Graduate and Professional Student Association

315 HUB, University Park, PA 16802

gpsa.psu.edu

**Application for Lot 10 Parking Permit**

**Please Read Terms and Conditions on the last page.**

**All Applications for 2017-’18 Lot 10 Permits must be submitted by the following dates:**

* **Fall 2017: Sunday, August 12, 2017**
* **Spring 2018: Sunday, December 31, 2017**
* **Summer 2018: Sunday, April 29, 2017**

**Applicants will be notified several days after the deadline if they are selected to receive a parking permit. Lot 10 Permits do not carry over from one semester to the next; you must re-apply to receive a new permit each semester, and having a permit currently does not guarantee that you will receive it again.**

 **Please fill out the entire application electronically and email it to** **gpsalot10@gmail.com****. To avoid confusion about which semester you are applying for, please use the subject line “Completed Lot 10 Permit Application - [insert semester here].” (i.e. “Completed Lot 10 Permit Application – Fall 2017”).**

**Full Name:**

**Student ID Number:**

**PSU Email:**

**Current SemesterParking Permit Number**:

**What is the color of your parking permit for the semester you are applying?**

**Are you a full time degree seeking graduate student?**

**Indicate degree and department:**

**Locations of Regularly Assigned Duties** **Building Name**:

**Do you accept the terms and conditions on page 3 (equivalent to your signature)? If so, type 'YES' after sentence :**

**Please provide a short 1-2 paragraph description of the special circumstances you have that require you to have a Lot 10 Permit. Be as specific as possible.**

**Terms and Conditions**

I understand that the Graduate and Professional Student Association assumes no liability for any damage to my vehicle caused by any means (even errant golf balls form the nearby golf course). I certify that the above information is correct and authorize the Graduate and Professional Student Association (GPSA) and the University Parking Office to verify its accuracy. I further agree to promptly notify GPSA of any changes in the above information. By submitting this application, I certify that I have read, understood, and will abide by these criteria.

1. **All individuals must be degree seeking graduate students.** Graduate students who are not full time will only be considered if they are still required to perform duties on campus (teaching/research).

2. **Applicants must have previously demonstrated a need to park on campus during weekday working hours. To show this need, a student must purchase a University Parking Permit through the Parking Office website. This purchased University Parking Permit must be current for the entire semester for which a Parking Lot 10 permit is desired.** Commuter or resident students with a red permit shall be eligible. Blue permits shall also be considered. Yellow, brown, green, or purple permits shall not be sufficient to apply for a permit for lot 10. There is no additional charge for a lot 10 permit.

3. **All individuals must have office or laboratory space or be assigned duties in space in the western portions of campus.**

4. **There will be no priority given to previous holders of Lot 10 permits during the fall lottery or any other semester.**

5. **All students must reapply each semester or whenever they are required to purchase a new parking permit.** Students who purchase a two semester (university) permit in the fall and receive a Lot 10 permit in the fall will not be guaranteed a Lot 10 permit for the spring and the summer.

6. Appeals of the above criteria may be made in writing to the Graduate and Professional Student Association Executive Board but will generally be considered only for students with temporary or permanent disabilities.

7. The Graduate and Professional Student Association assumes no liability for damage to cars while parked in lot 10.

8. Final decisions for Lot 10 recipients of the Graduate and Professional Student Association Executive Board are final.

9. **All applications must be submitted to gpsalot10@gmail.com.** If an application is copied or sent to any other email address, the application will automatically be denied.