

MAFS Executive Board Minutes 11/2/16

Agenda Item	Notes
Attendance	Present: Dr. Achampong, Mike Doncheski, Ermek Nurkhaidarov, Kendra Sites, Somjit Barat, Hanifah Harvey, David Seitz, Dan Dandy.
Call to Order	Chair Ermek Nurkhaidarov called meeting to order at 12:25pm
MAFS Committee Reports	<p>Academic Affairs: The committee has identified a significant number of hybrid and on-line courses are being offered. Consequently, the committee is investigating a means to measure the quality of these courses. This inquiry will consider: What the instructor availability should look like; what type of courses are best suited for the on-line or hybrid format; what is the best practice for the delivery of these type of courses; what should the minimum standards be for instructors of such courses and what is the role of World Campus in deciding if a new on-line or hybrid course is being proposed. Additionally, it was noted that a course cannot be changed from face-to-face to on-line during the semester.</p> <p>Committee discussion, facilitated by Somjit Barat, included: 1. A call for clarity regarding the percentage of face-to-face time a hybrid course should require. 2. The possibility of using a faculty and student survey to capture issues that are presently impacting the delivery of these courses 3. The possibility of PSU MA collecting data to compare the effectiveness and outcomes of face-to-face courses to its hybrid or on-line counterparts. 4. A summary of the present research in this area which does indicate, accordingly to Dr. Achampong, that the hybrid courses are greater than or equal to the effectiveness of face-to-face courses; on-line course may be even more successful.</p> <p>Campus Planning: Hanafiah Harvey reported this committee continues to meet monthly. No formal report was offered</p> <p>Curricular Affairs: The approval of the proposed Psychology Degree was reported</p> <p>Faculty Affairs: No official report. However, a report will be offered at December MAFS meeting. Mike Doncheski referenced his travel policy email which, in essence, is a policy that has been in effect for a number of years and remains unchanged, yet in force, at this time. Discussion of the increasing cost of travel and conference fees ensured with acknowledgement that this does impact the university.</p> <p>IT: The committee will report on the January MAFS meeting.</p> <p>Diversity: Diversity activities are now finalized for the spring semester. There are a number of other possible events that may be added, but those are in the discussion phase at this time.</p> <p>Athletics: Dr. Achampong reported that, while attendance was not as high as hoped for, those who did attend the student / faculty appreciation tailgate event experienced an enjoyable evening of energetic entertainment: from music and food to the cheerleaders and basketball games. The plans for a similar such event for the spring semester are yet in the 'assess and see' mode.</p>

December MAFS Agenda Items	A library news update as well as one regarding the Career Closet will be presented during the December MAFS meeting by their respective representatives.
Faculty Syllabus: Hanafiah	Hanafiah led a discussion regarding the availability of PSU MA course syllabi. Presently, all of the syllabi are in a Box account with access to this account being limited. Given that Hanafiah will need to be reviewing course syllabi, he will be granted access to this account. Discussion offered that if the syllabi are stored in a database, one would not need editor's rights to access the account. Mike will be following up accordingly.
SRTEs:	Hanafiah reported that a percentage-of-completion tally is not part of the canvas SRTE format. Mike may discuss this matter with the Canvas SRTE team. This item will also be part of the December MAFS agenda.
Lunch and Learn	The campus theme committee (CTC) had recently discussed the possibility of developing a faculty-led, once weekly discussion that would be held in the Mill over the common hour. Given that such types of student-faculty engagement may have been attempted in the past, feedback was sought to see if this 'lunch and learn' activity would be seen as feasible and possibly an auspicious undertaking or a redundant endeavor that would be of limited value. Discussion identified: 1. Faculty would be more likely to participate if they are individually asked and invited, rather than emailed – as per a list serve request. 2. Trialing with activity with a willing faculty member could, if successful, be used as a step-by-step model of how other faculty members could, likewise, participate. CTC to proceed accordingly.
Advising Assessments	Discussion emerged regarding a list serve email that was sent to students requesting their feedback on the advising process this semester. Initial faculty responses to this call for student feedback indicate a concern regarding the unfavorable impact the LionPath transition may have had on the quality of their recent advising. Dr. Achampong offered that feedback, even if unfavorable, is beneficial as it reveals areas for improvement -- for example, the student's assessments may prove valuable to those involved with LionPath; its need for updating and improvements.
Adjournment	Chair Ernek adjourned the meeting at 1:10pm