

MAFS Executive Board Meeting 2/16/2018
Conklin105 12:20pm-12:51pm

No Dr. A or David (Washington DC) today, Susan called in

1. Contract-teaching overload classes

Ed has already received an answer, but needs to be shared

New HR software...

Should be paid from UP for overloads, but nothing is in writing & nothing came from UP

Did adjunct faculty have similar situations? -> Their contracts came out late, but not as late

This is a university-wide issue

Will add a Mont Alto twist -> MOPS (Memorandum Of Personal Service)

paperwork clarifying what courses are considered to be overload

will not just rely on UP...

There is a spreadsheet that clarifies semester courses

Combo of HR & Mike

Another LionPATH-like situation -> Charlene did not have access to Workday for several weeks, so info needed to be entered at UP -> mistakes...

Process is not what we thought it would be... Other campuses are still using MOPS

What Mike's office is doing will be on the agenda for next MAFS meeting

will correct any problems, so let Mike know

Part time faculty member was on way to speak with UP provost when a contract came in...

2. Campus security

We have fire drills- once per semester

Concern due to current events, especially armed perpetrator on campus

What can administration say to faculty about being in a safe environment?

Concern: we don't know all the details about all our students

Is there some drill in case of an armed person coming onto campus?

We do have an emergency & response plan and team

We were 1st PSU campus to have a mass-notification system

(lion roar on the hour, plus text messages)

If you don't hear lion roar- notify someone to check the system

Armed intruder on campus -> go into lockdown until police come through...

Was tested once-> end of semester of Spring 2013?

someone hunting groundhogs too close to campus...

Have had some table top drills -> Emergency team to Conklin 205 (not including whole campus)

Have practiced various scenarios:

suspicious activity near water source, fire, explosion in a building...

Craig has presented the "5 outs" -> will ask Craig to share it again sometime this semester

Should give reminders about locking class doors while class is in session, too

3. Updates: For draft amended constitution. (about non-tenure track promotion)

Hanafiah has sent the constitution to Anne Taylor and she gave a whole list of things that should be in the constitution... They are there, but not in the same format

We are in the process of the amended constitution being approved -> takes some time

Do we have a proxy process for members to vote? -> We don't

4. Updates UC Faculty Senators
Jacob Moore, with Kira Hamman as alternate

5. Updated UC Faculty Councilors
Linghao needs a replacement and Jackie would like to relinquish her position
Have two volunteers

6. Updates for election of new members

a. Executive Board member

2 self-nominations for 3 yr position, but still need someone for 1 yr temporary position

b. Ombudspersons

No volunteers yet

c. P&T Committee member

Have one volunteer

Mike: That's really not a volunteer situation...

Any Associate Prof should be on the list, so Mike will create that list

7. Other issues?

Academic Affairs Committee & Peer review of teaching online courses

There has been no vote yet on a multi-level process, even though Linghao has mentioned that

MAFS has approved first step

Ask Linghao to make a motion at next MAFS meeting to have a vote to approve whichever
level should be approved at this point

Kim will follow up with Linghao and Jennifer

Meeting adjourned at 12:51 pm

Next Executive Board Meeting: Wed., March 14th, 12:20 – 1:10 pm in Conklin 105