Discussion topics:

1. UPDATES FROM MIKE HILLMAN

Mike Hillman is the current committee chair:

- Mike addressed several points in the by-laws, including again discussing the possibility of adding a second representative from each department to serve as an alternate when the primary department representative cannot attend. The primary representative would be responsible for alerting the alternate when they have a conflict. With low attendance at the bi-monthly meeting, the dissemination of information to departmental faculty does not occur. Perhaps adding a system of alternates would increase the flow of information.

CONCLUSIONS

As a follow up Mike will contact the committee members to request selecting an alternate and alerting them in the case they cannot attend.

2. UPDATES FROM ADRI VAN DUIN

Adri is a member of the HPC working group and a co-chair of the RCCI. He provided the following updates for himself and for Greg Madden from the March 15th High Performance Computing Committee Meeting:

- Adri wanted to make sure everyone was aware of the transition to a new financial system, replacing IBIS, in the timeframe of July 2020.
- Discussed sensitive data and that ACI provides a secure enclave, which Adri uses successfully. The system of self-reporting of sensitive data on devices is a problem. Jerry mentioned that the Office of Information Security is moving ahead aggressively with secure enclaves. The difference of a Service Level Agreement (SLA) system vs. a credit system was discussed.

CONCLUSIONS

3. UPDATES FROM JERRY CIOLKOSZ

- Jerry provided update to the transition to Office 365 for email. COE prefers to migrate all email as a chunk, at one time. Jerry has prioritized delaying that migration until the unified messaging is in place for Office 365 so there is no disruption of service. Email migration in COE will occur sometime in the summer-fall.
- Focus group, requested by Greg Madden, was held in February. Discussion was on impediments to research, mainly administrative rights. Jerry reiterated that the College policy is to provide faculty appropriate system privilege escalation to ensure they can accomplish their work. Jerry then spoke about “Beyond Trust” which he uses
to make that policy work for faculty. Jerry plans to publish a fact sheet on privilege escalation detailing Beyond Trust and full administrative rights.

- Jerry also identified a need and plan to develop a ‘Welcome’ site for faculty detailing IT services.

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Minutes submitted by Susie Sherlock, Asst. to the Assoc. Dean for Research

**ACTION:** Susie will be scheduling the next meeting during the summer; a doodle poll will be sent.