

## **MONT ALTO FACULTY SENATE MINUTES, AUGUST 17, 2017**

Chair Hanafiah Harvey called the meeting to order at 9:00 A.M.

Francis Achampong welcomed the faculty to the new academic year and introduced new faculty and staff.

Michael Doncheski presented a series of announcements to faculty. Faculty with Canvas questions should see Mike since ANGEL no longer provides course shell from FALL 2017. Faculty should reach out to advisees to welcome them back for the new school year. The University College is producing their graduation “problem” list now one year in advance, so advisers should be prepared for this. SRTEs are not available on Canvas; the website is [rateteaching.psu.edu](http://rateteaching.psu.edu). An e-mail was sent regarding new syllabus statements on counseling services and reporting bias. MAFS committees will be working on the Project/Supply Chain Management proposal and the non-tenure-line faculty promotion process.

Hanafiah Harvey presented a series of announcements to faculty. The fall semester MAFS meeting schedule is as follows: September 15, October 18, November 10, and December 6. All meetings are from 12:20-1:10 P.M. in Sci-Tech 204. E-mails regarding chair-elect election and committee assignments are coming. Convocation is Saturday, August 19 at 1:25 P.M. with mandatory academic advising sessions to follow at 2:00 P.M. Faculty should send syllabi and office hours to Charlene Saeman as soon as possible. Faculty requiring keys should see Mike Doncheski for a form and take the completed form to Police Services. Faculty requiring parking permits should go to <https://ma-parkingpassdb.bk.psu.edu/index.php>

Diane Chamberlin presented an enrollment update. A full report will be on the MAFS website, but the following highlights were presented: last fall we had 905 students, as of this meeting 888; there are over 375 new students this year; 11 Commonwealth Campuses have a lower enrollment than Mont Alto; and applications and offers are down 16%, commitments are down 23% (other campuses as well as University Park and World Campus are down). Diane reminded faculty of the October 14 open house and those wishing to participate should respond to Kate Bryant’s e-mail.

Nancy Funk encouraged the faculty to come together as a team to support admissions and help bring enrollment up. Anyone with ideas should contact Nancy or Diane.

Kim Herrmann reminded faculty of the solar eclipse on August 21. She has 500+ eclipse glasses available and will send an e-mail to students and faculty about viewing times.

Tom Reinsfelder presented information about the library. If the library does not have an item that faculty want, they do have money to purchase. Librarians are happy to come to class for instruction, and can do 1-on-1 meetings with students. Print copies of open textbooks in use this semester are available on reserve in the library. E-reserves should be done through the library. A 3-D printer is available. A search will happen for a new head librarian this year.

Renee Borromeo reported for the University Faculty Senate. She, Peter Dendle, and Peter Linehan are our senators—any questions should be sent to them. The first UFS meeting of the year is September 11 and 12. Aetna will be the new third party insurance carrier after December 31. More information will be coming in e-mail.

Alice Royer gave a plea for money for the Farewell Fund. Money (cash or check) should be given to her or Beth Neisser.

Kendra Sites presented an overview of Academic Support Center activities. Roxy Stuby is the Learning Specialist, Emily Bucher is the Anatomy and Physiology Professional Tutor, and Dr. Ronnie Tucker is the Academic Coach. There is currently only one math tutor and one writing tutor; Ron George is temporarily helping as a writing tutor. Events such as an open house, time management sessions, and adopt-a-hall are coming soon; information can be found on the Academic Support Center website.

Kendra also presented regarding the Office of Student Disability Resources. Syllabus statements were sent to faculty via e-mail. New consideration agreements for students who need accommodations for something that could occur but not routine will be sent to faculty. Faculty will come up with a consideration agreement for each class. Kendra will e-mail the faculty with more information as needed.

Kelly Sprinkle announced that identification is no longer required for entry into the MAC.

Meeting was adjourned at 9:51 A.M.

Respectfully submitted,

Edward L. Hipkiss, acting secretary