

MAFS Meeting: SciTech 204 – Dec. 6, 2017 (12:20 p.m. – 1:10 p.m.)

1. Approval of November 10, 2017 MAFS meeting minutes

The minutes were approved.

2. Meeting dates for Spring 2018:

12:20 – 1:10 p.m. on Wednesdays in SciTech 204: 1/24, 2/21, 3/21, 4/25

Also see the MAFS website for the dates for MAFS meetings and MAFS Executive Board meetings.

3. An Interfaith Celebration of Lights – Curtis Hoover

Curtis introduced a new annual tradition to celebrate various winter holidays, including Winter Solstice, Hanukkah, Kwanzaa, and Advent. The first celebration occurred at 4:30 p.m. on Dec. 6th at the WSC patio. Refreshments were provided and Dr. A lit the Mont Alto Christmas tree, which will be recycled by the Forestry Club.

4. Parking Issues – Lt. Craig Wagner

Hanafiah received a list of questions about parking this semester, so there was a discussion at the last Executive Board Meeting and Lt. Wagner was invited to address the issue at the December MAFS meeting. The short answer is that there is not enough parking for the faculty and staff in the GS and Library lots, especially on Tuesdays and Thursdays. Some positive points are: (1) some spots by the library have re-opened and (2) there is a possibility of expanding parking lots in the distant future. Some problems are: (1) students are willing to get \$10 tickets (the funding goes to the Student Government), (2) students with doctor's notes are allowed to park in faculty/staff spaces if temporary handicapped spaces are full, and (3) PSMA Police cannot just be present at parking lots monitoring things all day, everyday. There is a congestion of courses offered 10 a.m. – 2 p.m., partly because not enough in-class courses are scheduled on Fridays. This will likely be addressed in the future.

In the meantime, keep in mind that faculty and staff *are* allowed to park in the *commuter lot*, just **not in the resident lots or visitor spots**. If any faculty member does get a parking ticket, just take it down to the office- no problem. There are also 84 available spots at Penn Gate II, but that is a fairly long walk to campus buildings. Perhaps parking ticket fines can be raised in the near future and Curtis may contact other campuses to get advice. Ultimately, there's not much we can do about the parking situation right now. *Please do not park on the grass- it's not good for tree roots!*

5. 2FA System with Duo – Douglas Prowant

The IT Committee invited Doug to discuss a few aspects about the 2FA system. Much information is available at <http://get2fa.psu.edu>, including: (1) information about the process of enrolling in 2FA and (2) the link to do so. Faculty should have at least two devices that can authenticate who you are. Doug will look into the possibility of authentication via e-mail.

Additionally, a few other IT-related comments were made:

1. Office 365 will soon be free for students, staff, and faculty.
2. Thumbprint images will be changed to various images of PSU.
3. Lauraine pointed out that we should let students know about the PSU alert system- how to sign up, etc.

6. Faculty Affairs Committee (FAC) – Jacob Moore

There is a new process (including a new form) for applying for Professional Development Funding (PDF) that focuses less on “bean counting” and more on the purpose of the trip. The FAC will no longer be collecting receipts, though receipts are still important for Charlene or Eileen. **Note:** *Please try to submit any PDF request before your trip!* After your trip, there will be an opportunity for

“reconciliation” if your actual costs greatly differ from your estimated costs. The new form is available (in Word & fillable PDF formats) from <http://sites.psu.edu/mafs/professional-and-teaching-funds/> and will be used starting in January. It includes a link to <http://perdiemcalc.net/gsa-np/>. For more information, see the Dec. 18th and Dec. 20th e-mails from Jacob (with the subject “New Professional Development Fund Request Forms.”)

7. Academic Affairs Committee – Linghao Zhong

There are four new categories for those qualified for online course review. A vote on these categories will happen in the spring. This only applies to *online* courses, not hybrid courses.

8. Diversity Committee – Dan Dandy and Susan Graf

In February a photography exhibit on immigrant and refugee families will be on display in the library. Hopefully it will be useful for discussion purposes. Kira explained that the photographers, based in Massachusetts, are lending their photographs to our campus.

9. Faculty perceptions of challenges to student academic success – Hanafiah Harvey

Kira suggested that this discussion could occur as a January MADE event (Thursday, Jan. 4th). Dr. A. had a conversation with students about this issue on Thursday, Nov. 30th.

10. Curricular Affairs Committee – John Henry

John announced that the CA committee was charged with reviewing the P-3 Proposal for the Project and Supply Chain Management degree (PSMUC_BS). The committee met. After comments from the committee and draft changes made by Mike Doncheski, the committee approved the proposal. Note that this is a consortium proposal between York and Mont Alto.

11. University Faculty Senators’ report: Renee Borrromeo/Peter Dendle/Peter Linehan

Please see <http://senate.psu.edu/senators/newsletters/>, the University Faculty Senate Newsletter, for more information. Also, don’t hesitate to let any of our three senators know if you have any questions or concerns about any matter that should be brought to the attention of the senate.

12. Mike Doncheski: Maggie Slattery’s visit

Mike sent out an e-mail about the Office for General Education’s visit to Mont Alto, which included: “The Office for General Education, led by Maggie Slattery, will be visiting campus early in the spring to meet with interested groups. She would particularly like to meet with advisers who will be working with students to understand the new requirements and faculty who are interested in the changes to General Education and the new Integrative Studies courses. We also can tailor the meetings to meet additional needs, so please do suggest other groups or topics. Maggie and her team will be on campus on Wednesday, Jan 17, 2018, starting at 10:30 am. Please let me know if you or a group would like to meet with her. The agenda is very open right now, and I hope that your responses will help guide the agenda.”

Next MAFS Meeting: Wed., Jan. 24th, 12:20 – 1:10 p.m. in ST204