

Executive Board Agenda

February 28th, 2024, 12:20-1:10 pm

Conklin 105 or <https://psu.zoom.us/j/91476064525>

Secretary for today: Nikolette

1. Approval of last meeting minutes – Approved
2. Meeting agenda for March 13th MAFS
 - Executive board new business – could provide updates
 - MAFS website posting – vote required
3. Post-it notes activity follow-up
 - Could discuss some of the post-it notes during MAFS, especially the low hanging fruit questions.
 - Regarding the “winner becomes chair” approach reducing willingness to run.
 - Are there folks that would be great executive board members that do not want to be chair?
 - The system we have in place allows the person to be on executive board for a year before the take on that role – this is helpful
 - Being on executive board is a leadership and professional growth opportunity that people may not fully understand what it entails – it may help to have executive board members talk to nominees and potential nominees about what the experience is like
 - It would be useful to have a written guide, FAQ, or check-list that could be shared with everyone interested in running. - Barrett will work on.
 - Is there harm to publishing committee meeting notes online?
 - Could there be a Teams sharepoint for MAFS and the Executive Board Meeting minutes? This is a less public-facing medium that still allows all faculty to have access.
 - Every year we would make updates and make the Executive Board members have administrative access
 - We do already have a lot of organization and structure in Teams, so this would be an easy change to implement
 - We can check the sites website to see how much traffic the MAFS website is getting
 - Is there anything we want to keep on the MAFS website? Historical meeting minutes? Agendas for upcoming meetings?
 - This matter could be put to a vote at MAFS.
 - Expectations of faculty
 - Advising loads?

- Concerns about inconsistent advising loads
- There is a process for assigning advisees, perhaps Mike could provide information to MAFS about how this process works
- In the future, there may be the addition of a pool of academic advisors from the colleges that could provide some additional resources or information to academic advisors at the campus.
- Different departments do have agency to decide how to assign advisees within their department (e.g., same advisor all 4 years vs. one advisor first 2 years, different advisor last 2 years)
- Flexibility is needed in this process, a lot depends on the discipline, program, faculty available, etc.
- Would it make sense to give faculty who have no advisees other assignments (e.g., DUS, NSO, programs that are consistent across campuses)?

4. Comments and recommendations for the good of the campus

- OVPCC visit – 3/20/24
 - Some updates will be made to the agenda for clarity

Meeting adjourned: 1:00pm