



# Graduate and Professional Student Association

The Pennsylvania State University  
315 HUB-Robeson Center  
University Park, PA 16802  
Email: [gpsa@psu.edu](mailto:gpsa@psu.edu)

GPSA Assembly Meeting | Wednesday, March 15, 2017 | 6:00pm | 134 HUB Robeson Center

## I. Call to Order

- a. The meeting is called to order by the Executive Vice President at 6:06 p.m.

## II. Roll Call Attendance – See Addendum I

## III. Adoption of the Agenda

- a. There is a motion to amend the agenda to add Resolution #66-11 to the agenda. The motion is seconded.
- b. Hearing no objections, the amended agenda is approved.

## IV. Approval of Past Meeting Minutes

- a. Hearing no objections to the meeting minutes, the past meeting minutes are approved.

## V. Open Student Forum

- a. There are no comments.

## VI. Special Presentation – Janda Hankinson, Project WorkLion

- a. WorkLion Portal covers all things HR:
  - i. HR and payroll system
  - ii. FAQ and two-way communication system
  - iii. Hiring and termination
  - iv. Time tracking
  - v. Benefits selection
- b. It is replacing some legacy (25 years old) systems.
- c. Employees will be able to update information on their own (not available now).
- d. Anyone who receives a paycheck from Penn State will use Work Day (excluding Hershey Medical Center and Pennsylvania College of Technology).
- e. How will this affect you as a graduate assistant?
  - i. View and print your pay slip, W-2
  - ii. View your benefits
  - iii. Update emergency contacts, other personal information
  - iv. Manage payment election
- f. Question: Will all the old information be transferred over to the new site?
  - i. You will be able to go back to ESSIC for old information.
  - ii. You will be able to get a W-2 for this year.
- g. Question: Does this mean I don't need to fill out my hours on paper?
  - i. Correct, this will be online.
  - ii. Also, if you are signing timecards, you can do it online.
- h. Question: Will the reimbursement system remain the same?
  - i. Yes, it will remain separate from WorkLion.

## VII. Executive Officer Reports

President: Kevin Horne | [kvh5130@psu.edu](mailto:kvh5130@psu.edu)

Executive Secretary: Anne Whitesell | [amw412@psu.edu](mailto:amw412@psu.edu)

Advisor: Philip Burlingame, Ph.D. | [pvb7@psu.edu](mailto:pvb7@psu.edu)

Executive Vice President: Marina Cotarelo | [mpc5184@psu.edu](mailto:mpc5184@psu.edu)

Treasurer: Sidharth Agrawal | [soa5312@psu.edu](mailto:soa5312@psu.edu)

- a. President (Kevin Horne)
  - i. This is the second to last meeting of our Assembly.
  - ii. The “All In” sculpture options have been narrowed down. We will see the mock ups soon to provide feedback.
  - iii. There is a student fee board meeting tomorrow and Friday. There are three allocation requests: Bryce Jordan Center, Center for Performing Arts, and Center for Women Students.
- b. Vice President (Marina Cotarelo)
  - i. The graduate school exhibition has extended their deadline for judges.
  - ii. The graduate school leader roundtable has been rescheduled for March 28.
- c. Treasurer (Sidharth Agrawal)
  - i. We have approximately \$11,600 left.
- d. Secretary (Anne Whitesell)
  - i. Get Newswire announcements to me by 6pm on Sunday.
- e. Faculty Senate Report (Kevin Reuning)
  - i. Faculty Senate was cancelled because of the snow.
  - ii. There are two major proposals to be discussed at the next one: extending the labels for faculty, and making it easier for individuals to change their name/gender identity in online systems.
- f. Graduate Council (Brianne Pragg)
  - i. Grad Council met today.
  - ii. There was a revised 500/800-level course distinction passed.
  - iii. The P/R faculty issue should come up at the next meeting.
  - iv. If you signed up for the Graduate Exhibition (Sunday, March 24 from 1 to 4 pm), you should show up.

### **VIII. New Business**

- a. Bill 66-36: Service Event: Friday Night Lights
  - i. Directly following the Council of Lion Hearts meeting, about 40 volunteers will go around campus to turn off lights to save energy and money.
  - ii. There are undergraduate student organizations interested in partnering if we cannot get 40 graduate student volunteers.
  - iii. We will provide pizza.
  - iv. Question: How do you plan on advertising?
    - 1. Facebook event
    - 2. Google form to gather information
  - v. Motion to approve via unanimous consent. There are no objections.
  - vi. The bill passes.
- b. Bill 66-37: Funding for GPSA Banners and T-Shirts
  - i. We would like to invest in some items for advertising – banners and t-shirts.
  - ii. Question: When/where do the shirts get handed out?
    - 1. For GPSA volunteers at events like Movin’ On.
  - iii. The banners could be used at tailgates, etc.
  - iv. Question: Would it be more useful to table this bill until next fall and give each delegate a shirt to wear to events?

- v. Question: Should we make a comprehensive list of events where these shirts would be worn?
- vi. Is a t-shirt the best way to promote GPSA?
- vii. Purchasing a larger quantity would reduce the cost, so maybe we should reconsider the t-shirts later.
- viii. Motion to strike line 17 and adjust the total accordingly.
- ix. Motion to pass the bill via unanimous consent. The motion is seconded.
- x. The bill passes.
- c. Resolution 66-11: GPSA Bylaws Article I – At Large Delegates
  - i. The resolution talks about the importance of diversity, but only addresses one aspect of diversity (international students).
  - ii. Should we revise line 24 to say something like “represent the full diversity of the graduate and professional student population”?
  - iii. Could we use the list from Penn State’s anti-discrimination policy?
  - iv. The importance of naming specific groups is that these groups have traditionally been underrepresented by the GPSA.
  - v. Should we include something about graduate students with dependents?
  - vi. Motion to amend the list to reflect Penn State’s non-discrimination policy. The motion is struck down.
  - vii. Motion to amend to reference the Penn State non-discrimination policy. The motion is struck down.
  - viii. Motion to table the resolution to receive feedback. The motion is seconded.
  - ix. The resolution is tabled.

## **IX. Reports**

- a. Speaker of the Assembly (Brian Conway)
  - i. Nothing to report.
- b. Internal Development (Vacant)
  - i. Nothing to report.
- c. Student Affairs (James Fan)
  - i. Professional Development (Erica Schwalm)
    - 1. The sign-ups for headshots are still open.
    - 2. We met with people from marketing in ITS and Lynda to talk about hosting a seminar.
  - ii. Community Service (Steven DiGrazia)
    - 1. Friday Night Lights is coming up.
    - 2. We are considering doing an outdoor event in April.
    - 3. The food drive is also coming up.
  - iii. Programming (Brian Conway)
    - 1. The GPSA ice skating event is coming up. We already have 5 children signed up, so we are reaching a new demographic.
    - 2. The cooking class is coming up on March 31. We have close to 20 spots filled.
  - iv. Diversity (Kyler Sherman-Wilkins)
    - 1. The committee will be meeting next.
    - 2. Next week is Pride Week; Friday is the Pride Parade.

- 3. We have sent out the intent to run form to several grad student groups.
- v. Grad Cup (James Fan)
  - 1. Grad Cup meets tomorrow.
  - 2. We are scheduled for April 8.
  - 3. Form a team. Volunteer.
- d. Advocacy (Matt Krott)
  - i. About 4% of survey respondents use tobacco on a daily basis.
  - ii. About 70% of students are at least somewhat concerned about the effects of second-hand smoke.
  - iii. 58% in favor of a smoke-free campus; 49% in favor of a tobacco-free campus
- e. Liaisons
  - i. Nothing to report.
- f. Judiciary (Michael Kramer)
  - i. Encourage people to run for office!
  - ii. Elections will take place on March 29 and 30.
- g. Board of Trustees (Allie Goldstein)
  - i. Nothing to report.
- h. Advisor (Dr. Phillip Burlingame)
  - i. Nothing to report.

**X. Comments for the Good of the Order**

- a. Abba Java Coffee Spaghetti Dinner on Tuesday, March 21
- b. Bangladesh night – 6pm in Heritage Hall

**XI. Adjournment**

- a. The meeting is adjourned at 7:25 p.m.

Respectfully submitted,

Anne Whitesell

## Addendum I. Roll Call Attendance

P = present

A = absent

E = excused

PR = proxy

L = late

Office	Name	Attendance
<b>Executive Board</b>		
<b>President</b>	Kevin Horne	P
<b>Vice President</b>	Marina Cotarelo	P
<b>Treasurer</b>	Sidharth Agrawal	P
<b>Secretary</b>	Anne Whitesell	P
<b>Faculty Senator</b>	Kevin Reuning	P
<b>Graduate Council</b>		
<b>Graduate Council</b>	Brianne Pragg	P
<b>Graduate Council</b>	Carol Rogers-Shaw	A
<b>Graduate Council</b>	Kevin Cloonan	E
<b>Judiciary</b>		
<b>Chief Justice</b>	Jesse Scott	E
<b>Associate Justice</b>	Michael Kramer	P
<b>Assembly</b>		
<b>Agricultural Sciences</b>	Cameron Stephens	A
<b>Arts and Architecture</b>	Miguel Campos	A
<b>Dickinson School of Law</b>	Mackenzie Mitchell	A
<b>Earth and Mineral Sciences</b>	Michael Cronin	P
<b>Earth and Mineral Sciences</b>	Gerald Knapp	P
<b>Eberly College of Science</b>	William Wright	P
<b>Eberly College of Science</b>	Brian Conway	P
<b>Eberly College of Science</b>	Erica Schwalm	P
<b>Education</b>	Xulu Zhang	A
<b>Education</b>	Christine Mosich	E
<b>Engineering</b>	Mohammad Wahba	P

<b>Engineering</b>	Matt Krott	P
<b>Engineering</b>	Shen-li Pei	P
<b>Health and Human Development</b>	Austin Barrett	P
<b>Health and Human Development</b>	Katharine Grills	P
<b>Information Sciences and Technology</b>	Anthony Pinter	P
<b>Inter-Collegiate Degree Program</b>	Brittany Banik	P
<b>Inter-Collegiate Degree Program</b>	David Dopfel	P
<b>School of International Affairs</b>	Jennifer Gibbs	P
<b>Liberal Arts</b>	Robert Zuchowski	P
<b>Liberal Arts</b>	Kyler Sherman-Wilkins	L
<b>Smeal College of Business</b>	Steven Di Grazia	P
<b>Smeal College of Business</b>	James Fan	L
<b>Smeal College of Business</b>	Nicolas Lien	E
<b>At-Large Delegate</b>	Sonny Arora	E
<b>At-Large Delegate</b>	William Dusch	E/PR