

MEMORANDUM OF AGREEMENT

THE PENNSYLVANIA STATE UNIVERSITY, COLLEGE OF EDUCATION, CURRICULUM AND INSTRUCTION FIELD EXPERIENCES

AND

THE STATE COLLEGE AREA SCHOOL DISTRICT Professional Development School's Student Intern Supervisory Program Childhood and Early Adolescent Education

The Pennsylvania State University, College of Education, hereafter designated as the College, and the State College Area School District, hereafter designated as the District, agree to operate the Professional Development School's Student Intern Supervisory Program at the District for a three-year term during the 2015-2016, 2016-2017 and 2017-2018 years. During this term, the contract can be reviewed by request from either party. The following items represent understandings of agreement reached relative to this cooperative relationship.

- I. A. The College will arrange to place up to 75 student interns in selected Professional Development School (PDS) elementary and middle school sites during the District's academic year. The student interns will be individuals enrolled in the College's Department of Curriculum and Instruction who are pursuing elementary and middle level teacher certification programs. Each student intern will be assigned to a mentor teacher, mutually agreed upon and selected by the College faculty and the District personnel. The mentor teacher, in each instance, will provide guidance, assistance and evaluation for the student intern.
- B. The period of time during which student interns will be on assignment in the District will parallel the District's academic year.
- C. Three professional employees of the District will be available full time to accept the responsibility for the supervision of student interns and to work collaboratively with College faculty and staff of the College's Department of Curriculum and Instruction Field Experience Office and the District to plan and implement the program. They will perform the supervisory responsibilities in harmony with the stands and practices of the College's Department of Curriculum and Instruction Field Experience Office and PDS guidelines.

- D. The Districts Supervisors of Student Interns will continue to be full-time employees of the District but will be designated by the College as Professional Development Associates of the Department of Curriculum and Instruction Field Experience Office. The District hereby acknowledges it is responsible for the actions of and supervision of the District Supervisors of Student Interns and will exclusively provide Workers' Compensation and liability insurance for these persons.
- E. The College will pay the amount of \$_____ to the District as the portion of salaries and predictable benefits for the District Supervisors for each of the three academic years. This amount will be forwarded to the District in two installments, one during each of the two semesters involved. No money will be paid to private individuals.
- II. At any time the District Supervisors of Student Interns wish assistance or support in connection with any aspect of the program, they are free to contact the Professor in Charge of the College's Curriculum and Instruction Field Experience Office.
- III. This contract does not preclude placement in the District of other Penn State student teachers from the traditional student teaching program. However, the supervision of such students would not be the responsibility of the District Supervisors assigned to the PDS.
- IV. Student interns selected for placement in the District's PDS will have signed a statement indicating that they are aware of the fact that they are in that location on a guest/host relationship/ Any student whose professional performance or conduct is not consistent with the educational and philosophical objectives and the overall directions of the District will be withdrawn by the District or by the College. In practice, it will be the College's responsibility to advise the student of any such action which is to be taken.
- V. Travel costs to be incurred by the District Supervisors of Student Interns in connection with supervisory duties will be reimbursed to them by the University through the Curriculum and Instruction Field Experience Office.
- VI. In order to maximize the professional advantages of this program, not only to the student participants, who come to the District, but also to the District itself and to the College, continued input from individuals at the District and at the College is essential. Changes in the program will be possible only as such inputs from the District and from the College are discussed and mutually agreed upon.

The authorized signatures below confirm the above agreement:

Date

Superintendent
State College Area School District

Date

Department Head
Curriculum & Instruction
College of Education
The Pennsylvania State University

Date

Assistant Treasurer
The Pennsylvania State University