Request for Proposals

Penn State and the Monash University are seeking proposals to foster collaborative, sustainable, self-supporting research and education programs. The 2018 Collaboration Development Fund has been created to provide seed monies to faculty groups to develop plans for long term programs integrating students and faculty from both universities. Proposals are expected to focus upon program development to enable future collaborative efforts, including work on preliminary research and/or resident or distance education ideas to demonstrate proof-of-concept, and not to perform the in-depth effort with these funds.

This program is open to faculty members affiliated with Monash and Penn State in all disciplines. Successful proposals will be those which will (i) demonstrate an immediate potential to be sustainable through external funding sources and (ii) will involve a clear collaborative effort between faculty members on both Monash and Penn State sides.

Collaboration Development Fund Overview

1. A total of A$ 200K is available, including cost sharing match.
2. It is a one-time award with no opportunity for renewal.
3. A 25% cost share is required from the Penn State and Monash home unit.
4. Example project funding distribution for a A$20k proposal:

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<tr>
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<th>Monash Unit/Faculty</th>
<th>Penn State Global Programs</th>
<th>Penn State Unit</th>
<th>TOTAL</th>
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<tbody>
<tr>
<td>(25%) Total</td>
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<td>100%</td>
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<tr>
<td>A$ 5,000.00</td>
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<td>A$ 5,000.00</td>
<td>A$ 5,000.00</td>
<td>A$ 20,000.00</td>
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5. The seed grant funds cannot be used for faculty salary or stipend, indirect/administrative costs, to hire a consultant or contractor, or for general equipment expenses (laptops, ipads, printers, etc.). Please inquire with your university contact for clarification if an expense is allowable.

6. Allowable expenses include travel, lab supplies and other expenditures in support of the long term project development.

Eligibility

To be eligible for support:

1. Applications are open to all Monash employees with a minimum 0.2 FTE appointment.
2. Applications are open to all Penn State full time faculty and staff.
3. Adjunct positions and staff at Monash affiliated institutes may apply, in concert with other eligible applicants. However, they are unable to be named as the ‘Monash lead applicant’.
4. The minimum number of investigators at both Monash and Penn State is 1 and the maximum is 3.

Proposal Evaluation

1. A panel of faculty and administrators from Penn State and Monash will evaluate and select the projects to be funded.
2. Funding priority will be given to projects that:
   a. Advance self-supporting collaborative scholarship and education of high academic value
   b. Strengthen the connectivity and relationship between Monash and Penn State
   c. Creates a team with multiple faculty and students at each university.
3. The evaluation criteria and weighting:
   a. Research/Academic excellence (20%)
   b. Project idea and quality (30%)
   c. The plan to create a self-supporting, sustainable collaboration program after the seed money expires (50%)

Proposal Format

1. Complete the Collaboration Development Fund application form.
2. The appendix should include:
   a. 1 page CVs of the project faculty (participants)
   b. Letters confirming Penn State unit cost sharing match.
   c. Letter/email from Faculty Dean confirming Monash Faculty contribution.
3. Combine all documents into one pdf

Dates

1. Proposal submission due: June 15, 2018
2. Anticipated award announcement: August 1, 2018
3. Final Report submission due: August 30, 2019

Application Submission

The consolidated pdf submission should be emailed to both Monash and Penn State:
Submit to vp.research-noe@monash.edu and amc1@psu.edu

Contacts / Further Information

Website: https://www.monash.edu/psu-partnership/

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