Attendees: Anthony Atchley, Kultegin Aydin, Sven Bilen, Peter Butler, Chita Daz, Cheng Dong, Amr Elnashai, Pat Fox, Paul Heinemann, Tom LaPorta, Eric Marsh (for Karen Thole), Philip Morris, Kevin Parfitt, Chris Rahn, Phillip Savage, Janis Terpenny, Judith Todd

Guest: Jennifer Wu

Absent: George Lesieutre, Karen Thole

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<tr>
<th>Dean’s Update</th>
<th>Lead: Amr</th>
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<tr>
<td><strong>Summary of Discussions</strong></td>
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<td><strong>Dean of Engineering Search</strong></td>
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<td>Now that the search has formally started, Amr asked all deans and heads to actively seek nominations, to call potential candidates, and make sure that they get a very positive impression of the college and the dean position. The appointment of a new dean may be a rare opportunity to set the college on a more sustainable financial path to excellence in the future. Since these meeting notes will be circulated to all faculty and staff, it is appropriate to ask everyone to seek nominations and spread the word, so we have the best and broadest pool of candidates, and therefore provide the provost with the best chance of hiring an outstanding dean.</td>
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**Student Collaboratory (priority 6 in department heads’ list)**

Amr talked with Ford Stryker, Associate Vice President of Physical Plant, who confirmed that IF the Commonwealth gives PSU the usual $40M this year (they have done so every year since 1996), then the appointment of an architectural firm could be made as early as fall 2017, if the funds are received in early summer. If the payment is made later, then the appointment of the architect will occur Spring 2018. Ford also provided Amr with additional details of how the $110M will be assembled. It includes a commitment by the college to raise $10M.

**Post-VRP Hiring (priority 1 in department heads’ list)**

Amr advised that the final outcome of the College’s approved hiring post-VRP is the full replacement of 13 staff positions and an increase in the number of faculty lines from 9 lost to 10 gained—one fixed-term and 9 faculty lines. The final net loss of funds from our permanent budget, however, is quite high, at $730,000. While this is regrettable, it is much better than it could have been if the eligibility criteria applied to the College of Engineering were similar to those applied to other colleges. Amr reminded the heads that all funds for VRP replacements are available starting fall 2017. If we do not hire this year, we lose one year’s salary and fringe. An inquiry was made that if departments do not hire, do they lose the line? Amr advised they will not lose the line, but departments will lose the money for the year—they will not get the money until they hire. Amr reiterated that due to state budget constraints, there is risk that the lines would be sacrificed to fill the void of the budget.

Recommendations: N/A

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<th>Senior Associate Dean’s Update</th>
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<td><strong>ENGAGE Climate Study</strong></td>
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<td>Anthony advised that the March 2 EMC meeting will be dedicated to discussing possible actions to address key issues that were identified in the ENGAGE climate study. The meeting will begin with an overview of major findings and of possible actions.</td>
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**College of Engineering Data**

Jennifer Wu, Director of Data Analysis and Assessment, continued discussions from the last UEC meeting and provided additional clarification on the College’s data. Jennifer clarified the following:
- ASEE only collects information on fall admissions for the 2016 undergrad applications/offers/paid accepts. Therefore, the data presented is only for fall. She indicated that the freshmen enrollment could be larger than paid accepts since there are spring and summer admits as well.
- When computing the total enrollment on the undergraduate student/faculty ratio, only UP students are included. For graduate computing, ME and NucE students from World Campus are included.
- With regard to research data, the ASEE research expenditure information was provided by the finance office. Research expenditures are determined by assignment of credit (AOC). Assignment of credit is identified when the IAF is completed.

Recommendations:
- Amr asked Jennifer to compile data for 2012-2013 that contains the number of students and faculty according to how they are being calculated now as opposed to how they were reported to ASEE.
- Peter Butler will work with Christine Masters to provide data on next year’s class size by department.
- A small group of department heads has agreed to meet with Jennifer to get a better understanding of the data.

### Research Lead: Chris

**Summary of Discussions**

**Associate Dean for Innovation**
Chris advised of the upcoming industryXchange scheduled for May 24. It is an inaugural event that brings together corporations and College of Engineering faculty and researchers to:

- Learn about cutting-edge research from world-renowned faculty.
- Understand research objectives and priorities at leading corporations.
- Connect best minds together and provide a platform for developing new partnerships.
- Discuss emerging trends and challenges shaping up key areas.
- Inspire new thinking and innovation to solve challenging problems.

Chris also noted the following upcoming dates/deadlines:

- Multi-Campus Seed Grant opportunities. Encourage tenure and tenure-track faculty at the campus to work with University Park faculty. Proposals are due March 6.
- 2017 New Faculty Road Trip is scheduled for April 6 to Arlington, VA.

**Recommendations**

### Education Lead: Peter

**Summary of Discussions**

**Proposed Plan for Increasing Summer Student Credit Hours**
Peter noted in the past there has been a concern that World Campus (WC) tuition is less than the corresponding tuition charged to web-only courses. Since WC sections and Web-only sections are often merged in the background, the result is that students in the same course, taking it online, pay very different tuition rates. The solution being proposed is to allow all students, even resident students taking a web based version of a summer course, be allowed to register in a world campus section. In the summer we receive about $240/SCH which we distribute to departments offering web-based courses. The university is not proposing to change this model, but because of the tuition differential, the university stands to lose about $7MM. To make up the difference, they would like to market courses more aggressively to increase the SCH count. The courses to be marketed to are ones where the enrollment has consistently been less than the enrollment cap for that course. Many courses are at 25%-50% capacity. The question is whether departments are willing to boost summer enrollment in these courses up to the cap. In one way this will be good for us, because departments will receive more revenue from summer if their enrollments rise. But this does mean that the workload on faculty teaching in the summer will be greater. In any event, the courses listed below are proposed to be in the pilot program. We will receive some marketing materials from the summer session office soon, and we will distribute these via e-News, through advising, and in the departments.
Recommendations: N/A

AOB/Comments on Previous Recommendations

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Summary of Discussions

**Fringe**

Anthony reminded department heads to be careful when adding new positions, departments are responsible for the fringe. He advised that the College did not use all of fringe for a number of years, but it has now exceeded its pool. If you receive money from the Provost for a line or part of a line, that comes with fringe. If you add more positions than are in your budget, you have to cover the fringe as well. When doing your calculations, take the amount of money you need and multiply by 1.4.

Recommendations: N/A