

MAFS Meeting: SciTech 204 – Oct. 12, 2018 (12:20 p.m. – 1:10 p.m.)

Call to order & Approval of September 2018 Minutes

- Tom filling in for Dan (Florida meeting- no coup...)
- Robin moved & Jackie seconded; many aye's and no nay's

Election results: Tom as chair elect & Kim as secretary

MAFS Constitution Update:

- Subcommittee has formed (Renee, Peter D, Jim, Kira, Tom)

Parent & Family Weekend. Curtis Hoover

- Open to community, have glossy posters that can be shared around the community
- 22 family RSVPs already, with a week to go still
- sent out postcards
- only one event Friday (due to Scholarship Reception): 'A Host of Sparrows' VIP Screening
- Sat: Open House in morning, then overlap with Family Weekend
  - Woodsmen's Team Demo, Jazz in Mill, Family Activities, Planetarium, Evening Painting event
- On Facebook, main MA site, also: <https://montalto.psu.edu/studentlife/family-weekend>
- Registrations not necessary, but helpful to know about specific parents coming (previous contact)

Tobacco-Free/Smoke Free Campus Policy Update: Curtis Hoover

- Survey with committee on how things have been going
- One negative situation each with staff & faculty, but none with students
- More clarification, HR policy...
- Will be getting resources from UP
- Surprisingly effective- keep doing what we're doing
- Committee will meet once this Fall and then again in Spring
- Look into students covertly vaping where they shouldn't be...
  - Also trash in parking lots needs to be disposed properly

University Faculty Senator's Report: Nothing to report because meeting is coming up soon

Athletic Department Report: Staci Brennan

- Report from Spring semester (see posted PPT slides)
  - Part I: Team GPA Past 2 Years, highlighting means GPA improved from previous year (only Wrestling team did not improve)
  - Part II: Dean's list student athlete numbers 42/109 & Semester GPA of 3.0 or higher
  - Part III: Academically Ineligible Student Athletes -> low numbers
    - 1 after Fa17, 8 after Sp18 (2 did what was necessary over the summer to become eligible again)
- Faculty concern: coaches want student athletes not to schedule courses during certain times, but coaches need to know that some courses are only offered at those times
  - Students might be intimidated by their coaches, so some schedule courses and then don't attend.
- This weekend: Pink out weekend: soccer & volleyball

Committee Reports:

- Athletics Report: Kendra Sites, Chair of Faculty Athletic Committee (see posted PPT slides)
  - Every semester: Faculty Notification Form, Class Excuse Form (with schedule on the back)
    - Encourage faculty to cross-check schedule for class conflicts

- Help & Support: Athletic Director, Academic Coach (Dr. Tucker), CARE Team
  - Dr. Tucker meeting with roughly half the student athletes for study halls
  - Communication is Key -> *Please fill out Starfish midterm surveys!*
- Class attendance policy: E-11 (<http://undergrad.psu.edu/aappm/E-11-class-attendance.html>)
  - Supposed to inform in advance when possible (initial schedule)
    - strongly encouraged to give reminders as well
  - Student's responsibility to complete work *in advance*
  - Instructor should provide students, within reason, the opportunity to make up missed work
  - Not all work can be made-up
    - Maybe this is not the semester to take this particular class...
  - False claims of legitimate absence may be considered academic integrity violations
- IT Report: Robin Yaure (see posted slides)
  - Helping with transition to Office 365
    - Early adopters (IT committee & staff in Perry House) -> pretty smooth transition
  - Preparing for semester imaging of classroom/lab computers
    - Often appears to be a seamless process, but we should be aware of what software we use
  - Can we have an intranet in addition to website (like Abington)?
    - For PDFs that are not accessible to screen readers?
      - Are PDFs allowed on an intranet?
      - Sites pages do not have specific rules, but still need to be cautious about disabilities
    - Canvas: new IT module, but Staff can't access that...
  - IT capacity for classrooms is problematic: Running out of computer lab classrooms
    - Nursing requires students to bring in a laptop
      - Kudos to the IT dept for helping with the exams!
  - Communications between IT & faculty
    - Is there a better way to contact faculty than e-mails?
  - Instructional designer at MA?
  - Ideas for MADE: learning about Office 365 apps
  - Report at each MAFS meeting, with possibly a 2-3 minute demo
  - Survey of faculty needs from IT committee
  - Notes on podia: what to do if you have a problem and need help...
  - Possibly Zooming MAFS meetings (for long distance participation)

Career Services Update: Patty Gochenauer (see posted PPT slides)

- 3 more Advice & a Slice sessions this semester:
  - 10/31: PA State Civil Service Commission, 11/14: Employer Panel, 11/28: STEM Edition
- Don't SLURP Your Soup Etiquette Dinner (Please encourage students to sign up)
  - Event: Nov. 1, 6-8 pm; Pre-register (\$5) in Campus Life by Oct. 25
- 11/13: Grad School Info Session
- 10/19: e-mail about submitting info about service learning
- 10/17 Roadblocks to Reentry: coming along very well
- Student of the Year Internship Award Deadline: 11/19

Other Business

- Doug: E-mail migration is Oct 22-23; look for another e-mail & please be patient

Adjournment (Next MAFS Meeting: Friday, Nov. 16th in SciTech 204)

- Ed moved to adjourn; motion was seconded