



Graduate and Professional Student Association

The Pennsylvania State University
315 HUB-Robeson Center
University Park, PA 16802
Email: gpsa@psu.edu

GPSA Assembly Meeting | Wednesday, August 30, 2017 | 6:00pm | 134 HUB Robeson Center

I. Call to Order

- a. The meeting is called to order by the Vice President at 6:05 p.m.

II. Roll Call Attendance – See Addendum I

III. Adoption of the Agenda

- a. Hearing no objections to the agenda, the agenda is approved.

IV. Approval of Past Meeting Minutes

- a. Hearing no objections to the meeting minutes, the past meeting minutes are approved.

V. Open Student Forum

- a. There are no comments.

VI. Special Presentation: Dr. Michael Verderame, Senior Associate Dean of The Graduate School

- a. Third year in a row to attend GPSA Assembly meeting
- b. Professional and career development activities
 - i. The graduate school provide skills to explore beyond academia
 - A. There are 197 graduate programs provided at Penn State
 - ii. Summary of activities this semester
 - A. Career exploration workshop coming up
 - B. Graduate exhibition in the spring at the HUB
 - C. Graduate school teaching certificate
 - D. Graduate writing center
 - E. Grant writing workshops
 - a. NSF
 - b. Private foundation proposal
 - c. National institutes of health proposals
 - F. NSF information session coming up
- c. Fellowship and scholarships
 - i. Internal support through assistantships from the department and advisor
 - ii. External support through foundations
 - A. The Graduate School's Office of Fellowships and Awards Administration (OGFAA)
 - B. Pivot from the Community of Science
 - C. Rutgers's Grant & Fellowship Database
 - iii. Loans
 - A. All students are eligible to apply for private loans to fund their education
 - iv. Information Session – Sept 19
- d. Students can be nominated for a variety of Graduate Student Recognition Awards

- e. Conflict resolution for Graduate students
 - i. Your advisor should have your interest at heart
 - ii. Next would be head of your graduate program
 - iii. Administrator for Graduate Education in your College or School
 - iv. Finally, University-wide Graduate Student Ombudsperson - Dr. Suzanne Adair
- f. The Policy Project
 - i. Academic policy that control academic progress and is overseen by the graduate council (elected faculty)
 - A. Forms, procedures and guidelines are included
 - ii. Administrative policy
- g. Question:
 - i. Does the graduate school offer guidelines to solve department issue?
 - A. First you would start with your advisor but next would be the program head, they are bound by the provisions in the policy. The policy is applied to everybody. There is an appeal process built into these policies.
 - ii. Once the policy program is complete, will it be integrated into the guru project?
 - A. A small group of us will be getting together to identify which of the policies in the senate group are not under graduate specific and potentially apply to all students. In that case we will identify separately the policy for each group of students.
 - iii. Would departments provide this information?
 - A. In the next week, the new dean will oversee graduate program. They will provide graduate handbook available. Programs will post their handbook into the bulletin and the bulletin will be upgraded.

VII. Executive Officer Reports

- a. President—Matt Krott
 - i. Thank everybody for attending orientations and spreading word on what GPSA does
 - A. Good feedback from departments
 - ii. Health insurance transition
 - A. Main source of confusion was United asking for only completed assistantships
 - B. Assistantships are not processed until the first week of school
 - C. The graduate school and UHS were able to get information out to help resolve this issue
 - D. International students – when you waive your insurance, you are accepting Penn State insurance
 - E. Lionpath activity guide (only for domestic students)
 - a. If you get an email from UHS, it means the graduate school has completely processed your application
 - F. Hopefully we will have a speaker come in and solve the issues for next year
 - iii. Lot 10 parking permit
 - A. All parking permit have been passed
 - B. We cannot process any appeals
 - iv. Communication manager – Ann Klinck
 - A. She is a good resource for publicizing GPSA events

- v. Scheduled speakers for the next few meetings
 - A. Please don't invite them on your own and ask the E-board for guidance
- vi. Events
 - A. We have been invited by the student farm club to their harvest festival
- vii. Bikeshare program
 - A. \$25 a year for membership
 - B. Promo code: Penn state (will deduce \$5 off membership)
 - C. Promotes sustainability
- viii. Student focus groups
 - A. Need people who are not in student governments
- ix. Swipe access
 - A. I will submit for the last time the people for office access
 - B. See me after the meeting to add your name
- x. Open positions in the assembly
 - A. 1 in college of communications
 - B. 1 in education
 - C. 1 in health and human development
 - D. 1 in liberal arts
 - E. 2 in business
 - F. 1 in judiciary
- b. Vice President—Brienne Pragg
 - i. Liaison positions
 - A. Movin' on liaison available
 - B. Student parent childcare subsidiary advisory committee
 - a. Meets once a month
 - b. Preferably a parent
 - C. University library student advisory group
 - a. Interest in library administration
 - b. Student input on services offered by the library
 - c. Meets monthly
 - D. Student legal service advisory board
 - a. Provides general guidance and support for student legal services and programs
 - b. Meets once a semester
 - E. If interested, please meet me after the meeting
- c. Treasurer—Erica Schwalm
 - i. Carried forward the maximum amount we could from last semester
 - ii. We haven't received our allocation yet but we will soon shortly
 - iii. Allocated 11k, we have 50k for this year
 - iv. We will have a co-sponsorship form this year, it will be on the website
- d. Secretary—Nasr Cheaib

- i. The newswire release dates are on GPSA calendar website
 - A. Its better if you send newswire material on Friday
 - B. I can send newswire more than once every two weeks.
- ii. Take pictures of GPSA funded events
 - A. Send pictures to me or any exec board member
- iii. Committee chairs send meeting dates and time to put on calendar
- e. Faculty Senate—Kevin Reuning
 - i. No report, they have not yet met
- f. Graduate Council—Ling Yang
 - i. Received invitation for the meeting, first meeting is September 13
 - ii. Have not received agenda
 - iii. Graduate council will meet after the assembly for 5-10 minutes

VIII. New Business

- a. Confirmation of New Delegate
 - i. Charlie
 - A. Boston college undergrad
 - B. PhD in chemistry
 - C. Excited to meet everyone and get involved
 - ii. Questions:
 - A. Any initiative you are interested in?
 - a. Answer: Want to get involved, learn more about GPSA and interested in Programming
 - iii. Discussion
 - A. We had a 30 minutes meeting prior to today. He was encouraged to join GPSA. He is really ambitious. He is excited about GPSA and wants people to connect and join, especially within programming.
 - iv. Motion to approve via at-large delegation by unanimous consent. The motion is seconded; there are no objections.
- b. Bill 67-09 Tailgate Funding—Shenli Pei
 - i. This event has been done over the last couple of year.
 - ii. This brings graduate students together and provide international students more football culture.
 - iii. Catering will be done from Wegman's
 - iv. Games will be provided and an additional parking pass
 - v. Question:
 - A. What time will you setup?
 - a. 8:00 am
 - B. Why this game?
 - a. Early in the semester, weather will be nice, and late game so it gives people plenty of time to hang out
 - C. Attendance?
 - a. About 50 people
 - D. Location?
 - a. Intended IM fields
 - E. Coordinate with other departments?
 - a. It is difficult to coordinated many vehicles.

- F. Allergy concerns?
 - a. It will be considered and accounted for
 - vi. Discussion
 - A. This is similar to the previous blue and white tailgate, so it should be fine.
 - vii. Motion to approve via unanimous consent. The motion is seconded; there are no objections.
 - viii. Bill passes.
- c. Bill 67-10 Cooking Program—Shenli Pei
 - i. This is similar to previous bill, last meeting
 - ii. One class this fall and one class in the spring
 - iii. Theme for this event – Recipes for potlucks and thanksgiving dinner
 - iv. Call for different level cooking skills
 - v. Both events are together because it is a cooperative department and the event is popular.
 - vi. GPSA will sponsor 20\$ for each student ticket. The student will pay 15\$.
 - vii. Question:
 - A. Incorporating a can drive at the event?
 - a. We can do that. We can set up a bin at the event.
 - B. This bill is for both semesters?
 - a. Yes
 - viii. Discussion
 - A. This event has been very successful.
 - ix. Motion to approve via roll call vote. The motion is seconded; there are no objections.
 - x. See Addendum II for roll call vote.
 - xi. Bill passes.
- d. Bill 67-11 GPSA Meet the Delegates—Mikael Hiestand
 - i. Town hall with various constitutes
 - ii. Meet in the HUB and listen to what they want us to do as GPSA delegates.
 - iii. Advertise to departments
 - iv. Hope for the delegates to show up and talk
 - v. Question
 - A. Where are you sourcing everything from?
 - a. Irvin's
 - B. Why 1-4pm?
 - a. Hoping to find a time that fits most people.
 - C. Why HUB 129?
 - a. Central location
 - b. There are rooms in the Hub that are free of charge
 - vi. Discussion
 - vii. Motion to Amend the bill to change the time to 11-2 instead of 1-4. The motion is seconded; there are no objections.
 - A. Discussion on amendment
 - a. We should not worry about time now.
 - b. Leave the date and time open.
 - c. Suggestions should have the event during the morning and include donuts
 - B. Amendment withdrawn

- viii. Motion to amend with unanimous consent the recommended course of action as previously stated striking the proposed date replacing it with the event will be held in September. The motion is seconded; there are no objections.
 - A. Amendment passes
- ix. Discussion on amended bill
 - A. Should leave the room cost in the bill in case they can't get a room and more drinks and snacks
- x. Motion to increase the budget by \$60. The motion is seconded; Amendment Withdrawn.
- xi. Motion to increase the requested allocation by \$200 to 800\$ by unanimous consent. The motion is seconded. Objection heard.
- xii. When you submit a bill to the assembly it should be thought out. We should be serious about adding money to the bill.
- xiii. Motion to approve the amendment 800\$ via roll call vote. The motion is seconded; there are no objections.
- xiv. See Addendum III for roll call vote.
- xv. Amendment approved
- xvi. Motion to approve via unanimous consent. The motion is seconded; Objection heard.
- xvii. Discussion
 - A. There should be more input. It should be reworked and proposed to the assembly again. We could have by show of hands. It is possible to table this bill. We should have more discussion on the time and date. The committee is asking for a budget and we can find a time and date that fits everyone during the semester.
- xviii. Motion to table this until the committee finalizes the details of the bill. The motion is seconded; Objection heard.
- xix. Discussion
 - A. We are trying to have this done as early as possible. We had enough the discussion on this.
- xx. Motion to approve via show of hands. The motion is seconded; there are no objections.
- xxi. 1 no vote, no abstention.
- xxii. Bill passes.

IX. Reports

- a. Speaker of the Assembly – Brian Conway
 - i. No report
- b. Committee
 - i. Advocacy and Human Diversity—Gerry Knapp
 - A. Building a monument “all-in” program, it will next to old main.
 - B. “All-in” does have a tab on Penn state website
 - C. Panel discussion on Charlottesville events on Sept 5
 - D. Unionization
 - a. Pennsylvania labor board hearings start next week
 - E. Working on a bill for graduate student round table for lunch. If you are grad student leader, get in touch with Gerry.
 - F. Questions:

- a. When is Charlottesville panel?
 - i. Sept 5 at 6:00 pm in Foster auditorium
 - ii. Student Affairs—Sonny Arora
 - A. Professional Development – Alex
 - a. No Report
 - B. Programming - Shenli Pei
 - a. Met before orientation and had creative ideas planned for the semester
 - b. Passed two bills
 - c. Welcome Charlie to come on board the committee
 - d. Reminder that Sept 8 is GPSA picnic, Facebook event TBD
 - C. Community Service
 - a. No meeting yet.
 - b. Paws meeting was a success
 - D. Questions
 - a. Is someone sitting on council Lionheart?
 - i. Yes, Emily Erickson
 - iii. Internal Development—David Dopfel
 - A. Meet next wed 6pm 107 HUB
 - B. Form more structured means of communication
 - C. Working on a delegate handbook for new delegates
 - D. We will have a form to fill after events to provide later delegates with information on how the events was planned and general contacts
- c. Liaisons
 - i. Michael Hoeschelo – Student trustee
 - A. Brief introduction to duties of student trustee
 - B. Question?
 - a. What do you do?
 - i. I am a voting member for the student trustee. My role is to serve as a general trustee. I also serve on the tuition and debt task force.
 - ii. Andrew- UPAC
 - A. Confirmed handbook
 - B. Looking for graduate students to sit on UPAC
- d. Judiciary—The Honorable Jesse Scott
 - i. Didn't meet yet
 - ii. We have a couple tasks to work this year. Proportional representation of colleges in the assembly.
 - iii. Resolve issues with elections last year
 - iv. Representation is correct
 - v. Go over bylaws and brought over to internal development
- e. Advisor—Adam Christensen
 - i. Encourage you all to stay in your role
 - ii. Promoting CAPS

A. Well track program, self-guided stress anxiety managing programs offered at UHS

X. Comments for the Good of the Order

- a. If you are not on a committee, reach out to Brian
- b. Liaisons positions, talk to Brienne

XI. Adjournment

- a. Meeting adjourned at 7:49 pm

Respectfully submitted,

Nasr Cheaib

Addendum I. Roll Call Attendance

P = present

A = absent

E = excused

PR = proxy

L = late

Office	Name	Attendance
Executive Board		
President	Matt Krott	P
Vice President	Brianne Pragg	P
Secretary	Nasr Cheaib	P
Treasurer	Erica Schwalm	P
Faculty Senator	Kevin Reuning	E
Graduate Council		
Graduate Council	Alexander Wilson-Heid	P
Graduate Council	August Jenkins	A
Graduate Council	Claire Kelling	P
Graduate Council	Ling Yang	P
Graduate Council	Mara Cloutier	P
Judiciary		
Associate Justice	Eric Flagg	P
Chief Justice	Jesse Scott	P
Assembly		
Agricultural Sciences	Devon Carroll	P
Agricultural Sciences	Emily Erickson	A
Art & Architecture	Abhinandan Bera	P
Earth and Mineral Sciences	Joshua Bostwick	P
Earth and Mineral Sciences	Mikael Hiestand	P
Eberly College of Science	Alex Zhao	P
Eberly College of Science	Brian Conway	P
Eberly College of Science	Sonny Arora	P
Education	Carmen Vanderhoof	P
Education	Sonja Robinson	P

Engineering	Farnaz Tehranchi	P
Engineering	Jashwant Gunasekaran	A
Engineering	Shenli Pei	P
Health and Human Development	Abigail Keim	P
Information Sciences and Technology	Stephanie Winkler	P
Inter-Collegiate Degree Program	David Dopfel	P
Inter-Collegiate Degree Program	Gerry Knapp	P
Inter-Collegiate Degree Program	Sailahari Ponnaluri	P
Nursing	Bruno Saconi	P
School of International Affairs	Abdulaziz "Aziz" Dahlawi	P
Smeal College of Business	Huiniang "Helena" Wang	P
Schools of Law	Allie Amatuzzo	P
Schools of Law	Chuck Deibel	P
Schools of Law	Jessie McLaughlin	P
Liberal Arts	Austin "Nathan" Geiger	P
Liberal Arts	Tori Thomas	P
At-Large Delegate (Law)	Richard Neal	P
At-Large Delegate (Science)	Roman Jaramillo	P
At-Large Delegate (Engineering)	Ruimin Chen	P
At-Large Delegate (Engineering)	Saratu Terreno	L

Addendum II. Roll Call Votes

Office	Name	Bill #67-10
Assembly		
Agricultural Sciences	Devon Carroll	Y
Agricultural Sciences	Emily Erickson	-
Art & Architecture	Abhinandan Bera	Y
Earth and Mineral Sciences	Joshua Bostwick	Y
Earth and Mineral Sciences	Mikael Hiestand	Y
Eberly College of Science	Alex Zhao	Y
Eberly College of Science	Brian Conway	Y
Eberly College of Science	Sonny Arora	Y
Education	Carmen Vanderhoof	Y
Education	Sonja Robinson	Y
Engineering	Farnaz Tehranchi	Y
Engineering	Jashwant Gunasekaran	-
Engineering	Shenli Pei	Y
Health and Human Development	Abigail Keim	Y
Information Sciences and Technology	Stephanie Winkler	Y
Inter-Collegiate Degree Program	David Dopfel	Y
Inter-Collegiate Degree Program	Gerry Knapp	Y
Inter-Collegiate Degree Program	Sailahari Ponnaluri	Y
Nursing	Bruno Saconi	-
School of International Affairs	Abdulaziz “Aziz” Dahlawi	Y

Smeal College of Business	Huiniang "Helena" Wang	Y
Schools of Law	Allie Amatuzzo	Y
Schools of Law	Chuck Deibel	Y
Schools of Law	Jessie McLaughlin	Y
Liberal Arts	Austin "Nathan" Geiger	Y
Liberal Arts	Tori Thomas	Y
At-Large Delegate (Law)	Richard Neal	Y
At-Large Delegate (Science)	Roman Jaramillo	Y
At-Large Delegate (Engineering)	Ruimin Chen	Y
At-Large Delegate (Engineering)	Saratu Terreno	Y
At-Large Delegate	Charlie	Y

Addendum III. Amendment Roll Call Votes for Bill 67-11

Office	Name	Bill #67-10
Assembly		
Agricultural Sciences	Devon Carroll	N
Agricultural Sciences	Emily Erickson	-
Art & Architecture	Abhinandan Bera	Y
Earth and Mineral Sciences	Joshua Bostwick	Y
Earth and Mineral Sciences	Mikael Hiestand	Y
Eberly College of Science	Alex Zhao	Y
Eberly College of Science	Brian Conway	Y
Eberly College of Science	Sonny Arora	Y
Education	Carmen Vanderhoof	Y
Education	Sonja Robinson	Y
Engineering	Farnaz Tehranchi	Y
Engineering	Jashwant Gunasekaran	-
Engineering	Shenli Pei	Y
Health and Human Development	Abigail Keim	Y
Information Sciences and Technology	Stephanie Winkler	Y
Inter-Collegiate Degree Program	David Dopfel	N
Inter-Collegiate Degree Program	Gerry Knapp	Y
Inter-Collegiate Degree Program	Sailahari Ponnaluri	Y
Nursing	Bruno Saconi	-
School of International Affairs	Abdulaziz "Aziz" Dahlawi	Y

Smeal College of Business	Huiniang "Helena" Wang	N
Schools of Law	Allie Amatuzzo	Y
Schools of Law	Chuck Deibel	Y
Schools of Law	Jessie McLaughlin	Y
Liberal Arts	Austin "Nathan" Geiger	Y
Liberal Arts	Tori Thomas	Y
At-Large Delegate (Law)	Richard Neal	Y
At-Large Delegate (Science)	Roman Jaramillo	Y
At-Large Delegate (Engineering)	Ruimin Chen	Y
At-Large Delegate (Engineering)	Saratu Terreno	-
At-Large Delegate	Charlie	Y