3	Social and Behavioral Sciences (GS) PSYCH 100	3
PL SC 014 International Relations (IL)	3	Humanities (GH) HIST 130 (PME, US)	3
Foreign Language (level 001) SPAN 001	4	Foreign Language (level 002) SPAN 002	4
Quantification Course (GQ) MATH 021	3	Natural Science (GN) BIOL 011	3
<i>Total Credits:</i>	16	<i>Total Credits:</i>	16
Semester 3	Credits	Semester 4	Credits
CAS 100 Effective Speech (GWS)	3	HIST (Supporting Course, lower level)* HIST 120	3
PL SC 001 Introduction to American National Government or PL SC 007 Contemporary Political Ideologies	3	ECON 102 Introductory Microeconomic Analysis and Policy or ECON 104 Introductory Macroeconomic Analysis and Policy	3
Humanities (GH) PHIL 001	3	Natural Science (GN) EARTH 100	3
Foreign Language (level 003) SPAN 003	4	Arts (GA) ART 020	3
Quantification Course (GQ) MATH 022	3	BA Requirement: Arts, Humanities, Social and Behavioral Sciences, Quantification, or Foreign Language RL ST 130	3
<i>Total Credits:</i>	16	<i>Total Credits:</i>	15
Semester 5	Credits	Semester 6	Credits
Select one: PL SC 412/PL SC 481 International Political Economy, PL SC 418 International Relations Theory, PL SC 439 Politics of Terrorism, or PL SC 442 American Foreign Policy	3	PLSC (Supporting Course)** PL SC 413	3
GEOG (Supporting Course, lower level)* GEOG 123	3	GEOG/HIST/ECON (Supporting Course, advanced level) HIST 420	3
Natural Science (GN) (with lab) ASTRO 010 & 011	3	ENGL 202 (GWS) Effective Writing	3
BA Requirement: Arts, Humanities, Social and Behavioral Sciences, Quantification, or Foreign Language ANTH 011(OC)	3	Arts (GA) MUSIC 109	3
Writing Across the Curriculum (W/Y)/Elective	3	Other Cultures (OC)/Elective	3
<i>Total Credits:</i>	15	<i>Total Credits:</i>	15
Semester 7	Credits	Semester 8	Credits
Select one: PL SC 412/PL SC 481 International Political Economy, PL SC 418 International Relations Theory, PL SC 439 Politics of Terrorism, or PL SC 442 American Foreign Policy	3	PLSC (Supporting Course)** PL SC 410	3
PLSC (Supporting Course)** PL SC 411W	3	PLSC (Supporting Course)** PL SC 433	3
Elective	3	Health and Physical Activity (GHA) KINES 096	1.5
BA Requirement: Arts, Humanities, Social and Behavioral Sciences, Quantification, or Foreign Language RUS 100	3	Elective	3
Health and Physical Activity (GHA) KINES 096	1.5	US Cultures (US)/Elective	3
Social and Behavioral Sciences (GS) OLEAD 100	3		
<i>Total Credits:</i>	16.5	<i>Total Credits:</i>	13.5

Bold type indicates major courses requiring a grade of C or better.

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 Effective fall 2009

Semester 1	Credits	Semester 2	Credits
ENGL 015 Rhetoric and Composition or ENGL 030 Honors Freshman Composition (GWS)	3	PL SC 003 Introduction to Comparative Politics, PL SC 020 Comparative Politics – Western Europe (IL), or PL SC 022 Politics of Developing Areas (IL/OC)	3
First Year Seminar (FYS) PSU 006	3	Social and Behavioral Sciences (GS) PSYCH 100	3
PL SC 014 International Relations (IL)	3	Humanities (GH) HIST 130 (PME, US)	3
Foreign Language (level 001) SPAN 001	4	Foreign Language (level 002) SPAN 002	4
Quantification Course (GQ) MATH 021	3	Natural Science (GN) BIOL 011	3
<i>Total Credits:</i>	16	<i>Total Credits:</i>	16
Semester 3	Credits	Semester 4	Credits
CAS 100 Effective Speech (GWS)	3	HIST (Supporting Course, lower level)* HIST 120	3
PL SC 001 Introduction to American National Government or PL SC 007 Contemporary Political Ideologies	3	ECON 102 Introductory Microeconomic Analysis and Policy or ECON 104 Introductory Macroeconomic Analysis and Policy	3
Humanities (GH) PHIL 001	3	Natural Science (GN) EARTH 100	3
Foreign Language (level 003) SPAN 003	4	Arts (GA) ART 020	3
Quantification Course (GQ) MATH 022	3	BA Requirement: Arts, Humanities, Social and Behavioral Sciences, Quantification, or Foreign Language RL ST 130	3
<i>Total Credits:</i>	16	<i>Total Credits:</i>	15
Semester 5	Credits	Semester 6	Credits
Select one: PL SC 412 / PL SC 481 International Political Economy, PL SC 418 International Relations Theory, PL SC 439 Politics of Terrorism, or PL SC 442 American Foreign Policy	3	PLSC (Supporting Course)** PL SC 413	3
GEOG (Supporting Course, lower level)* GEOG 123	3	GEOG/HIST/ECON (Supporting Course, advanced level) HIST 420	3
Natural Science (GN) (with lab) ASTRO 010 & 011	3	ENGL 202 (GWS) Effective Writing	3
BA Requirement: Arts, Humanities, Social and Behavioral Sciences, Quantification, or Foreign Language ANTH 011(OC)	3	Arts (GA) MUSIC 109	3
Writing Across the Curriculum (W/Y)/Elective ARMY 204	2	Other Cultures (OC)/Elective ARMY 301	3
<i>Total Credits:</i>	15	<i>Total Credits:</i>	15
Semester 7	Credits	Semester 8	Credits
Select one: PL SC 412 / PL SC 481 International Political Economy, PL SC 418 International Relations Theory, PL SC 439 Politics of Terrorism, or PL SC 442 American Foreign Policy	3	PLSC (Supporting Course)** PL SC 410	3
PLSC (Supporting Course)** PL SC 411W	3	PLSC (Supporting Course)** PL SC 433	3
Elective ARMY 302	3	Health and Physical Activity (GHA) KINES 096	1.5
BA Requirement: Arts, Humanities, Social and Behavioral Sciences, Quantification, or Foreign Language RUS 100	3	Elective ARMY 401	3
Health and Physical Activity (GHA) KINES 096	1.5	US Cultures (US)/Elective ARMY 402	3
Social and Behavioral Sciences (GS) OLEAD 100	3		
<i>Total Credits:</i>	16.5	<i>Total Credits:</i>	13.5

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5. If you have any electives, apply ARMY classes to these requirements. Start with Army 402 in the last semester that has electives and work backwards.

On the 104-R, the ARMY classes must be taken in sequence. Army 101, 102, 203, and 204 are two credit classes. Army 301 and above are three credit classes.

6. Mark your choice for your First Year Seminar (FYS).



requirements should now have a specific class marked to fulfill that requirement. Remember you can change your choice of Gen Ed, B.A., and option classes, like supporting classes, later.

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Semester 1	Credits	Semester 2	Credits
ENGL 015 Rhetoric and Composition or ENGL 030 Honors Freshman Composition (GWS)	3	PL SC 003 Introduction to Comparative Politics, PL SC 020 Comparative Politics – Western Europe (IL), or PL SC 022 Politics of Developing Areas (IL/OC)	3
First Year Seminar (FYS) PSU 006	3	Social and Behavioral Sciences (GS) PSYCH 100	3
PL SC 014 International Relations (IL)	3	Humanities (GH) HIST 130 (PME, US)	3
Foreign Language (level 001) SPAN 001	4	Foreign Language (level 002) SPAN 002	4
Quantification Course (GQ) MATH 021	3	Natural Science (GN) BIOL 011	3
<i>Total Credits:</i>	16	<i>Total Credits:</i>	16
Semester 3	Credits	Semester 4	Credits
CAS 100 Effective Speech (GWS)	3	HIST (Supporting Course, lower level)* HIST 120	3
PL SC 001 Introduction to American National Government or PL SC 007 Contemporary Political Ideologies	3	ECON 102 Introductory Microeconomic Analysis and Policy or ECON 104 Introductory Macroeconomic Analysis and Policy	3
Humanities (GH) PHIL 001	3	Natural Science (GN) EARTH 100	3
Foreign Language (level 003) SPAN 003	4	Arts (GA) ART 020	3
Quantification Course (GQ) MATH 022	3	BA Requirement: Arts, Humanities, Social and Behavioral Sciences, Quantification, or Foreign Language RL ST 130	3
<i>Total Credits:</i>	16	<i>Total Credits:</i>	15
Semester 5	Credits	Semester 6	Credits
Select one: PL SC 412 / PL SC 481 International Political Economy, PL SC 418 International Relations Theory, PL SC 439 Politics of Terrorism, or PL SC 442 American Foreign Policy	3	PLSC (Supporting Course)** PL SC 413	3
GEOG (Supporting Course, lower level)* GEOG 123	3	GEOG/HIST/ECON (Supporting Course, advanced level) HIST 420	3
Natural Science (GN) (with lab) ASTRO 010 & 011	3	ENGL 202 (GWS) Effective Writing	3
BA Requirement: Arts, Humanities, Social and Behavioral Sciences, Quantification, or Foreign Language ANTH 011(OC)	3	Arts (GA) MUSIC 109	3
Writing Across the Curriculum (W/Y)/Elective ARMY 204	2	Other Cultures (OC)/Elective ARMY 301	3
<i>Total Credits:</i>	15	<i>Total Credits:</i>	15
Semester 7	Credits	Semester 8	Credits
Select one: PL SC 412 / PL SC 481 International Political Economy, PL SC 418 International Relations Theory, PL SC 439 Politics of Terrorism, or PL SC 442 American Foreign Policy	3	PLSC (Supporting Course)** PL SC 410	3
PLSC (Supporting Course)** PL SC 411W	3	PLSC (Supporting Course)** PL SC 433	3
Elective ARMY 302	3	Health and Physical Activity (GHA) KINES 096	1.5
BA Requirement: Arts, Humanities, Social and Behavioral Sciences, Quantification, or Foreign Language RUS 100	3	Elective ARMY 401	3
Health and Physical Activity (GHA) KINES 096	1.5	US Cultures (US)/Elective ARMY 402	3
Social and Behavioral Sciences (GS) OLEAD 100	3		
<i>Total Credits:</i>	16.5	<i>Total Credits:</i>	13.5

Bold type indicates major courses requiring a grade of C or better.

General education courses are interchangeable; students may choose the general education course(s) they wish to take in any given semester based on

You will enter the classes on the 104-R in the semester that they appear on the recommended plan, with some special exceptions.

One case will be those with 9 semesters authorized for their major. Most engineers will be allowed an extra semester. Move four Gen Eds from the junior and senior years to this 9th semester.



The recommended academic plans properly sequence prerequisite courses for later semesters.

If during your first semester you are taking or took a class that the plan has for a later semester, switch as few classes as needed to get back on track.

In some cases if you miss a prerequisite, you will delay your graduation by a year and thus violate your contract.

Recommended Academic Plan
 University Park, College of the Liberal Arts
 Bachelor of Arts in International Politics (INTPL), International Relations Option (INTRL)
 Effective fall 2009

Semester 1	Credits	Semester 2	Credits
ENGL 015 Rhetoric and Composition or ENGL 030 Honors Freshman Composition (GWS)	3	PL SC 003 Introduction to Comparative Politics, PL SC 020 Comparative Politics – Western Europe (IL), or PL SC 022 Politics of Developing Areas (IL/OC)	3
First Year Seminar (FYS) PSU 006	3	Social and Behavioral Sciences (GS) PSYCH 100	3
PL SC 014 International Relations (IL)	3	Humanities (GH) 1 HIST 130 (PME, US)	3
Foreign Language (level 001) SPAN 001	4	Foreign Language (level 002) SPAN 002	4
Quantification Course (GQ) MATH 021	3	Natural Science (GN) BIOL 011	3
<i>Total Credits:</i>	16	<i>Total Credits:</i>	16
Semester 3	Credits	Semester 4	Credits
CAS 100 Effective Speech (GWS)	3	HIST (Supporting Course, lower level)* HIST 120	3
PLSC 001 Introduction to American National Government or PL SC 007 Contemporary Political Ideologies	3	ECON 102 Introductory Microeconomic Analysis and Policy or ECON 104 Introductory Macroeconomic Analysis and Policy	3
Humanities (GH) PHIL 001	3	Natural Science (GN) EARTH 100	3
Foreign Language (level 003) SPAN 003	4	Arts (GA) ART 020	3
Quantification Course (GQ) MATH 022	3	BA Requirement: Arts, Humanities, Social and Behavioral Sciences, Quantification, or Foreign Language RL ST 130	3
<i>Total Credits:</i>	16	<i>Total Credits:</i>	15
Semester 5	Credits	Semester 6	Credits
Select one: PL SC 412 / PL SC 481 International Political Economy, PL SC 418 International Relations Theory, PL SC 439 Politics of Terrorism, or PL SC 442 American Foreign Policy	3	PLSC (Supporting Course)** PL SC 413	3
GEOG (Supporting Course, lower level)* GEOG 123	3	GEOG/HIST/ECON (Supporting Course, advanced level) HIST 420	3
Natural Science (GN) (with lab) ASTRO 010 & 011	3	ENGL 202 (GWS) Effective Writing	3
BA Requirement: Arts, Humanities, Social and Behavioral Sciences, Quantification, or Foreign Language ANTH 011(OC)	3	Arts (GA) MUSIC 109	3
Writing Across the Curriculum (W/Y)/Elective 4 ARMY 204	2	Other Cultures (OC)/Elective 5 ARMY 301	3
<i>Total Credits:</i>	15	<i>Total Credits:</i>	15
Semester 7	Credits	Semester 8	Credits
Select one: PL SC 412 / PL SC 481 International Political Economy, PL SC 418 International Relations Theory, PL SC 439 Politics of Terrorism, or PL SC 442 American Foreign Policy	3	PLSC (Supporting Course)** PL SC 410	3
PLSC (Supporting Course)** 6 PL SC 411W	3	PLSC (Supporting Course)** PL SC 433	3
Elective ARMY 302	3	Health and Physical Activity (GHA) KINES 096	1.5
BA Requirement: Arts, Humanities, Social and Behavioral Sciences, Quantification, or Foreign Language RUS 100	3	Elective 7 ARMY 401	3
Health and Physical Activity (GHA) KINES 096	1.5	US Cultures (US)/Elective ARMY 402	3
Social and Behavioral Sciences (GS) 8 OLEAD 100	3		
<i>Total Credits:</i>	16.5	<i>Total Credits:</i>	13.5

Bold type indicates major courses requiring a grade of C or better.

General education courses are interchangeable; students may choose the general education course(s) they wish to take in any given semester based on

If it helps, you can mark those classes taken out of order with the semester number you plan to take them.

Most Gen Eds that are not required-for-major can be taken anytime.

Use this worksheet to complete your 104-R. Transfer this information to your 104-R following the guidance on the rest of this presentation.

USACC form 104-R filled out using worksheet (1 of 2)

PLANNED ACADEMIC PROGRAM WORKSHEET																																																																																																																																			
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<p>1. AUTHORITY: Title 10, US Code 2101 and 2104</p> <p>2. PRINCIPAL PURPOSE(S): To provide information and data necessary for administering the Army Senior ROTC program, processing, and managing of selected students for commissioning in the Army IAW established public law and Army Regulations.</p> <p>3. ROUTINE USE(S): To provide a projected academic plan to determine if the applicant meets the public law requirements of two remaining academic years.</p> <p>4. VOLUNTARY DISCLOSURE AND EFFECT ON INDIVIDUAL NOT PROVIDING INFORMATION Voluntary information is necessary to determine eligibility of the individual for acceptance, continuance, or discontinuance in the Army ROTC program.</p>																																																																																																																																			
1. NAME OF STUDENT (LAST, FIRST, MI) Student, Ima A		2. ACADEMIC MAJOR International Politics (International Rel. Opt.)		2a. CIP CODE 45.0901	3. AS OF DATE (MM/DD/YYYY) (Date of form preparation) 09/09/2015																																																																																																																														
4. ACADEMIC SCHOOL The Pennsylvania State University		5. CREDIT HOURS Select Semester or Quarter (S/Q) Semester		6. GRADE POINT AVERAGE (GPA)																																																																																																																															
a. IDENTIFICATION (Check one): <table style="width:100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Host</td> <td style="width: 5%;"><input checked="" type="checkbox"/></td> <td style="width: 35%;"></td> </tr> <tr> <td>Extension Center</td> <td><input type="checkbox"/></td> <td></td> </tr> <tr> <td>Cross-Enrolled</td> <td><input type="checkbox"/></td> <td></td> </tr> </table>		Host	<input checked="" type="checkbox"/>		Extension Center	<input type="checkbox"/>		Cross-Enrolled	<input type="checkbox"/>		a. Total required for degree: 123 (1) ROTC Hours that do not count: 3 (2) Total Hours Rqd for NAPS: 126 Normal Academic Progression Standard 16		Term: _____ Term: _____ Curr GPA: _____ CUM: _____ Curr GPA: _____ CGPA: _____ Term: _____ Term: _____ Curr GPA: _____ CUM: _____ Curr GPA: _____ CGPA: _____ Term: _____ Term: _____ Curr GPA: _____ CUM: _____ Curr GPA: _____ CGPA: _____ Term: _____ Term: _____ Curr GPA: _____ CUM: _____ Curr GPA: _____ CGPA: _____																																																																																																																						
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b. HOST SCHOOL The Pennsylvania State University	c. HOST FICE 003329	b. Credits toward degree Comp to date: _____ c. Transfer Credits accepted: _____ d. Remaining for Degree: 126 e. Number of authorized S/Qs: 8																																																																																																																																	
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(Have the student initial and date beside each term to indicate they have been counseled)		TERM 5: _____		TERM 8: _____																																																																																																																															
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USACC form 104-R filled out using worksheet (2 of 2)

PLANNED ACADEMIC PROGRAM WORKSHEET

For use of this form, see USACC Pam 145-4, the proponent agency is ATCC-PA-C

7. TERM, YEAR, COURSE NUMBER, COURSE TITLE, COURSE CREDIT HOURS, CREDITS THAT COUNT TOWARDS ACADEMIC DEGREE, AND ACHIEVED GRADES. (CONTINUED)

Term:		Fall		Year: 2017	
No.	Course Title	Hrs.	Cts.	Grd.	
ARMY 301	Leadership & Management	3	3		
PL SC 418	International Relations Theory	3	3		
GEOG 123	Geography of Developing World	3	3		
ASTRO 010	(GN) Elementary Astronomy	2	2		
ASTRO 011	(GN) Elem. Astronomy Lab	1	1		
ANTH 011	(BA:OC) N Amer. Archaeology	3	3		
Total Term Hours:		15	15		

Term:		Spring		Year: 2018	
No.	Course Title	Hrs.	Cts.	Grd.	
ARMY 302	Mil Leadership & Cbt Ops	3	3		
PL SC 413	Rise & Fall of the Soviet Union	3	3		
HIST 420	Recent European History	3	3		
ENGL 202	(GWS) Effective Writing	3	3		
MUSIC 109	(GA) The Music of the Beatles	3	3		
Total Term Hours:		15	15		

Term:		Summer		Year: 2018	
No.	Course Title	Hrs.	Cts.	Grd.	
Total Term Hours:					

Term:		Fall		Year: 2018	
No.	Course Title	Hrs.	Cts.	Grd.	
ARMY 401	Organizational Behaviors	3	3		
PL SC 442	American Foreign Policy	3	3		
PLSC411W	Principles of International Coop	3	3		
RUS 100	(BA) Russian Culture/Civilization	3	3		
KINES 098	(GHW) Indep. Study in Phys Act	1.5	1.5		
Total Term Hours:		13.5	13.5		

Term:		Spring		Year: 2019	
No.	Course Title	Hrs.	Cts.	Grd.	
ARMY 402	Army Pers. Mgmt & Logistics	3	3		
PL SC 410	Strategy and Politics	3	3		
PL SC 433	Political Foundations of the Ear	3	3		
KINES 098	(GHW) Indep. Study in Phys Act	1.5	1.5		
Olead 100	(GS) Introduction to Leadership	3	3		
Total Term Hours:		13.5	13.5		

Term:				Year:	
No.	Course Title	Hrs.	Cts.	Grd.	
Total Term Hours:					

Term:				Year:	
No.	Course Title	Hrs.	Cts.	Grd.	
Total Term Hours:					

Term:				Year:	
No.	Course Title	Hrs.	Cts.	Grd.	
Total Term Hours:					

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No.	Course Title	Hrs.	Cts.	Grd.	
Total Term Hours:					

9. REVIEW: All of the above courses are required (as minimum) for the completion of the degree:

Yes

NO (if no, list exceptions on reverse of this form).

Completion should result in **B. A. in International Politics**

degree, during (Month, Year): **MAY 2019**

10. SIGNATURE OF STUDENT:

[Signature]

11. DATE: (MM/DD/YYYY)

[Date]

12. SIGNATURE OF REGISTRAR AND EXAMINER OF CREDENTIALS (OR OTHER INSTITUTION CERTIFYING OFFICIAL):

[Signature]

13. DATE: (MM/DD/YYYY)

[Date]



USACC form 104-R

PLANNED ACADEMIC PROGRAM WORKSHEET

The remainder of the presentation will cover completing the 104-R block by block.

Highly recommend that you obtain a copy of the 104-R that has some of the common information already filled in. Ask the Recruiting Operations Office (ROO) for a copy. Alternatively, you can download a blank copy from the Penn State Army ROTC website at army.psu.edu and click Resources/Information, then Cadet Resources.

Please note that you must save (download) the file to your computer hard drive, then open it with Adobe Reader. If you try to open it in your web browser, you may get a error or warning saying; “Please wait...”



Blocks 1-3

- Block 1. Name (Last, First, MI)
- Block 2. Academic Major: The name of your major, e.g. Civil Engineering. Include option if applicable, e.g. International Politics (Intern'l Rel. Opt)
- Block 2a. CIP Code. The Classification of Instructional Programs code for your major. Do not type the decimal point, the form will automatically insert it.
- Block 3. As Of Date (MM/DD/YYYY). The date you prepared the USACC form 104-R.

Block 4

4. ACADEMIC SCHOOL The Pennsylvania State University	
a. IDENTIFICATION (Check one):	Host <input checked="" type="checkbox"/> Extension Center <input type="checkbox"/> Cross-Enrolled <input type="checkbox"/>
b. HOST SCHOOL The Pennsylvania State University	c. HOST FICE 003329

The above is for University Park Cadets.

Altoona Cadets will use "Penn State Altoona" for the Academic School and check "Extension Center" in 4a.

Blocks 4b. And 4c. will be the same for UP and Altoona Cadets.

Block 5 – Normal Academic Progression Standard

5. CREDIT HOURS

Select Semester or Quarter (S/Q)

Semester

a. Total required for degree:

120

(1) ROTC Hours that do not count:

14

(2) Total Hours Rqd for NAPS:

134

Normal Academic Progression Standard

17

b. Credits toward degree Comp to date:

c. Transfer Credits accepted:

d. Remaining for Degree:

134

e. Number of authorized S/Qs:

8

Total Required for Degree – Strictly credits that Penn State requires ANY STUDENT to complete for a degree. See PSU Bulletin.

ROTC Hours that do not count – All eight ARMY classes total 20 credits. Subtract the number of elective hours from 20 (or the total number of credits for the ARMY classes that you will take). If total number of authorized semesters is 9, then the total number of ROTC class credits is 23.

Credits toward degree Comp to date – This only represents previously completed PSU credits that count toward your degree.

Transfer Credits accepted – AP Courses and transfer credits approved through PSU and count toward your degree.

The number in 5e is the number of semesters to build your plan upon (the current semester is included in this number). Most engineers and select other majors required 9 total semesters to complete their major plus ROTC classes.

Notes:

5b. Do NOT include AP or approved transfer credits.

If 5e. Number or authorized S/Qs: calculates to 9, add three more hours to line 5a.(1) ROTC Hours that do not count and include ARMY 496 in that last (9th) semester.



Block 6 – Grade Point Average (GPA)

6. GRADE POINT AVERAGE (GPA)			
Term:	FA 16		
Curr GPA:	4.0	CUM:	4.0
Term:			
Curr GPA:		CUM:	
Term:			
Curr GPA:		CUM:	
Term:			
Curr GPA:		CUM:	
Term:			
Curr GPA:		CUM:	
Term:	SP 17		
Curr GPA:	3.0	CGPA:	3.50
Term:			
Curr GPA:		CGPA:	
Term:			
Curr GPA:		CGPA:	
Term:			
Curr GPA:		CGPA:	
Term:			
Curr GPA:		CGPA:	

As you progress through your college career, add your GPA each term. Curr GPA is your semester GPA; CUM or CGPA is your Cumulative GPA.

Block 7 – Semester Planning

Semester Plans – Semesters should be laid out chronologically, from left to right; each row represent one SCHOOL year; the three boxes represent Fall, Spring and Summer semesters; ONLY Penn State courses are included (no transfer or AP credits)

7. TERM, YEAR, COURSE NUMBER, COURSE TITLE, COURSE CREDIT HOURS, CREDITS THAT COUNT TOWARDS ACADEMIC DEGREE, AND ACHIEVED GRADES.

a. Term: Fall		Year:				
No.	Course Title	Hrs.	Cts.	Grd.		
Total Term Hours:						

b. Term: Spring		Year:				
No.	Course Title	Hrs.	Cts.	Grd.		
Total Term Hours:						

c. Term: Summer		Year:				
No.	Course Title	Hrs.	Cts.	Grd.		
Total Term Hours:						

d. Term: Fall		Year:				
No.	Course Title	Hrs.	Cts.	Grd.		
Total Term Hours:						

e. Term: Spring		Year:				
No.	Course Title	Hrs.	Cts.	Grd.		
Total Term Hours:						

f. Term: Summer		Year:				
No.	Course Title	Hrs.	Cts.	Grd.		
Total Term Hours:						

Take the classes that you selected on your Recommended Academic Plan worksheet and place them in the appropriate semesters on the 104-R. Although we mark the right columns (7c, 7f, 7i, 7l) as summer semesters, you cannot plan to take any summer classes (except certain required internships). The Army will not pay for summer sessions and you must have a plan that shows how you can complete your degree with taking classes only fall and spring semesters.

Block 7 – Semester Planning

Term – Fall/Spring/Summer

No. – PSU Course Number (ex. PLSC 014). Ensure that the entire number can be read (if necessary, capitalize only the first letter, e.g. Geosc002).

Course Title – PSU Course Title. If the course satisfies a General Education or BA requirement, indicate it before the course title (see example).

Term: Fall		Year: 15		
No.	Course Title	Hrs.	Cts.	Grd.
ARMY 101	U. S. Army Org & Functions	2	0	
ENGL 015	(GWS) Rhetoric & Comp.	3	3	
PSU 006	First Year Seminar	1	1	
PL SC 014	(IL) International Relations	3	3	
SPAN 001	(BA) Spanish I	4	4	
HIST 130	(GH, US,PME) Intro Civil War	3	3	
Total Term Hours:		16	14	

Hrs. – PSU Scheduled Course Hours

Cts. –Hours that Count Toward Degree; while typically the same as the number of Hours, not all classes count for your degree or only some of the credits will count for your degree.

Grd. –Grade; fill in with the letter grade earned (A, B+, etc.).

Upon completion of the 104-R, every requirement for the degree should have a specific course that will satisfy that requirement (in some cases, one course may satisfy more than one requirement. For example, HIST 130 will fulfill both a GH and US cultures requirements).

If a course fulfills a General Education, US or International cultures, BA requirement, and/or a PME indicate the requirement in parentheses in the course title column before the shortened name of the class, e.g. (BA) Spanish I; (GH,US,PME) Intro Civil War (see example above).

The form cannot have any ‘placeholders’ like “400-level PL SC”; “GA, GH, or GS course”;

The total number of Hrs. (plus transfer credits in block 5c) should equal the number in 5a(2).

The total number of Cts. (plus transfer credits in block 5c) should equal the number in 5a.

Once you get to paragraph 7 of the 104-R, use the academic plan with your class choices to complete the 104-R.

The first class each semester should be your ARMY class (so you do not forget it).

For the first semester for someone using this example worksheet, they would enter ARMY 101 then simply enter the first semester classes (ENGL 15, PSU 006, PLSC 14, SPAN 001, HIST 130).

Recommended Academic Plan
 University Park, College of the Liberal Arts
 Bachelor of Arts in International Politics (INTPL), International Relations Option (INTRL)
 Effective fall 2009

Semester 1	Credits	Semester 2	Credits
ENGL 015 Rhetoric and Composition or ENGL 030 Honors Freshman Composition (GWS)	3	PL SC 003 Introduction to Comparative Politics, PL SC 020 Comparative Politics – Western Europe (IL), or PL SC 022 Politics of Developing Areas (IL/OC)	3
First Year Seminar (FYS) PSU 006	3	Social and Behavioral Sciences (GS) PSYCH 100	3
PL SC 014 International Relations (IL)	3	Humanities (GH) 1 HIST 130 (PME, US)	3
Foreign Language (level 001) SPAN 001	4	Foreign Language (level 002) SPAN 002	4
Quantification Course (GQ) MATH 021	3	Natural Science (GN) BIOL 011	3
<i>Total Credits:</i>	16	<i>Total Credits:</i>	16
Semester 3	Credits	Semester 4	Credits
CAS 100 Effective Speech (GWS)	3	HIST (Supporting Course, lower level)* HIST 120	3
PLSC 001 Introduction to American National Government or PL SC 007 Contemporary Political Ideologies	3	ECON 102 Introductory Microeconomic Analysis and Policy or ECON 104 Introductory Macroeconomic Analysis and Policy	3
Humanities (GH) PHIL 001	3	Natural Science (GN) EARTH 100	3
Foreign Language (level 003) SPAN 003	4	Arts (GA) ART 020	3
Quantification Course (GQ) MATH 022	3	BA Requirement: Arts, Humanities, Social and Behavioral Sciences, Quantification, or Foreign Language RL ST 130	3
<i>Total Credits:</i>	16	<i>Total Credits:</i>	15
Semester 5	Credits	Semester 6	Credits
Select one: PL SC 412/PL SC 481 International Political Economy, PL SC 418 International Relations Theory, PL SC 439 Politics of Terrorism, or PL SC 442 American Foreign Policy	3	PLSC (Supporting Course)** PL SC 413	3
GEOG (Supporting Course, lower level)* GEOG 123	3	GEOG/HIST/ECON (Supporting Course, advanced level) HIST 420	3
Natural Science (GN) (with lab) ASTRO 010 & 011	3	ENGL 202 (GWS) Effective Writing	3
BA Requirement: Arts, Humanities, Social and Behavioral Sciences, Quantification, or Foreign Language ANTH 011(OC)	3	Arts (GA) MUSIC 109	3
Writing Across the Curriculum (W/Y)/Elective 4 ARMY 204	1/2	Other Cultures (OC)/Elective 5 ARMY 301	3
<i>Total Credits:</i>	15	<i>Total Credits:</i>	15
Semester 7	Credits	Semester 8	Credits
Select one: PL SC 412/PL SC 481 International Political Economy, PL SC 418 International Relations Theory, PL SC 439 Politics of Terrorism, or PL SC 442 American Foreign Policy	3	PLSC (Supporting Course)** PL SC 410	3
PLSC (Supporting Course)** PL SC 411W	3	PLSC (Supporting Course)** PL SC 433	3
Elective 6 ARMY 302	3	Health and Physical Activity (GHA) KINES 096	1.5
BA Requirement: Arts, Humanities, Social and Behavioral Sciences, Quantification, or Foreign Language RUS 100	3	Elective 7 ARMY 401	3
Health and Physical Activity (GHA) KINES 096	1.5	US Cultures (US)/Elective ARMY 402	3
Social and Behavioral Sciences (GS) 8 OLEAD 100	3		
<i>Total Credits:</i>	16.5	<i>Total Credits:</i>	13.5

Bold type indicates major courses requiring a grade of C or better.

General education courses are interchangeable; students may choose the general education course(s) they wish to take in any given semester based on

The second semester would begin with ARMY 102 followed by: PL SC 020, PSYCH 100, SPAN 002, BIOL 011, MATH 021.

Continue to fill in the remaining semesters on the 104-R with the ARMY class and the classes from the worksheet.

The next few slides show the 104-R based on this example worksheet.

PLANNED ACADEMIC PROGRAM WORKSHEET

For use of this form, see USACC Pam 145-4, the proponent agency is ATCC-PA-C

DATA REQUIRED BY PRIVACY ACT STATEMENT OF 1974

- 1. AUTHORITY:** Title 10, US Code 2101 and 2104
- 2. PRINCIPAL PURPOSE(S):** To provide information and data necessary for administering the Army Senior ROTC program, processing, and managing of selected students for commissioning in the Army IAW established public law and Army Regulations.
- 3. ROUTINE USE(S):** To provide a projected academic plan to determine if the applicant meets the public law requirements of two remaining academic years.
- 4. VOLUNTARY DISCLOSURE AND EFFECT ON INDIVIDUAL NOT PROVIDING INFORMATION** Voluntary information is necessary to determine eligibility of the individual for acceptance, continuance, or discontinuance in the Army ROTC program.

1. NAME OF STUDENT (LAST, FIRST, MI) Student, Ima A		2. ACADEMIC MAJOR International Politics (International Rel. Opt.)		2a. CIP CODE 45.0901	3. AS OF DATE (MM/DD/YYYY) (Date of form preparation) 09/09/2015							
4. ACADEMIC SCHOOL The Pennsylvania State University		5. CREDIT HOURS Select Semester or Quarter (S/Q) Semester <input type="button" value="v"/>			6. GRADE POINT AVERAGE (GPA)							
a. IDENTIFICATION (Check one): <table style="margin-left: 100px;"> <tr><td>Host</td><td><input checked="" type="checkbox"/></td></tr> <tr><td>Extension Center</td><td><input type="checkbox"/></td></tr> <tr><td>Cross-Enrolled</td><td><input type="checkbox"/></td></tr> </table>		Host	<input checked="" type="checkbox"/>	Extension Center	<input type="checkbox"/>	Cross-Enrolled	<input type="checkbox"/>	a. Total required for degree: 123 (1) ROTC Hours that do not count: 3 (2) Total Hours Rqd for NAPS: 126 Normal Academic Progression Standard 16			Term: _____ Term: _____ Curr GPA: _____ CUM: _____ Curr GPA: _____ CGPA: _____ Term: _____ Term: _____ Curr GPA: _____ CUM: _____ Curr GPA: _____ CGPA: _____ Term: _____ Term: _____ Curr GPA: _____ CUM: _____ Curr GPA: _____ CGPA: _____ Term: _____ Term: _____ Curr GPA: _____ CUM: _____ Curr GPA: _____ CGPA: _____	
Host	<input checked="" type="checkbox"/>											
Extension Center	<input type="checkbox"/>											
Cross-Enrolled	<input type="checkbox"/>											
b. HOST SCHOOL The Pennsylvania State University		c. HOST FICE 003329										
		b. Credits toward degree Comp to date: _____										
		c. Transfer Credits accepted: _____										
		d. Remaining for Degree: 126										
		e. Number of authorized S/Qs: 8										

7. TERM, YEAR, COURSE NUMBER, COURSE TITLE, COURSE CREDIT HOURS, CREDITS THAT COUNT TOWARDS ACADEMIC DEGREE, AND ACHIEVED GRADES.

<p>a.</p> <table border="1" style="width:100%; border-collapse: collapse;"> <tr><td colspan="2">Term: Fall</td><td colspan="3">Year: 15</td></tr> <tr><th>No.</th><th>Course Title</th><th>Hrs.</th><th>Cts.</th><th>Grd.</th></tr> <tr><td>ARMY 101</td><td>U. S. Army Org & Functions</td><td>2</td><td>0</td><td></td></tr> <tr><td>ENGL 015</td><td>(GWS) Rhetoric & Comp.</td><td>3</td><td>3</td><td></td></tr> <tr><td>PSU 006</td><td>First Year Seminar</td><td>1</td><td>1</td><td></td></tr> <tr><td>PL SC 014</td><td>(IL) International Relations</td><td>3</td><td>3</td><td></td></tr> <tr><td>SPAN 001</td><td>(BA) Spanish I</td><td>4</td><td>4</td><td></td></tr> <tr><td>HIST 130</td><td>(GH, US, PME) Intro Civil War</td><td>3</td><td>3</td><td></td></tr> <tr><td colspan="2">Total Term Hours:</td><td>16</td><td>14</td><td></td></tr> </table>	Term: Fall		Year: 15			No.	Course Title	Hrs.	Cts.	Grd.	ARMY 101	U. S. Army Org & Functions	2	0		ENGL 015	(GWS) Rhetoric & Comp.	3	3		PSU 006	First Year Seminar	1	1		PL SC 014	(IL) International Relations	3	3		SPAN 001	(BA) Spanish I	4	4		HIST 130	(GH, US, PME) Intro Civil War	3	3		Total Term Hours:		16	14		<p>b.</p> <table border="1" style="width:100%; border-collapse: collapse;"> <tr><td colspan="2">Term: Spring</td><td colspan="3">Year: 2016</td></tr> <tr><th>No.</th><th>Course Title</th><th>Hrs.</th><th>Cts.</th><th>Grd.</th></tr> <tr><td>ARMY 102</td><td>Military Profession</td><td>2</td><td>1</td><td></td></tr> <tr><td>PL SC 020</td><td>Comp Politics – West Europe</td><td>3</td><td>3</td><td></td></tr> <tr><td>Psych 100</td><td>(GS) Psychology</td><td>3</td><td>3</td><td></td></tr> <tr><td>SPAN 002</td><td>(BA) Spanish II</td><td>4</td><td>4</td><td></td></tr> <tr><td>BIOL 011</td><td>(GN) Introductory Biology I</td><td>3</td><td>3</td><td></td></tr> <tr><td>MATH 021</td><td>(GQ) College Algebra I</td><td>3</td><td>3</td><td></td></tr> <tr><td colspan="2">Total Term Hours:</td><td>18</td><td>17</td><td></td></tr> </table>	Term: Spring		Year: 2016			No.	Course Title	Hrs.	Cts.	Grd.	ARMY 102	Military Profession	2	1		PL SC 020	Comp Politics – West Europe	3	3		Psych 100	(GS) Psychology	3	3		SPAN 002	(BA) Spanish II	4	4		BIOL 011	(GN) Introductory Biology I	3	3		MATH 021	(GQ) College Algebra I	3	3		Total Term Hours:		18	17		<p>c.</p> <table border="1" style="width:100%; border-collapse: collapse;"> <tr><td colspan="2">Term: Summer</td><td colspan="3">Year: 2018</td></tr> <tr><th>No.</th><th>Course Title</th><th>Hrs.</th><th>Cts.</th><th>Grd.</th></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td colspan="2">Total Term Hours:</td><td> </td><td> </td><td> </td></tr> </table>	Term: Summer		Year: 2018			No.	Course Title	Hrs.	Cts.	Grd.																															Total Term Hours:				
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8. STUDENT INITIALS & DATE:	TERM 1: _____	TERM 4: _____	TERM 7: _____
(Have the student initial and date beside each term to indicate they have been counseled)	TERM 2: _____	TERM 5: _____	TERM 8: _____
	TERM 3: _____	TERM 6: _____	TERM 9: _____

Block 8 – Student Initials

Student Initials & Date: – When creating your 104-R the first time, leave this section blank. Only complete one semester at a time when reviewing your 104-R with your Army ROTC instructor each semester.

8. STUDENT INITIALS & DATE: (Have the student initial and date beside each term to indicate they have been counseled)

TERM 1:	_____	TERM 4:	_____	TERM 7:	_____
TERM 2:	_____	TERM 5:	_____	TERM 8:	_____
TERM 3:	_____	TERM 6:	_____	TERM 9:	_____

Block 8:

First 104-R: Leave blank for now. When the Cadet reviews their 104-R with their ARMY instructor, they initial for the current semester only.

Updated 104-Rs: Re-initial the terms reviewed and enter the date reviewed.

Blocks 9 - 13 – Review Certification

9. Review – Mark the “Yes” block; add the degree type and name; add the expected graduation date (month and year)

9. REVIEW: All of the above courses are required (as minimum) for the completion of the degree: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> NO (if no, list exceptions on reverse side of this form).	
Completion should result in B. A. in International Politics	degree, during (Month, Year): MAY 2019
10. SIGNATURE OF STUDENT:	11. DATE: (MM/DD/YYYY)
12. SIGNATURE OF REGISTRAR AND EXAMINER OF CREDENTIALS (OR OTHER INSTITUTION CERTIFYING OFFICIAL):	13. DATE: (MM/DD/YYYY)

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Page 2 of 3

10 & 11. Signature of Student / Date. When your advisor approves your 104-R, sign block 10 and enter the date in block 11.

12 & 13. Signature of Registrar and examiner of credentials (or other institution certifying official) / Date. When your advisor approves your 104-R, the advisor signs block 12 and enters the date in block 13. Your advisor is considered an institution certifying official.

PLANNED ACADEMIC PROGRAM WORKSHEET

For use of this form, see USACC Pam 145-4, the proponent agency is ATCC-PA-C

7. TERM, YEAR, COURSE NUMBER, COURSE TITLE, COURSE CREDIT HOURS, CREDITS THAT COUNT TOWARDS ACADEMIC DEGREE, AND ACHIEVED GRADES. (CONTINUED)

g.		Term: Fall		Year: 2017		
No.	Course Title	Hrs.	Cts.	Grd.		
ARMY 301	Leadership & Management	3	3			
PL SC 418	International Relations Theory	3	3			
GEOG 123	Geography of Developing World	3	3			
ASTRO 010	(GN) Elementary Astronomy	2	2			
ASTRO 011	(GN) Elem. Astronomy Lab	1	1			
ANTH 011	(BA:OC) N Amer. Archaeology	3	3			
Total Term Hours:		15	15			

h.		Term: Spring		Year: 2018		
No.	Course Title	Hrs.	Cts.	Grd.		
ARMY 302	Mil Leadership & Cbt Ops	3	3			
PL SC 413	Rise & Fall of the Soviet Union	3	3			
HIST 420	Recent European History	3	3			
ENGL 202	(GWS) Effective Writing	3	3			
MUSIC 109	(GA) The Music of the Beatles	3	3			
Total Term Hours:		15	15			

i.		Term: Summer		Year: 2018		
No.	Course Title	Hrs.	Cts.	Grd.		
Total Term Hours:						

j.		Term: Fall		Year: 2018		
No.	Course Title	Hrs.	Cts.	Grd.		
ARMY 401	Organizational Behaviors	3	3			
PL SC 442	American Foreign Policy	3	3			
PLSC411W	Principles of International Coop	3	3			
RUS 100	(BA) Russian Culture/Civilization	3	3			
KINES 066	(GHW) Indep. Study in Phys Act	1.5	1.5			
Total Term Hours:		13.5	13.5			

k.		Term: Spring		Year: 2018		
No.	Course Title	Hrs.	Cts.	Grd.		
ARMY 402	Army Pers. Mgmt & Logistics	3	3			
PL SC 410	Strategy and Politics	3	3			
PL SC 433	Political Foundations of the Early	3	3			
KINES 096	(GHW) Indep. Study in Phys Act	1.5	1.5			
Olead 100	(GS) Introduction to Leadership	3	3			
Total Term Hours:		13.5	13.5			

l.		Term:		Year:		
No.	Course Title	Hrs.	Cts.	Grd.		
Total Term Hours:						

m.		Term:		Year:		
No.	Course Title	Hrs.	Cts.	Grd.		
Total Term Hours:						

n.		Term:		Year:		
No.	Course Title	Hrs.	Cts.	Grd.		
Total Term Hours:						

o.		Term:		Year:		
No.	Course Title	Hrs.	Cts.	Grd.		
Total Term Hours:						

9. REVIEW: All of the above courses are required (as minimum) for the completion of the degree: Yes NO (if no, list exceptions on reverse side of this form).

Completion should result in **B. A. in International Politics** degree, during (Month, Year): **MAY 2019**

10. SIGNATURE OF STUDENT:

11. DATE: (MM/DD/YYYY)

12. SIGNATURE OF REGISTRAR AND EXAMINER OF CREDENTIALS (OR OTHER INSTITUTION CERTIFYING OFFICIAL):

13. DATE: (MM/DD/YYYY)

PLANNED ACADEMIC PROGRAM WORKSHEET

For use of this form, see USACC Pam 145-4, the proponent agency is ATCC-PA-C

DATA REQUIRED BY PRIVACY ACT STATEMENT OF 1974

1. **AUTHORITY:** Title 10, US Code 2101 and 2104
2. **PRINCIPAL PURPOSE(S):** To provide information and data necessary for administering the Army Senior ROTC program, processing, and managing of selected students for commissioning in the Army IAW established public law and Army Regulations.
3. **ROUTINE USE(S):** To provide a projected academic plan to determine if the applicant meets the public law requirements of two remaining academic years.
4. **VOLUNTARY DISCLOSURE AND EFFECT ON INDIVIDUAL NOT PROVIDING INFORMATION** Voluntary information is necessary to determine eligibility of the individual for acceptance, continuance, or discontinuance in the Army ROTC program.

1. NAME OF STUDENT (LAST, FIRST, MI) 	2. ACADEMIC MAJOR Mechanical Engineering	2a. CIP CODE 14.1901	3. AS OF DATE (MM/DD/YYYY) (Date of form preparation) 08/28/2014
4. ACADEMIC SCHOOL The Pennsylvania State University	5. CREDIT HOURS Select Semester or Quarter (S/Q) Semester		6. GRADE POINT AVERAGE (GPA)
a. IDENTIFICATION (Check one):	a. Total required for degree: 131 (1) ROTC Hours that do not count: 17 (2) Total Hours Rqd for NAPS: 148 Normal Academic Progression Standard 18 b. Credits toward degree Comp to date: 0 c. Transfer Credits accepted: 0 d. Remaining for Degree: 148 e. Number of authorized S/Qs: 9		Term: _____ Curr GPA: _____ CUM: _____ Term: _____ Curr GPA: _____ CUM: _____
b. HOST SCHOOL The Pennsylvania State University	c. HOST FICE 003329		Term: _____ Curr GPA: _____ CUM: _____ Term: _____ Curr GPA: _____ CUM: _____ Term: _____ Curr GPA: _____ CUM: _____ Term: _____ Curr GPA: _____ CUM: _____

7. TERM, YEAR, COURSE NUMBER, COURSE TITLE, COURSE CREDIT HOURS, CREDITS THAT COUNT TOWARDS ACADEMIC DEGREE, AND ACHIEVED GRADES.

a.						b.						c.					
Term: Fall						Term: Spring						Term: _____					
Year: 14						Year: 15						Year: _____					
No.	Course Title	Hrs.	Cts.	Grd.		No.	Course Title	Hrs.	Cts.	Grd.		No.	Course Title	Hrs.	Cts.	Grd.	
E SC120S	Design For Failure	1	1			CHEM 112	(GN) Chemical Principles II	3	3								
MATH 140	(GQ) Calculus I	4	4			Edsgn 100	Introduction to Engrng Design	3	3								
ARMY 101	Army Organization and Funct.	2	0			MATH 141	(GQ) Calculus II	4	4								
CHEM 110	(GN) Chemical Principles I	3	3			PHYS 211	General Physics: Mechanics	4	4								
ENGL 015	(GWS) Rhetoric/Composition	3	3			ARMY 102	The Mil Prof: Lead and Mngmt	2									
ECON 104	(GS) Macroeconomic Anal	3	3														
CHEM 108	Problem Solving in Chemistry	1	0														
Total Term Hours:		17	14			Total Term Hours:		16	14			Total Term Hours:					
d.						e.						f.					
Term: Fall						Term: Spring						Term: _____					
Year: 15						Year: 16						Year: _____					
No.	Course Title	Hrs.	Cts.	Grd.		No.	Course Title	Hrs.	Cts.	Grd.		No.	Course Title	Hrs.	Cts.	Grd.	
CMPS200	(GQ) Programming Engineers	3	3			EMCH 212	Dynamics	3	3								
EMCH 211	Statistics	3	3			EMCH 213	Strength of Materials	3	3								
MATH 251	Ord/Part. Diff. Equations	4	4			M E 300	Engineering Thermodynamics	3	3								
PHYS 212	(GN) Electricity and Magn.	4	4			MATH 220	(GQ) Matrices	2	2								
ARMY 203	Tactics and Principles of War	2	0			MATH 231	Calculus of Several Variables	2	2								
						PHYS 214	Wave/Quantum Phys	2	2								
						ARMY 204	Topographic Maps and Orient.	2	0								
Total Term Hours:		16	14			Total Term Hours:		17	15			Total Term Hours:					

8. STUDENT INITIALS & DATE:

TERM 1: _____	TERM 4: _____	TERM 7: _____
TERM 2: _____	TERM 5: _____	TERM 8: _____
TERM 3: _____	TERM 6: _____	TERM 9: _____

(Have the student initial and date beside each term to indicate they have been counseled)

Example page 1 for an engineering major.

Notice the numbers in block 5. Because of number of credits for the degree and that 17 ROTC credits do not count, the student is allowed 9 semesters.

PLANNED ACADEMIC PROGRAM WORKSHEET

For use of this form, see USACC Pam 145-4, the proponent agency is ATCC-PA-C

7. TERM, YEAR, COURSE NUMBER, COURSE TITLE, COURSE CREDIT HOURS, CREDITS THAT COUNT TOWARDS ACADEMIC DEGREE, AND ACHIEVED GRADES. (CONTINUED)

Term:		Fall		Year:		18	
No.	Course Title	Hrs.	Cts.	Grd.			
ARMY 301	Leadership & Management	3	0				
E MCH 315	Mech. Response of E. Materials	2	2				
ENGL 202C	(GWS) Effective Writing	3	3				
M E 320	Fluid Flow	3	3				
M E 340	Mechanical Eng. Design Method	3	3				
M E 380	Mechanical Design	3	3				
Total Term Hours:		17	14				

Term:		Spring		Year:		17	
No.	Course Title	Hrs.	Cts.	Grd.			
ARMY 302	Adv. Prin/Military Lead/Combat	3	0				
TE 312	Prod Design and Manu. Procs.	3	3				
M E 345	Instrumentation, Meas. and Stat.	4	4				
M E 370	Vibration of Mechanical Systems	3	3				
MATSE259	Prop. and Proc. of Eng. Materials	3	3				
E E 212	Intro to Elec. Measuring Sys.	3	3				
Total Term Hours:		19	16				

Term:				Year:			
No.	Course Title	Hrs.	Cts.	Grd.			
Total Term Hours:							

Term:		Fall		Year:		17	
No.	Course Title	Hrs.	Cts.	Grd.			
ARMY 401	Organizational Behaviors	3	3				
ENGR 405	Proj. Manag. for Professionals	3	3				
M E 410	Heat Transfer	3	3				
M E 440W	Mech. Systems Design Proj.	3	3				
E MCH316	Exp. Determ. of Mech Resp	1	1				
M E 404	Gas Turbines	3	3				
Total Term Hours:		16	16				

Term:		Spring		Year:		18	
No.	Course Title	Hrs.	Cts.	Grd.			
ARMY 402	Army Personnel Management	3	3				
HIST 173	(GH,PME) Vietnam in War and	3	3				
ENGR497A	Politico Engineering	3	3				
PL SC 014	(GS,IL) International Relations	3	3				
ME 315	Heat Transfer Laboratory	1	1				
ME 450	Modeling of Dynamic Systems	3	3				
Total Term Hours:		16	16				

Term:				Year:			
No.	Course Title	Hrs.	Cts.	Grd.			
Total Term Hours:							

Term:		Fall		Year:		18	
No.	Course Title	Hrs.	Cts.	Grd.			
ARMY 496	Independent Studies in Mil Sci	3	0				
HIST 144	(GH,US) The World at War	3	3				
ART 050	(GA) Intro to Painting	3	3				
A ED 211	(GA) Interpreting Art	3	3				
CAS 100A	(GWS) Effective Speech	3	3				
Total Term Hours:		15	12				

Term:				Year:			
No.	Course Title	Hrs.	Cts.	Grd.			
Total Term Hours:							

Term:				Year:			
No.	Course Title	Hrs.	Cts.	Grd.			
Total Term Hours:							

9. REVIEW: All of the above courses are required (as minimum) for the completion of the degree: Yes No (if no, list exceptions on reverse side of this form).

Completion should result in **BS in Mechanical Engineering** degree, during (Month, Year): **Dec. 2018**

10. SIGNATURE OF STUDENT:

11. DATE: (MM/DD/YYYY)

12. SIGNATURE OF REGISTRAR AND EXAMINER OF CREDENTIALS (OR OTHER INSTITUTION CERTIFYING OFFICIAL):

13. DATE: (MM/DD/YYYY)

Example page 2 for an engineering major.

Note that because block 5 authorized 9 semesters, this form covers 4-1/2 years. Move four Gen Eds to the 9th semester and add ARMY 496 (Independent Studies in Military Science). Note that only ARMY 401 and 402 count toward this degree.



USACC 104-R Checklist (1 of 2)

Sep 2013 version of 104R (or later)

All earlier versions need to be redone.

Block 2 (Academic Major)

Just name of degree with option, if applicable, in parenthesis

Block 3 (As of Date) – needs to be current (Date of Form Completion)

Block 4 – HOST School is “Pennsylvania State University” and HOST FICE is 003329

Block 5 – Credit Hours (aka NAPS) – the most important part of 104R

5a – Minimum number of credits per the University Bulletin. The total number of credits under Counts (Cts.) in every semester in block 7 (plus transfer credits in block 5c) should equal 5a

5a(2) - The total number of hours (Hrs.) in every semester in block 7 (plus transfer credits in block 5c) should be equal or up to two credits more than 5a(2). Three or more indicate unnecessary class(es).

5b – should equal the number of credit hours for classes with grades. Include all ARMY classes, but do not include other classes that do not count for your degree

5c – Total number of transfer and AP credits that count toward degree requirements other than electives.

5d – should equal exactly the number of credit hours under Hrs. on remaining, uncompleted semester blocks

5e – should equal the number of remaining, uncompleted semesters

USACC 104-R Checklist (2 of 2)

Block 7 – Should be in the format - Fall, Spring, Summer

Each row (across) list one school year in Fall, Spring, Summer format

Only completed classes and future REQUIRED internships can be listed in Summer

Course Number Block (example: ARMY101) totally visible / legible

Courses selected to meet Gen Ed, BA, and PME requirements marked in course title

A number must be entered in BOTH the Hrs. and Cts. Column (zeros may not appear)

All completed semesters should have Credits received and Grades

Verify one History Course from Professional Military Education Course List is planned

Ensure all ARMY classes are listed

Block 8 – Leave blank for now. When the Cadet reviews their 104-R with their ARMY instructor, they initial in the number of semesters completed plus current semester

Block 9 – Review

“Yes” checked and Degree listed

Grad Date in (Month, Year) format (example May, 2020; 05/20 or 0520)

Verify that Grad Date matches the last semester listed (i.e. Grad Date 0520 = Spring 2020)

Block 10/Page 3 – Cadets need to sign both pages

Block 12 – Final 104R requires Academic Advisor’s signature

Page 3 – Name, Academic School (Penn State), and Type of Degree (BA/BS) present



OTHER NOTES (1 of 2)

- Write the 104-R for only one major and no minors (the Military Studies minor can be obtained by selecting gen ed classes that can also count for the minor). Cadet Command will not pay for a dual major nor allow you to delay your graduation for a second major. If you double major, you must write the 104-R for the one major that you want the most. You cannot miss required summer training to take classes for the double major.
- No semester should have more than 18 credits. In rare cases, one semester may have 19, but never more than 19. Even out the credit load to avoid overloading any semester.
- Before seeing your advisor to have them review and sign the form, have your Military Science Instructor review your 104-R to ensure all administrative data is correct.
- Print the USACC form 104-R on three separate pages. That way minor changes, like entering your grades and grade point average (GPA), will not require your advisor to sign the updated form every semester.
- Update your 104-R after every semester by entering your semester GPA and cumulative GPA in block 6 and the letter grade for each course completed. Then met with your Military Science Instructor review your 104-R. Initial block 8 at the end of that meeting.



OTHER NOTES (2 of 2)

- You can change your selection of courses as long as you continue to make satisfactory academic progress. That means that you are taking classes that count for your degree and you will graduate by the date specified in your ROTC contract.

- If you change a class, the new class must meet the requirement that the original one satisfied or meets a requirement that you planned to satisfy in a future semester. For example you had planned to take INART 205 to meet one of your GA required classes, but it is full. You can either swap it for a different GA class or switch it for another class that you planned to take later, preferably a different gen ed or BA class.

WARNING: DO NOT MISS ANY PRE-REQUISITE CLASS(ES) IF YOU MOVE CLASSES.

- Some classes, typically upper-level (300- and 400-level) are only offered once a year. A few are only offered once every two years.

- If you change your plan, you need to update your 104-R and have your advisor check and sign the revised form.