Action Items

- Interested delegates will volunteer to act as proxy for Graduate Council members on an as-needed basis. Contact Claire Keiling or Liana Glew if interested.
- Volunteers will help organize the fall picnic on September 20. Contact Charlie Wolstenholme if interested.
- Volunteers will sign up to register voters during PSU Votes Week. Contact Charles Tierney if interested.
- Judiciary will coordinate with Adam Christensen to access 2017 enrollment data and make a recommendation about changes to proportional representation.

Bills Passed

- Bill 68-07: 2018 Winter Gala
- Bill 68-08: Professional Headshots
- Bill 68-09: PSU Votes Week Gerrymandering Panel

Agenda

I. Call to Order
   a. Meeting called to order by the vice president at 6pm

II. Roll Call – See Addendum I

III. Adoption of the Agenda
   a. Agenda is adopted

IV. Approval of Past Meeting Minutes from 8/29
   a. Minutes are approved

V. Open Student Forum

VI. Special Presentation—Ben Locke, Director, Counseling & Psychological Services (CAPS)
   a. Three locations: Student Health Center, Bank of America Building, Allenway Building downtown
   b. Dealing with rapid growth of student body and demand for services
      i. Despite increased budget and staff, still struggling to meet growing demand
      ii. Reduced stigma is good, but comes with other challenges
   c. Services:
      i. 24-hour mental health crisis line (for yourself or others): 877-229-6400
         1. Answered by a mental health professional
         2. Crisis texting line: text “LIONS” to 741741 – national line, staffed by volunteers
      ii. Drop-in sessions
   d. Questions
i. Liana: Connections between these hotlines and other agencies?
   1. Calls are handed off when they display imminent risk; no connection between crisis line and hospital

ii. Bagmi: Are these services confidential?
   1. Yes; the hotline is an extension of our operations
   2. The texting line has no connection to Penn State and thus no reporting obligations

iii. Sid: Typical appointment wait time?
   1. Two different services:
      a. Rapid access
         i. Phone screening, within 2-3 days
         ii. Urgent appointment: no wait
      b. Treatment
         i. Almost always a wait; depends on time of year
         ii. Little to no wait in first two weeks
         iii. We are four weeks in; several weeks wait
         iv. May turn people away at the end of the semester

iv. Sid: Student fee board gave funding when there was 6-7 week wait; why no reduction?
   1. CAPS has had a 48% increase in demand this year
      a. Increase in staffing has helped, but has not outpaced demand

v. Sid: Out of the 4,500 students you’ve contacted this year, how many are treatment?
   1. It’s a small fraction of those 4,500; many are using the other services

vi. David: Do you have any metrics for the effectiveness of treatment? Are people stuck waiting until something bad happens, or are we getting to them before that happens?
   1. We know that our services are effective based on academic research, but we also know that the length of services is often not enough

vii. David: have we seen distress drop?
   1. No, nationally we’ve seen measures of self-reported distress and anxiety increase; other measures show distress levels have not changed

VII. Executive Officer Reports
   a. President—Brianne Pragg
      i. We need volunteers for proxies for graduate council
         1. It is very important that we have influence on grad council, and we need people to attend when our permanent members have scheduling conflicts
         2. On-call basis, not every meeting
      ii. Brianne and Stephanie met with senior administrators last Friday
         1. David Gray, Frank Guadagnino, Nick Jones, Damon Sims
         2. Discussed summer teaching appointments; have not seen same cost-of-living improvements as assistantships
            a. Increases should go into effect next summer
      iii. Brianne and Stephanie will attend board of trustees meeting this week
         1. Board of trustees has changed many meetings to offsite meetings

b. Vice President—Stephanie Winkler
   i. Nothing to report (Brianne stole it)

c. Treasurer—Alex Zhao
   i. Executive expenses
      1. $57 on a storage unit
      2. $500 NAGPS membership
      3. $170 on newswire service
II. We still don’t have our allocation

III. Question: can we vote on Winter Gala without the allocation?
   1. Yes, we don't need to pay for it all until December; we can budget to spend money, just can’t actually spend it yet

d. Secretary—Nick Dietrich
   i. Newswire tomorrow
   ii. If hosting an event and want fliers, you can coordinate with Maria
   iii. Delegate mix-up: Steven Baksa is at-large, EMS delegate will be appointed today
      1. Steven’s appointment is invalid; we will have to vote on him again today

e. Faculty Senate—Carmen Vanderhoof
   i. Faculty senate meeting next Tuesday

f. Graduate Council—Claire Kelling (Proxy Liana)
   i. Working to clean up and categorize policies; this is now completed and online
   ii. Starfish program
      1. Undergrad advising
      2. Transitioning to graduate advising
   iii. Workshops
   iv. Alex Wilson-Heid: Thursday October 4th at 4pm there will be a career event
      1. Trying to survey needs of students who drop out
      2. Ethics and Compliance is looking into whether criminal history questions are ethical
   v. Sailahari: Grad council addressing issues with advising
      1. Requirement to meet with committee once per year
      2. Name change from “Dissertation Committee” to “Ph.D. Committee”
      3. Mikaela: how will this work with difficult-to-contact or absent members? Not fair to place onus for the meeting on the student
         a Sailahari: faculty will also be required to do this
         b Brianne: when we asked grad council who will be punished for noncompliance, they said no one will get in trouble because this policy is not enforceable
      4. Are professional doctorates included? Are they included in these statistics?
         a Unsure

VIII. New Business

a. New Delegate Confirmation
   i. Sidharth (Sid) Agrawal
      1. EMS
      2. Previous GPSA member in grad council, treasurer, and delegate
      3. Brianne: he was a very productive member
   ii. Steven Baksa
      1. At-Large
      2. Voted on previously, but vote was invalidated due to technicalities about degree
   iii. David: motion to approve by unanimous consent by slate
      1. Seconded, motion is approved

b. New Associate Justice Confirmation
   i. Erick Jenkins
      1. First year, School of International Affairs
      2. Commission chair in undergrad, familiar with Robert’s Rules
   ii. Question: How’d you hear about GPSA?
1. Heard from Alena in SIA, met with the other justices

   iii. Sid: Any recommendations on changes to bylaws?

     1. No glaring inconsistencies, but I’d have to consult with other justices
     2. Eric Flagg: He caught an error where we had two inconsistent versions of the bylaws online
     3. Sid recommends updating bylaws based on changes passed in previous years
        a. Brianne recommends that Sid join Internal Development committee
     4. Eric Flagg: He was very qualified in the meeting with Brianne and myself; read bylaws before being asked

   iv. Motion to approve by unanimous consent

      1. Seconded; motion carries


      i. Asking 3 months ahead of time because we need to reach out to contractors soon

         1. University requires time to approve and we need funding available before we can begin talks

      ii. Event has been very successful in the past

      iii. Dress nicely, get a nice meal

         1. Fully catered by Nittany Lion Inn in the past

      iv. Last year we sold out of tickets (175) three weeks in advance

         1. Increased number of tickets to 250 this year
            a. Addresses demand problems
            b. Allows us to book 200+ person rooms

      v. Nittany Lion Inn has been very accommodating in the past

         1. Charlie presents a sample Nittany Lion Inn menu
            a. This menu has options for most dietary restrictions

         2. Dance floor rental fee (forgot to include this last year)

         3. Tentative contract with And We Danced
            a. Forgot to include 18% gratuity last year, fixed this year

      vi. Overall cost is $12,320

   vii. Questions

      1. Stephanie: how much money do we get back from ticket sales?
         a. Total cost will be around $9,000; expecting about $3,700 back
         b. But it takes a while to get the money back and deposit it

      2. Steven: clarification on location?
         a. Last year we had NLI basement; this year we would like to get the ballroom

      3. Michael: How does this support the local community?
         a. Last year we coordinated with PAWS for donations of toys; this wasn’t particularly effective
         b. Charlie would like to coordinate with community outreach to determine a good community partner

      4. Can we find a business sponsorship to help with costs?
         a. Charlie does not think we are allowed to coordinate with outside businesses for funding

      5. Sid: Why did we move away from the Atherton Hotel?
         a. Charlie initially moved because the Atherton did not have dates available
         b. The NLI is also a nice atmosphere for this event

      6. Bagmi: Timing of bills?
a. We would get an estimate upfront, but will not pay final bill until January
7. Sailahari: This is a really successful event, has been very fun in the past
8. Stephanie: People have already asked about this event during orientation
9. Brianne: Can we demand that the dessert is vegan? They did not have vegan dessert last year
   a. Charlie will see what he can do
   b. They gave him a free cheesecake last year(?)
10. Alex: The total cost of the bill is the maximum we are allowed to spend on the event; does not mean that this money is gone forever
11. Brianne: We should see if we can waive the dance floor fee
   a. Charlie agrees, but wants to make sure the money is allocated just in case
viii. David motions to approve by roll call vote
    1. Seconded; motion passes
    2. See Addendum II
d. Bill 68-08: Professional Headshots (Bagmi presenting)
   i. Photographer is the same, but increased the estimate from $700 to $800
   ii. This is an event that serves the professional needs of graduate and professional students
      1. Also handicap accessible
   iii. Questions
      1. How many participants?
         a. Up to 72 (This is the most we can schedule for $800)
         b. Alex: we schedule in 3-hour blocks of 5-minute sessions
            i. We can also have a waitlist for no-shows
            ii. Usually about 60 actually show up
            iii. Sign-ups always fill up
   2. David motions to approve by unanimous consent
      a. Seconded; the bill passes by unanimous consent
e. Bill 68-09: PSU Votes Week Gerrymandering Panel (Charles Presenting)
   i. Panel discussion on gerrymandering to tie in with PSU Votes Week
      1. Typically organized by UPUA with College Ds/Rs (CCSG also involved)
      2. Wednesday, 26th of September, at 6pm
   ii. This is a hot issue with recent PA map court cases and ongoing NC cases
   iii. Three speakers involved with gerrymandering litigation and advocacy
   iv. 129B in the HUB, room for about 60 people
      1. $20/hour, planning for one hour of panel and an hour for setup/teardown
      2. $165 for Wegmans food
         a. Charles has alternative food options, including Sheetz pizza,
         b. Domino’s pizza
         b. Webster’s is not available to cater
   v. Questions
      1. Jerome: how many people are we expecting?
         a. Max of 60
         b. We’ve had trouble with attendance at speaker events, but we will advertise through UPUA, newswire, and College Democrats
      2. Suggestion for food: signature sliced wrap trays from Wegmans (has veggie option)
3. Mandy: Clarification on time
   a. During GPSA assembly; we could also do this on Thursday
   b. Charlie: let’s amend to say “held during PSU Votes week” to give us flexibility on the date
4. Alex: Clarification on alternative food options
   a. Charles prepared other options in case food was too expensive
   b. Charlie recommends Wegmans or Irving’s for catering because they are easy to work with

vi. Motion to Amend the Bill:
1. Strike “on Wednesday, September 26th”
2. Seconded; motion approved

vii. Motion to Amend the Bill:
1. Combine lines 2 and 3 to read “Miscellaneous items at a price of $22.98”
2. Seconded; motion approved

viii. Motion to approve the bill by unanimous consent
1. Seconded; the bill passes by unanimous consent

IX. Reports

a. Speaker of the Assembly – Sailahari Ponnaluri
   i. Remember to respond to your committee chairs!
      1. Check Slack

b. Committees

i. Advocacy and Human Diversity – Mikaela Westhoff
   1. Committee met before today’s assembly meeting
   2. Continuing on three main projects
      a. Resources on diversity
      b. Gender-based harassment panel
      c. Resources for student parents

ii. Professional Development – Bagmi Das
   1. Writing boot camp is running
      a. Low attendance at Wednesday sessions due to late advertising
   2. Professional headshots in November
   3. Workshops on Resume/CV and job talks
      a. Planning financial literacy workshops
   4. Working with Career Center and Graduate School on career for graduate school
   5. Brianne: Who is putting on the workshops?
      a. Still finalizing this
      b. Brianne recommends that we check who helped with this last year;
         Alex thinks it was someone from Health and Wellness

iii. Programming: Charlie Wolstenholme
   1. Welcome back picnic
      a. Finally got proof of insurance
      b. Now rebranded as GPSA Fall Picnic
      c. Sunset Park, September 20th, 5:30-7:30pm
      d. Charlie will need some volunteers to help set up
   2. Homecoming Grad Court
      a. This is also very last-minute
      b. We need two people to be on grad court
c. Deadline is on Monday

d. Ideally not people from GPSA, but feel free to apply if interested

3. Winter Gala
   a. Thanks for funding

4. Still looking for Programming Committee members
   a. The number of members has increased, but Programming still needs help with larger events

5. Brianne asks about the final deadline for homecoming court
   a. Charlie was told last-minute that he is in charge of screening
      i. Should be so few applicants that this is not an issue

6. Question: Is Fall Picnic in October?
   a. No, it is next Thursday

iv. Community Service – Charles Tierney
   1. Planned gerrymandering panel last meeting
   2. PSU Votes
      a. Voter registration on campus: HUB, Kern
      b. Charles seeks volunteers to register voters at Kern
      c. September 24th-28th
      d. Very simple job: ask people if they are registered to vote, Charles will provide you with sheets

3. Possible future events
   a. Graduate event with undergraduates to discuss graduate school
   b. Partnership with Schlow Library
   c. Program to turn out lights in university buildings
   d. Weekly graduate/professional coffee hour at Kern
   e. All-GPSA group events involving volunteering
      i. Pumpkin carving needed at Shaver’s Creek

v. Internal Development – David Dopfel
   1. Easy to access “all files” on Slack
      a. Please check the delegate handbook if you are new
   2. Brianne: have you pinned the delegate handbook?
      a. David has not pinned the handbook, but would be happy to do so

C. Liaisons
   i. Science Policy Society (Steven)
      1. Roundtable with Marc Friedenberg (Democratic nominee for PA-12) during PSU Votes Week
         a. Focused on science policy (probably mostly climate policy)
   ii. Addressing Hate Task Force (Carmen)
      1. Working on a few things; contact Claire or Carmen if interested
   iii. Campus Rec (Charlie)
      1. Not much has happened so far
   iv. HUB Advisory Board (Alex)
      1. Upcoming discussions about office space allocation; we may have to apply for our office space

d. Judiciary—The Honorable Eric Flagg
   i. Proportional Representation
      1. In bylaws right now, delegate breakdown 299/300-700/700+ for 1/2/3 seats
2. Encourages Internal Development to change bylaws to make representation ratios more sensible
3. Still looking at 2017 enrollment data

e. Student Trustee – Mike Hoeschele
f. Advisor—Adam Christensen
   i. Still getting the 2017 enrollment data to Eric Flagg
   ii. Red folder initiative moving forward to distribution
      1. Folder with resources for students in crisis
      2. Discussions about how to provide red folders to graduate/professional students
   iii. Brianne: is there a distribution plan for TAs?
      1. Distribution will be done through the departments; still finalizing plan
      2. Consulting with Ben Locke about possibility of distributing to TAs
   iv. Sailahari: We have a red folder in the office that you can view

X. Comments for the Good of the Order
   a. Brianne: there will be a focus group about newspaper readership program
      i. Alex and Steven plus some randos are participating
      ii. October 9th (Tuesday), at noon
         1. No one leaves until Brianne gets 5 volunteers
      iii. Nick asks for clarification on the program
         1. It is the system where newspapers are available with a PSU ID
         2. Erick, Charlie, Alex Wilson-Heid, and some others volunteer
         3. We are now allowed to leave
   b. Eric Flagg plugs a Push-Up Competition that is also a silent auction
      i. Benefits veterans
      ii. Bagmi: Did you win the push up contest?
         1. Eric did win the push-up contest

XI. Adjournment
   a. Meeting adjourned at 7:52pm
Be it decided by the Assembly of Elected Delegates,

2018 Winter Gala
Funding for Dinner Dance Expenses
(Decided: [Y / N / A])

Nature of the Situation:
The Graduate and Professional Student Association is responsible to enrich graduate life at Penn State. Over the past several years, the Winter Gala has become the cornerstone social program of the fall semester sponsored by GPSA. It’s an opportunity to bring all graduate students together for an enjoyable evening at the end of the fall semester before final exams and fall graduation. The event comprises a buffet-style catered dinner, followed by a DJ and dancing. Additionally, there is a charitable component of the event, through which attendees are encouraged to support the local community. This year, the community service subcommittee is working with the community outreach subcommittee to coordinate this.

Recommended Course of Action:
The Graduate and Professional Student Association authorizes the following expenses for the Programming committee as part of the 2018 Winter Gala, which will be held at the Nittany Lion Inn the first weekend of December. Students and guests will be charged a $15 admission fee to recoup
some of the costs of the event. It is anticipated that 250 tickets will be sold and therefore $3750 will be returned to our ASA account following the event. There will be a cash bar present, but no alcohol will be paid for by Student Activities Funds in accordance with Penn State policies.

- Security Deposit (non-refundable) - $200

- Dinner Buffet - $10,620 ($36/plate x 250 plates + 18% gratuity)

  Tentative Menu
  
  **Appetizer:**
  
  - Salad Display with Seasonal Toppings and Selection of Three Dressings
  - Seasonal Vegetable Display with Variety of Pickled, Grilled, Marinated, and Fresh Vegetables Served with Red Pepper Aioli
  - Bread Station with Rolls and Butter

  **Dinner:**
  
  - Cucumber Salad with Tomato, Mint, Flat Leaf Parsley, and Mild Green Chili; Dressed with Olive Oil, Lemon, and Scallions
  - Berkshire Short Ribs with Apples
  - Chicken Cacciatore
  - Bouillabaisse of Seafood Including Scallops, Mussels, Squid, and Shrimp
  - Creamy Polenta
  - Roasted Fennel and Baby Crimini Mushrooms

  **Dessert:**
  
  - Decadent Flourless Chocolate Torte

  - Disc Jockey + Photo Booth + Up-lighting - $1000.00 (Contract tentative with “And We Danced”)

  - Dance Floor Rental - $400

  - Decorations - $100

**Total: $12,320**

Respectfully submitted,

**Charlie Wolstenholme**
Programme Subcommittee Chair
Delegate, Eberly College of Science

President______________________________Affirm Veto

The Graduate and Professional Student Association
The Graduate and Professional Student Association (GPSA)  
The Pennsylvania State University

of the 68th Assembly
September 12, 2018

Be it decided by the Assembly of Elected Delegates,

Fall Professional Head Shots
Funding for Professional Head Shots for Graduate Students  
(Decided: [ Y / N / A ])

Nature of the Situation:

Part of GPSA’s mission is to promote professional and job related opportunities for graduate and professional students. Establishing a professional identity usually requires professional headshots, which can be used on LinkedIn and other professional-related digital sources.

In order to provide an ample range of times for graduate and professional students to get their headshots taken, there will be two days with three hours of available slots on each day. Each headshot takes approximately 5 minutes, allowing up to 72 participants. Registration will be advertised through the GPSA Newswire prior to the event.

Recommended Course of Action:

The Professional Development Committee will hold a professional headshot event for graduate and professional students in HUB 134 on November 5 and 6, 2018. Headshots at the past two events have been taken by photographer Michael Davis, whose work can be found at

Photography Service: $800 (estimated $50 for set up each day, then $125/hour)
Total: $800

Respectfully submitted,

Bagmi Das
Delegate, College of Education

Shawn Siroka
Delegate, College of Engineering

President _____________________________  Affirm  Veto

---------------------------------------------------------------

The Graduate and Professional Student Association
The Graduate and Professional Student Association (GPSA)
The Pennsylvania State University

of the 68th Assembly
September 12, 2018

Be it decided by the Assembly of Elected Delegates,

Gerrymandering Panel Discussion and Voter Registration Event
Funding for Gerrymandering Panel and Voter Registration Event
(Decided: [ Y / N / A ])

Nature of the Situation:

A great number of Penn State graduate and professional students will be voting in Centre County and in the state of Pennsylvania. The redrawing of district lines has been a topic in the state legislature and is relevant to how the state votes and how students are represented in the government. This panel bring professors and local experts on the state of gerrymandering in Pennsylvania and around the country to an information session and discussion with graduate and professional students. Part of GPSA’s community outreach is to encourage involvement in the community through understanding issues and decision-making in the community. Therefore, there is a need to educate graduate students and professionals. Additionally, many new graduate students and professionals have not yet registered to vote. With the upcoming midterm elections, graduate and professional students can benefit from easy access to voter registration and nonpartisan information about current issues.

Recommended Course of Action:

The Graduate and Professional Student Association authorizes the Community Outreach committee to purchase the following items for a voter registration event with a gerrymandering panel consisting of community workers and academics on Wednesday, September 26th during “PSU Votes” Week.
Wegman’s Sub Platters: $55 x 3 = $165
Water Bottles: $2.59 x 2 packs of 35 = $5.18
Plates: $11.49 (60 count)
Cups: $11.49 (120 count)
Reservation Fee for HUB 129B: 20$/hour x 2 hours = $40

Total: **$233.16**

Respectfully submitted,

**Charles Tierney**
Delegate, College of Engineering

**Bagmi Das**
Delegate, College of Education

President _____________________________  Affirm  Veto

_________________________________________________________________________________________

The Graduate and Professional Student Association
# Addendum I: Roll Call Attendance

P = present    A = absent    E = excused    PR = proxy    L = late

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<td>Brianne Pragg</td>
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<td>Chief Justice</td>
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<td>Ellen Hill (Law)</td>
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<td>Siavash Varasteh-Vala</td>
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Addendum II: Roll Call Votes

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