

MAFS Meeting Minutes

August 17, 2023

9:30-10:30 am, Sci-Tech 204

1. Approval of minutes of April 26 meeting

- a. Minutes approved.

2. Welcome – Francis Achampong

- a. Move from “Why” questions to solutions-based “What” and “How” questions
- b. Strategic enrollment management group – recruitment retention marketing strategy – put together a report at the end of June, went through edits/revisions, will be shared in October Afternoon with Colleagues
- c. Student success committee – using a rubric put together by education advisory board – in a position to implement this plan

3. Academic Affairs update – Mike Doncheski

- a. New part-time faculty
- b. Friday’s events (8/18) – convocation & advising sessions
 - i. Convocation: Friday 4pm
 1. Rolling faculty introductions (powerpoint) instead of reading faculty names
 2. Rather than processing out after convocation, faculty will exit after students and do a group photo with regalia
 - ii. Advising sessions: Friday 5pm
- c. Reminder about the brag list – please send accomplishments since last September to Mike
- d. Syllabus statements reminder – university does have required syllabus statements, see example statements sent out by Barrett
 - i. The academic integrity statement has been substantially updated since last year, including additional optional statements about assessment
- e. Reminder: series of emails sent by Mike about how academic affairs has changed – please read those emails and stay up-to-date on these recent changes
- f. Question – could the academic affairs emails be put on the Mont Alto Faculty Teams site?
 - i. Yes, will be done.

4. Academic Support Center and Student Disabilities Resources – Kendra Wolgast

- a. Academic support center is starting out the semester with a full staff!
 - i. Marla – new title: coordinator of academic advocacy
 - ii. 2 new writing consultants: Terri & Tammy
 - iii. Learning specialist position is combined with other roles and is now the academic specialist position – this is also Terri’s role
 - iv. Martha – STEM tutor (math, non-calc physics, chemistry)

- v. We do not have a Stats tutor at this time, but will get a peer tutor for this area

b. Student disability resources

- i. Disability specialist – Ashley (position funded through Student Activities Fee)
 - 1. Students will get a lot more one-on-one help with this position
- ii. Flex forms – there is a bank of around 30-40 flex forms currently. Still waiting on about 15 more to come in
 - 1. These flex forms are not about the student, they are about the class
 - 2. Think about what is reasonable for the class
 - 3. Flex form components: attendance, extensions on assignments
 - 4. You can create a blanket flex form that applies to all classes if appropriate
- iii. Testing accommodations have been expanded – 6 students can comfortably be accommodated at any time
 - 1. Once a student schedules an exam, the faculty member will be emailed a link where faculty can provide the exam and any instructions
- iv. If there are students who need additional accommodations, Kendra will email their instructors in advance
- v. You do not have to act on accommodations until the day those accommodations come to your email inbox

5. University Faculty Senators report – Ermek Nurkhaidarov and Robin Yaure

- a. Last faculty senate was in July, Ermek sent email update. Main issue of discussion was medical insurance/drug benefit updates, telemedicine, etc.
- b. Another point of discussion: increasing salary-based compensation threshold – nothing has been decided as of yet
- c. Concerns with staff morale and making sure to support staff
 - i. There is an appeals process
- d. Resolution regarding support for principles of affirmative action – voted on and passed. If anyone receives hate mail in regards to this issue, please report it.

6. MAFS announcements – Barrett Scroggs

- a. Introducing Brooke Young, HR consultant
- b. Introducing new executive board: Olivia (chair-elect), Nikolette, Somjit, Kendra, Linghao
 - i. Executive board will be present in-person at meetings and can act as point-people for any concerns
- c. MAFS committee selections – Barrett will be sending out a survey
 - i. Reminder, you can only serve on a committee for 3 consecutive years. If you cannot remember how long you have served, Barrett has past records and can check.
 - ii. Barrett will also be sending out the committee charges document with the survey – the charges are connected back to the strategic plan

- iii. Everyone is encouraged to read the charges and the committee descriptions and consider them in their committee decision
- iv. On the survey, you will be asked for your 1st and 2nd choice committee, whether you are willing to chair a committee, and whether you are interested in some of the additional committees (Academic Festival committee, Academic Integrity committee, Sustainability committee, Student Fee committee)
- v. Mike: Academic affairs committee & campus planning committees will be dealing with student success
- d. Point raised: be mindful with meeting minutes – not attaching the person’s name to the idea (be more generalized)
- e. Chairs of the committees will be expected to have an update ready at every MAFS meeting
- f. AI – Academic Integrity, Artificial Intelligence, Accessibility & Inclusion – theme for MADE today
- g. Forestry announcement: 100 year anniversary celebration – open to the public
 - i. Sept 16, 8:30am – 4:30pm
 - ii. Volunteers welcome
 - iii. Hoping to raise money for the woodsmen team
 - iv. 150+ planning to attend
 - v. Publicity and recruitment – media will be present
 - vi. Dendrology quiz, woodsmen demonstrations, Martha King, archives tour, hike to pulpit rock, etc.
- h. Dementia Live simulation – October 11th, 9am – 2 or 3pm
 - i. Please promote with students or volunteer if you are able
 - ii. People receive glasses, headphones, and gloves and are given a task – the goal is to simulate what it is like to have dementia and the aim is to give some insight into dementia.
- i. Dean’s List Social Hour September 15 from 11-1pm in White Box – celebrating Spring and Summer Dean’s List students
- j. Review of MADE Schedule
- k. Poverty Simulation – November 7th from 9-12
- l. OT program – 30th anniversary celebration on campus October 7th
 - i. Event capped at 80 alums

Adjourned: 10:20AM