

MAFS Executive Board Meeting 02/14/2020
General Studies 206 12:20pm - 1:10 pm

Call to order

Dr. A, Linghao, and Susan could not attend

Approval of Minutes from January

No changes -> Approved

Old Business

- MAFS Elections (held in April 2020)

1 University Faculty Senator

3 MAFS Executive Board Members

Counting votes will be different from usual (new Constitution/Standing Rules/By Laws...)

- Background check renewals for Faculty

Have a date for on-campus fingerprinting

Recent email reminders -> expiration date - 2 months

How many need it?

Can't be everybody!

ETC, summer camps, NSO advising, choral festival...

Okay to have 17 yr old *official* PSU students without any clearances

Not voluntary -> asked based on role

Almost \$60 -> reimbursed; Drive to Chambersburg for fingerprinting,
addresses since 1975 (create account -> save info for next time)

Expiration date is 5 yrs plus date of 1st clearance from this time

Charlene is happy to scan 3 clearances to a single document

New Business:

- Campus Strategic Planning

MAFS Committee Involvement (Academic Affairs & Diversity)

Tom has been in touch with both committees

Draft by July 31st, final version due in Dec

Two more Policy & Planning meetings this semester -> actions, goals, metrics, objectives...

Fewer goals (5 vs 7) & objectives this time

Mike will meet w/ Academic Affairs, Kendra (ASC), Sophia (DUS)...

Curtis will work w/ Diversity

- New charge for Academic Affairs committee

Work with Dr. Doncheski to review:

Part-time faculty review process (only once & then never again...)

Faculty availability/presence on campus (Mike doesn't want to be a dictator...)

Normal semester: should be on campus (whenever committee decides...)

Office hours (some multiple per week, others only by appt)

- Admin review process -> Mike assigned HW -> hold people more accountable

- Handbooks are vague about office hours: "Should have" 1 hr per each class taught

Nursing is specific (4 office hrs per week)

- Can't be >10% of grade the week before finals, but some faculty do...

- CANVAS group for faculty advisors (K Herrmann)

Email from Sophia last Friday:

"I would like to create a Canvas group for faculty advisers, similar to the group you use for faculty senate. Or, do you think I could have access to the faculty senate Canvas group to input advising information? Let me know your thoughts!"

Mike: full time faculty are ALL advisers, but part-time are not -> Canvas subgroup?

Box vs Teams? (Box will probably be going away eventually)

Canvas -> faculty already using it...

What purpose? -> Assessing advising effectiveness, sharing info...

Canvas archiving -> create copies should be a solution to keep old groups active

Kim -> Work w/ Sophia & look into creating a full-time faculty subgroup in MAFS Canvas site

Brief discussion on order of business for meetings as specified in new Constitution...

Dave Callejo -> will be visiting from Madlyn Hanes's office day of MAFS

- Associate Vice President & Sr. Associate Dean for Academic Programs

(Dave Christenson's former position)

- Will attend 2/21 MAFS meeting (but probably won't share anything)

Working Agenda for MAFS Meeting 2/21

- Call to Order
- Approval of Meeting Minutes
- Announcements
 - MAFS Chair
 - Chancellor (Dr. Achampong)
 - Chief Academic Officer (Dr. Doncheski)
- University Faculty Senator's Report
- Committee Reports
 - To be given at the meeting or sent by email
- Speakers:
 - Randall Ackerman – Student Scholarship Dinner
 - Ask faculty to be flexible about possible evening absences on 3/26
 - Staci Brennan – Athletics
 - Kim Herrmann – Academic Festival
 - C. Houghton / S. Grimes – Green Paws
 - Tom Reinsfelder – Faculty Publications & Open Access. New Policy AC02.
- Open Discussion / New Business
- Adjournment

Next MAFS meeting Friday March 20, 12:20pm-1:10pm, 204 ST.