

## Executive Board Minutes

October 2, 2023 12:20-1:10 pm

Conklin 105 or <https://psu.zoom.us/j/91476064525>

**Present:** Mike Doncheski, Barrett Scroggs, Linghao Zhong<sup>+</sup>, Olivia Hammond, Nikolette Lipsey, Somjit Barat\*, Kendra Wolgast

**Absent:** Francis Achampong

\*joined via zoom

<sup>+</sup>joined late

- 1) Approval of last meeting minutes
  - a) Motioned by Nikolette and seconded by Olivia. Approved.
- 2) Committee reporting to Executive Board
  - a) Committee members need to be consistent with their committee contributions.
  - b) There should be a meeting template to ensure consistency of what the executive board would like to see included in the minutes.
  - c) To keep consistency with committee reports, the chairperson will be encouraged to use the meeting minutes template.
  - d) Updates at MAFS that may last longer than 2–3 minute need to be added to the agenda.
  - e) Committee chairs should be using the channels on the “Mont Alto Faculty” team to carryover committee information from one year to another.
- 3) Meeting agenda for October 13th MAFS (below)
  - a) Staci will be reporting on student athlete academic progress.
  - b) Questions or concerns regarding athletics should be directed to the Faculty Athletic Committee
  - c) Progress reporting: EPR review and Midterm Progress reporting will be done by Mike. Should also include reminder about referrals to CARE.
  - d) The new implementation of the midterm Student Educational Experience Questionnaire. Details from Mike will be pushed to the November meeting. Somjit will touch on this during his report.
- 4) Comments and recommendations for the good of the campus
  - a) Will there be update on budget? November conversations with colleagues will include budget information.
  - b) Can someone speak on the budget at a future MAFS meeting? Barrett will reach out to Matt Ulmer to see if he can speak on behalf of the current budget.
  - c) Insurance changes – will someone be doing a meeting as they have done in the past? Barrett will reach out to Brooke Young.

**Meeting adjourned at 1:10 p.m.**

**Minutes taken by Kendra Wolgast**