

**MAFS Minutes 3/30/18**

<b>Agenda Item</b>	<b>Notes</b>
<b>Call to Order</b>	Chair Hanafiah Harvey called meeting to order at 12:22pm
<b>Approval of Minute</b>	Approval of Feb 21, 2018 MAFS meeting minutes. Jacqueline Schwab approved and Jacob Moore seconded
<b>Election Update/</b>	Fall 2018 <ol style="list-style-type: none"> <li>a. Executive board: elected: Linghao Zhong, Tom Reinsfelder, Peter Dendle</li> <li>b. UC Faculty Councilor: elected :Kelly Sprinkle</li> <li>c. Non-tenure Faculty Promotion Committee: elected: Robin Yaure</li> <li>d. P &amp; T committee: elected: Jennifer Riley</li> <li>e. Ombudsperson: Ballot has yet to commence: Based on constitution, required at least two members. (Ombudsperson and an alternate). To date, only one member volunteered, Linghao Zhong. Hanafiah has come forward since no member has yet to volunteer.</li> </ol>
<b>Swipe Card Access</b>	Michael Doncheski reported that, per Craig Wagner, the swipe card entrance to General Studies operational. Faculty with offices in GS have 24/7 access to the building. Other faculty and staff: 7 am – 10pm. At this point, if you need to enter GS after those hours, please call police services. They will dispatch a PSMA officer very timely. Craig Houghton noted that the forestry equipment is in the basement of GS which led Jacob Moore to pose the question: ‘Why not allow all faculty to have access to the building 24 hours’ given the swipe card identifies who is entering the building. Mike is to investigate this issue as well as if the temporary signage on the entrance to SG, ‘do not use this door’, can be removed.
<b>Textbook Reminder:</b>	While initially faculty Enlight did not work, it does now. Mike encouraged everyone to move forward to order books. Amy Cody is available to help as needed.
<b>Academic Festival Update</b>	Andrea Pritt shared: The festival is Friday, 4/20, with a 12:20 start time. The deadline has just passed for submissions: 55 projects entered. Andrea requested that faculty continue working with students they are mentoring. Additionally: Andrea will be offering Research Poster Workshops: PTP is already created. Dates forthcoming. This will be offered to all students rather than just students in festival. David Seitz and Brian Sensenig will be available to help students with their oral presentations. A request / plea for judges will be forthcoming through email. The next Academic Festival meeting: Tuesday, 4/3, in GS room 110 over common hour. Faculty invited.
<b>Student Affairs Updates</b>	<ol style="list-style-type: none"> <li>a. As the “CARE: Team is university language: PSMA transitioning away from EIT (Early Intervention Team) verbiage.</li> <li>b. Alternative Spring Break: Curtis offered a big thank you to Kim Herrmann and others who made the week a big success. Student Affairs web page to have an article about the</li> <li>c. Academic &amp; Student Awards Ceremony: Sunday 4/8. 3 – 6pm.</li> <li>d. Gender and Sexual Minorities in World Religions: Rev Amy Fischer Speaker. Curtis offered that she will be on the campus early on Wednesday 4/25 (prior to her 12:20 speaking engagement in WSC). If faculty or committees would like to</li> </ol>

	<p>meet her, that can be arranged. Please speak with Curtis</p> <ul style="list-style-type: none"> <li>e. Unity Week March 18<sup>th</sup> – March 24th: Some activities were cancelled due to the incimate weather. Impaired d/t weather. Donna Rhodes planning to return on 4/30th</li> <li>f. Wed 4/4: Commuter appreciation day. Look for email with details</li> <li>g. Renee Borromeo offered that much work has been done to arrange for the White Rocks Rock Climbing trip (through the Adventure Rec group from UP). \$20.00 plus lunch for the students. The dates: 4/14 and 15<sup>th</sup> (Saturday and Sunday). They take 8 students each day. Please encourage your students to consider this unique opportunity. A request to add this to Student Activities adverts was also voiced.</li> </ul>
Kaila Mosley	<p>Kaila Mosley, ATC, spoke of her role in the Athletic Department as well as provided some of her service metrics and contact information. She noted that April is ATC month. The ATC position requires her presence at all home games and all practices for all sports here at PSMA. She then provided a brief overview of concussion care with a note that she has access to Lion Path: Which allows her to report athletes with concussions to faculty and campus nurse; concussion liaison for athletes. She will work with the student's MD to make sure information that can be shared, is shared, with faculty. Peter Dendle offered that it is within the spirit of University Senate to offer reasonable support for students who are ill (or concussed) and need time due to the illness/injury.</p>
2 <sup>nd</sup> Annual Faculty Conference	<p>Renee reported that the date for this year's conference is June 8<sup>th</sup>. The deadline to submit a proposal is March 31<sup>st</sup>. The Keynote speaker, Rob Robert Caples Visiting Assistant Professor from Towsen University, is well versed in many areas related to curricular design. However, he would like very much to be as campus specific as possible with his keynote address. Please email Renee if you have an area in particular you want addressed, included or touched upon.</p> <p>Location: Adams county winery. 8:30 – 4:00 pm. Box lunches will be delivered. Renee will be sending a registration invitation over the next week. Please note, your registration, will required for your attendance, is free thanks to the generosity of Dr. A. and the Student Success Committee's support of this endeavor.</p>
Academic Affairs Update	<p>Linghao provided an Academic Affairs update. The review process regarding who will be the 'Reviewer' of faculty for on-line courses has been developed. Please see the email the Linghao will be sending for details. There will be discussion on this topic at the next MAFS meeting as well as a vote on the process.</p>
University Faculty Senators Report	<p>Renee and Peter: Two items. The budget was discussed, but no news of import to share: PSU is still trying to avoid raising tuition. The topic of unionization was discussed. The speaker at UFS noted that, if unionization isn't the right move, it will be up to the faculty to bring forth an alternative approach. Discussion emerged regarding unionization as it related, historically, to the PSMA campus.</p>

Open	<p>Kendra: Reminder of the Open house next weekend 4/7/18. Per Kate Carrol in a subsequent, post MASF meeting email: There will be 60 students/173 people total so far for the Offered Student Reception and 36 students/97 people total for the open house.</p> <p>Kendra voiced concern that fall admission numbers are low. Dr. A reported ther the target for admissions this year is 390. Last year enrollment in fall was 325. Presently it is at 125.</p>
Adjournment	Hanafiah adjourned the meeting at 1:12pm