

MAFS Meeting: SciTech 204 – August 16, 2018 (9:00 a.m. – 9:50 a.m.)

0. A Few Items Before Starting

- Agenda for meeting & MADE
- Introduce ourselves to new faculty & new registrar, Jeff Gable
- Hanafiah-> starting new tradition: clock for MAFS chair (to be passed on)

1. Call to order (8:59 AM)

2. Approval of April 2018 MAFS Minutes

Morgan moved to approve & Kendra seconded

3. Welcome Remarks: Francis Achampong

Very ambitious agenda, so will be quick... Hope some relaxing & recharging (summer abroad, gardens...) hope everyone is re-energized

Condolences to Jennifer for losing her dad

At lunch -> share a lot more, including introducing faculty & staff

4. Announcements and Reminders: Mike Doncheski (plus see 8/16 e-mail from Mike)

Stole a little of Dr. A's thunder; asked new faculty (5) to stand

New HR consultant: Eric Cox

Quick question: raise letters... HR would like to skip sending letters & direct to WorkDay...

Who would prefer letters? (Many) Letters will continue until told NOT to

4 yr Ag Business Management -> Curricular Affairs, Policy & Planning (just starting)

Connect Sci/Tech to General Studies (more room for Allied Health)

-> on the fast track, perhaps 2021 (\$13 million project)

Campus strategic planning: if involved in service learning projects (students out in the community), let Patty know (pmgoch@psu.edu)

Another coming attraction: more proactive about students nearing graduation

recently: 2 wks ahead of time

-> spreadsheets about students flagged for graduation who are missing something

Will be coming out ~1 yr ahead of time instead now

Linghao: Is that just Bachelor's Degree or also Associate's Degree? -> (probably just 4 yr)

Remember new Integrative Studies requirements for incoming students when advising

Lauraine's BIOL 120 (spring), Morgan's MUSIC 207N, ANTH 45N, & GEOG 30N this fall

Kendra: Writing tutor needs; 2 of them & sometimes heavily booked

If you require/expect students to work with writing tutors, please let Kendra know due dates for large writing assignments (kmw24@psu.edu). She can then try to plan appropriately

If you're not going to be on campus to check voicemail, please set an away message

Send syllabi to Charlene for records, see Charlene to sign a form for any new keys, parking passes

-> (one per person, not per car) go to police services (if locked, call 6070; don't hesitate-

Mike had to call on a Sunday during summer)

5. Fall 2018 MAFS Meeting Dates: ST204. Wed. 9/19. Friday 10/12. Friday 11/16. Wed. 12/5.

(Added note: most likely during "common hour" = 12:20 - 1:10 p.m.)

6. MAFS Committee Selections & Deadline: Canvas. Dan

Canvas -> more materials there this year

Sept. Agenda is starting to fill, including Craig's safety discussion & Kira's voting discussion

7. Student Affairs Update: Curtis Hoover (2 handouts, plus see 8/16 e-mail from Curtis)
 Welcome Week, students move in starting tomorrow... Only Mont Alto Hall this year due to low numbers of resident students (160ish vs 210ish)
 New this year: Convocation & Advising in morning instead of afternoon (so students not too tired)
 Ice cream social & Commuter dinner (\$5 off)
 Every student will get a name tag w/ pride number on it
 Please come to as many welcome receptions as possible during first few weeks
 New this year: Friday Night Shuttle, Extended WSC hours, WSC renovated space, Open Meeting space on Conklin now reservable, SAF/SFF forms available online, EIT is now CARE Team
 Penn State is now Smoke-free & Tobacco-free! (Please make announcements in classes.)
8. Academic Support Center & Student Disability Resources: Kendra Sites
 Content tutoring... plus a lot more! (See the slides?)
 4422 traceable contacts last yr: 48% tutoring, 43% sign-in sheets, 5% SDR, 4% Student Advocacy
 Tutoring 2017-2018: 62% attend 2 or more times (come frequent & soon)
 27% is ENGL 15, 65 different courses, 10 peer tutors (3 CRLA Level 1, 3 CRLA Level 2?)
 2018-2019: professional math, 2 professional writing, A&P (Anatomy & Physiology), academic coach, learning specialist (maternity leave)
 Please share with ASC: writing assignment deadlines, exam schedules, required tutoring, classroom presentation needs, PAWS workshop needs, How ASC can best help our students
 ASC on average serves each student ~5 times (some never come & some come... too much)
 Touch "forehead" (while touching chin)-> Auditory, Visual, or Kinesthetic learners
 Content Tutoring (for confused students) vs Academic Coach (student athlete) vs Disability Resources (chronic illness or prev accommodations) vs Learning Specialist (poor grades) vs Student Advocacy (anything else... academic, social, personal matters)
 ASC hours: Mon-Thurs = 7:45 a.m. - 8:00 p.m., Fri = 7:45 a.m. - 4:00 p.m.
 Student Success Center Open House: 9/12 from 10-1 -> love to have students *and* faculty
 Student Disability Resources: last year was 6.2%; remember syllabus statement (sent out again)
 Consideration Agreements -> Kendra will be contacting some faculty for some advance plan if a student might be missing classes due to illness
 Dr. A asked about data on effectiveness of ASC & Kendra sent 25 pages (!)
9. Career Services: Patty Gochenauer (3 handouts, plus see 8/13 & 8/15 e-mails)
 3 handouts: overview, Fall 2018 Career Service Events Schedule, Student Employment Fair flyer
 Student Employment Fair, Big Reveal (Extreme Makeover: Professional Edition), Career Closet (more women's clothes?), From Passion to Profession: Sports Industry Career Panel
 Roadblocks to Re-entry -> new; walk-through simulation, 2.5 hr program-> eye opening opportunity for Allied Health..., will need 30 volunteers
 Great Things Are Happening at Mont Alto... Serving Learning & Community Engagement -> online form... Will send out an e-mail mid-semester & end of semester
 PENN ACE: student of the year internship award: STEM, LA, Business, Associate Degree -> \$250
10. Enrollment Information: Diane Chamberlin (See hard copy on Canvas)
 10 campuses down in new student numbers, 5 had an increase, Mont Alto roughly same
 Thanks to everyone who helped with summer recruitment events (Spend a Summer Day/Evening)
 August event: added an application workshop -> 14 interested, 12 attended
 Workshops help, especially since students need to self-report courses instead of sending transcripts (initially; eventually submit final official transcripts)
 Why? Because Big 10 are doing it. (Not a very satisfying answer...)

Actively using text messaging to help with application process -> systematically (not individually)
PSU joined Common App -> common application to many colleges/universities & student just
selects which colleges; Live on Aug 1 & PSU received 2,000 applications that day (Wow!)
Facts about incoming class: CA, NJ, MD, PA, TX... 3 international students -> going elsewhere
Self report: 72 1st gen, 24 adult, 8 military or veteran, 39 transfer, Nursing/DUS/ENGR
most popular majors, Chambersburg (30), Waynesboro (20)...

11. "Mont Alto Moves": Kelly Sprinkle

Like the "Mont Alto Reads" posters, but would like to encourage health & wellness

Great for faculty & staff to join Kelly's classes

-> students enjoy seeing faculty & staff outside class environment

Asking for volunteers to have photos taken in an active position

(walking, weight room, play in Kelly's classes...)

Look for an e-mail

12. General Updates and Announcements:

Office 365: Peter Linehan (later)

University Faculty Senators' Report

Renee, Jacob, Peter; UP for a day, 3 times a semester

Advising: Jackie Schwab

Sophia sent out an e-mail about Starfish updates; now mobile access

If students can't find you, ask Sophia to add you to a "service"

Starfish is what we use for advising notes: Please enter them!

Library: Tom Reinsfelder

See Tom's 8/16 e-mail on library reminders

Faculty Affairs: Jacob Moore

PDF & TDF will have similar funding as last year

Farewell Fund: Alice Royer / Beth Neisser

For cards, flowers, etc. Accept cash or please make checks out to Beth

13. September MAFS: Wed., 9/19 in ST204 during "common hour" = 12:20 - 1:10 p.m.

14. Adjournment (10:02 a.m.)