College of Engineering Staff Member of the Semester Award

NOMINATION FORM

This award recognizes a staff member (full-time/approved reduced schedule under HR105 full-time staff or technical service employees) who exemplifies the following criteria:
1. Exhibits creativity, innovation, and initiative.
2. Demonstrates the ability to mentor, inspire, motivate, and support others.
3. Promotes excellence in teamwork, performance, and achievement within the unit and/or the organization.
4. Demonstrates commitment to and support of University values, including integrity, respect, responsibility, discovery, excellence and community.

Nominations should reflect the current semester.

Eligibility:
- Nominee must be a College of Engineering employee.
- Nominee may be a full-time staff (defined above) or technical service employee with a least 1 year of employment.
- Nominee must be in good standing, defined as: "For University activities such as commissions and award programs, a faculty or staff member is considered to be in 'good standing' if the individual is meeting the expectations of his/her position and has not been the recipient of recent discipline. The individual should also exhibit qualities such as civility, collegiality, and a commitment to the overall success of his/her department."
- Nominee must not have received this award in the past 3 years.

Award: The award recipient will receive a $99.99 gift card and be recognized in the SAC quarterly newsletter and at the College of Engineering Annual Awards event.

Submission Deadlines:
- Spring –nominations open end of April/close late May
- Summer- nominations open early August/close mid-September
- Fall –nominations open early December/close mid-January

Nominee Name:	
Department:	
Work Address:	
Phone Number:	
Email:	

Nominator Name:	
Department:	
Work Address:	
Phone Number:	
Email:	

STATEMENT OF NOMINATION

Please prepare below up to a one-page written statement explaining how your nominee exemplifies these four criteria. Please provide specific examples.

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