

Chair Peter Linehan called the meeting to order at 2:02 P.M. Minutes from the previous meeting were reviewed. Motion to accept the minutes made by Robin Yaure, seconded by Alicia White, was carried.

New police chief (officially beginning January 1) Craig Wagner introduced himself to the faculty senate and discussed the following issues regarding police services:

1. A presentation of the video "5 Outs" regarding active shooter situations will be given at the January MADE
2. Craig's previous position will be filled with a new officer
3. We are 100% compliant with the Cleary Act. For suspicious activities and crimes on campus, police services must release a "timely notice" to the campus community
4. Policy AD-73 is the university policy for the security of athletic facilities. The policy describes accountability of who is in athletic facilities during working hours. For Penn State Mont Alto, this refers to the MAC building. The locks on the doors to the MAC have been changed, the front entrance is to be used at all times, and a manned desk has been placed near the front entrance staffed with individuals to check identification during working hours. Police services will be looking into card readers for the building. For public events (basketball games, etc.), there is no ID check.
5. All officers are now trained to distribute classroom keys.

Kira Hamman presented a report from the Faculty Affairs committee. The professional development fund is over half spent at this point (slightly less than \$7,000 remaining). The teaching support fund is about half spent. Kira reminded the faculty to please complete all paperwork before the end of the fiscal year so that their reimbursement doesn't come out of next year's budget.

John Henry e-mailed the report from the most recent University Faculty Senate to all faculty members. He asked us to key in on the final paragraph of the report regarding outreach and world campus and stated that we as a campus need to look at how we fit into new approaches towards education and finances.

Tim Radio presented the new campus advising protocol. University Faculty Senate directed DAAs to develop an advising council (already done), written advising policies, and written professional development policies regarding advising for each campus. The document presented by Tim describes the current policies and procedures already in use at the Mont Alto campus. The protocol will be posted on the MAFS website. A brief discussion was held regarding the allocation of students to advisers.

Robin Yaure reminded academic advisers to do academic reviews on eLion at the end of the semester. Robin also announced that the Academic Festival website is updated and available through the "Quick Links" tab on the Mont Alto website. A call for proposals will be given in January with deadline for proposals of March 18.

Kira Hamman reminded the faculty of Crazy Early MADE scheduled for January 3, 2013.

Student representative Kevin Faust presented two issues raised at the previous Student Senate meeting:

1. Since some campuses share majors, what is the possibility to share our English major with other campuses. Brief discussion was held but no decisions were made regarding this.
2. The Student Senate wished to hear faculty thoughts on adding 4-5 days to the drop/add deadline with the reasoning due to the late distribution of syllabi in some classes. Faculty comments were mostly against this idea but supportive of coming up with ideas to distribute past syllabi more effectively. This will be referred to a future meeting.

A brief discussion was held regarding SRTE completion rate.

John Henry motioned to adjourn the meeting, seconded by Jackie Schwab. Meeting was adjourned at 3:06 P.M.

Respectfully submitted,

Edward L. Hipkiss, Secretary