

National Residence Hall Honorary

Acronym: NRHH

Date of Origin: October 1984

A.) Purpose

- 1.) To recognize:
 - The top 1% of leaders living in residence halls
 - Those exhibiting superior service
- 2.) To enhance:
 - The development of potential and existing student leaders
 - The quality of residence hall communities
- 3.) To value:
 - Recognition and service

B.) Membership

1.) Active Members

Only currently registered students are eligible for active membership. Only active members may hold office, vote, preside, officiate, or solicit funds on behalf of the organization.

- Must have at least 10 active members at all times.
- Active members must attend a minimum of 2 events per year
- Must be present for at least 50% of meetings per semester
- If they join throughout the semester they have to attend 50% of the meetings since they were awarded membership and only 1 event if they started second semester. (For example, after they join we host 6 meetings. They need to attend a minimum of 3 meetings.)

2.) Removal Policy

If the member hasn't been attending events/ meetings a **written** and email warning will be issued two months before school ends. If the school year (fall and spring semesters combined) ends and they haven't retained their status as an active member they will receive an email regarding their removal. A member can also be removed because of an act committed that goes against Penn State and the State of Pennsylvania's laws. Or if they break the safety regulations.

- The Removal Policy may be enacted if a member can no longer meet the chapter membership expectations
- Exceptions to the attendance policy can be enacted based on a vote from the executive board and a compromise that will be made with the member.
- This form can be obtained from the region's ADNRRH
- The form must include the electronic signatures of the chapter President and chapter advisor
- This form must be submitted electronically

3.) Associate Members (advisors)

- Faculty, staff, advisors, and community members
- This organization must retain an advisor at all times. The advisor will be a full-time Faculty or Staff member of The Pennsylvania State University,

University Park campus and will be chosen by the organization by a majority vote

- Only the Penn State director of residence halls can expel an advisor.

Based on their belief that the advisor ...

- i. doesn't have enough time to fully commit to the organization
- ii. isn't an active advisor and isn't fully performing the duties to assist the executive board
- iii. is charged against a student or other residence hall member/staff for sexual assault, fraud, racial comments, physical harm, stealing, and anything else against the Penn State and/ or Pennsylvania State Laws

4.) Candidate Membership

- The Candidate Member is a pre-membership status in which the student has shown interest through intent to become an NRHH member.
- The Candidate Member must submit a formal intent of pre-membership to the chapter
- The Chapter must confirm status of pre-membership to candidate member.
- The Chapter must educate the candidate on the following topics before the candidate can be inducted:
 - i. NRHH History
 - ii. OTM's
 - iii. Membership Qualifications
 - iv. Membership Selection Process
- Before a Candidate Member can be inducted, they must meet the following requirements:
 - i. Must be a full-time student at the Pennsylvania State University
 - ii. Students pursuing undergraduate, graduate, or professional degrees are eligible for induction
 - iii. At the time of induction, the Inductee must be a student possessing at least a 2.5 GPA on a 4.0 scale
 - iv. Candidate member must be living in institutionally owned or contracted housing and has lived in institutionally owned or contracted housing for at least one academic term, as defined by the affiliated institution, upon induction
 - v. Candidate Member must have made positive contribution to the residence hall system through engagement with the values of service and recognition
- Once a candidate member has met all NACURH and chapter requirements, they will be eligible for induction

5.) On- Campus Membership

- An On-Campus member of an NRHH Chapter is a member that lives in institutionally owned or contracted housing and meets the chapter and NACURH membership qualifications

- The On-Campus Member must continue to make a positive contribution to the residence halls through engagement with the values of service and recognition

6.) Off- Campus Member

- An Off-Campus member of an NRHH Chapter is a member that does not live in institutionally owned or contracted housing meets the chapter and NACURH membership qualifications
- The Off- Campus Member must be a full-time student of the Pennsylvania State University
- Off-Campus Members need to continue to make a positive contribution to their community through engagement with the values of service and recognition
- Up to 15% of the chapter's membership cap may have the same voting rights and ability to serve on campus-level executive boards as an on-campus member
- An Off-Campus member must submit a NACURH written pledge for accountability approved by the Nittany Chapter President
- An Off- Campus member with voting rights does count towards the membership cap, but an Off-Campus member that participates with no voting rights do not count towards the membership cap

7.) Lifelong Member

- A Lifelong Member is a member of NRHH that is no longer affiliated with their host institution as a student due to either graduation or a discontinuation of education
- Anyone who leaves the chapter and institution in institutional good standing and meets the chapter's requirements for membership for life would become a Lifelong Member
- By becoming a Lifelong Member, a member would have to uphold long commitment to the NRHH Values of recognition and service
- Lifelong Members are eligible to participate in chapter-specific and NACURH activities at the discretion of NACURH Leadership and their chapter, respectively

C. New Membership and Recruitment

- Any and all new members will be given full disclosure during recruitment, including but not limited to the disclosure of the following:
 - i. New Membership Manual
 - ii. Schedule of New Member Events and Activities
 - iii. A list of responsibilities

iv. A copy of the University Hazing policy, prescribed by Policies and Rules for Student Organizations. This document is available upon request by the Office of Student Activities

- All members, including but not limited to new members and recruits, reserve the right to refrain from participating in any activities without consequence, based upon personal/ religious beliefs, personal values, or moral reserve as defined by the member
- Any and all interaction/ activity between members and/ or new members will be limited to guidelines stated by university policy, as well as local, state, and federal laws.

1.) Selection Procedures

- Nominations will be continuous throughout the year wherein anyone can nominate a qualifying candidate or self-nominate. Applications shall be reviewed in a speedy manner, which shall be defined as within three weeks of receipt. Successful nominees will be contacted in the weeks before the induction ceremony inviting them along with active and honorary members.
- Candidate members must fill out an application and have at least a 2.5 GPA
- They will be decided on if they prove they are contributing to the on-campus community. The executive board will vote if they feel the student should be honored for all they have accomplished
- Induction ceremonies shall occur once per semester, at the end of the semester

2.) NRHH Membership Transfer Policy

- NRHH members that are transferring schools at any educational level, including incoming graduate students and incoming doctoral students, are able to apply to have their NRHH membership transferred from their outgoing institution to their incoming institution
- The student applying to transfer their membership must be fully matriculated at the new institution
- The student seeking to transfer their membership must contact the chapter president and advisor in writing detailing why they want to transfer their membership, how they benefitted their previous chapter and residence hall system, and how they hope to be involved in the new chapter
- Every Executive Board will have at their discretion how to handle membership transfer situations
- Must complete ANDRHH transfer application with signatures from the incoming chapter's president, advisor, and member seeking to transfer
- The region's ADNRRH has the right to deny requests

3.) Officers

Undergraduate candidates must be full-time, officially registered active student members to be selected as officers at the time of the appointment or election

Officers may change from full-time to part-time, or vice versa, after becoming an officer. Student organizations may establish and apply additional eligibility criteria for appointed or elected leaders/officers, but should first seek approval from the Office of Student Activities

- President
 - i. Conduct and preside over the meetings of NRHH. Meetings shall be called at his/ her discretion
 - ii. Act as official spokesperson of the organization
 - iii. Appoint standing committees
 - iv. Vote in case of a tie
 - v. Attend, or appoint a representative to attend, meeting of the Association of Residence Hall Students (ARHS) when necessary. (May have a proxy but must attend one meeting per month, scheduling permitting)
 - vi. Must be with NRHH for half a semester to be eligible
- Vice President
 - i. Sit as a chairperson of the Selection Committee
 - ii. Advise standing committees
 - iii. Preside over all meetings in the absence of the President
- Secretary
 - i. Take minutes at all called meetings and distribute them to the members
 - ii. Send notices about meetings to members
 - iii. Maintain files on all activities
 - iv. Submit an end-of-the-year report to the National Honorary office and file one in the Nittany Chapter files
 - v. Sit as a member of the Selection Committee
 - I. Maintain and update the NRHH Listserv when necessary
- Treasurer
 - i. Be responsible for all financial transactions for the organization
 - ii. Formulate a budget at the beginning of the year in conjunction with the President and revise it as necessary
 - iii. Oversee, but not run, all fundraising activities
 - iv. Renew the Nittany Chapter's membership as registered organization with the PSU Student Organizations office and the National Chapter of NRHH
 - v. Maintain an account with, and conduct all financial transactions from, Associated Student Activities (ASA) in the HUB
- Director of Marketing
 - i. Be responsible for social media in all facets available
 - ii. Advertise NRHH programming, fundraising, and recognition efforts
 - iii. The Director of Marketing will be responsible for upkeep associated with the website (they may delegate this task to an active NRHH member upon approval with council, represented by a simple majority)
- Director of Programming
 - i. Facilitate and oversee all programing involved with ARHS

4.) Officer election process

- Nominations and elections shall take place during the last meeting of the Spring Semester
- Election codes:
 - i. Quorum to conduct nominations and elections shall be 25% of active membership
 - ii. The majority needed to elect shall be 50%+1
 - iii. The majority is derived from the active membership present at the meeting to elect
 - iv. Any member may nominate an active member for any office by raising their hand and being recognized by the meeting Chair
 - v. Active members shall cast secret, written ballots for the candidate of their choice
 - vi. Each active member shall cast one vote per office
 - vii. If a 50% +1 majority cannot be obtained, the candidate with the lowest number of votes shall be dropped from consideration and the members shall vote again
- No one involved in conducting the elections may be an official candidate

D. Amendments to the Constitution

Any executive member can propose amendments to the Constitution. A general member would need to propose their idea to an executive member of their choosing who will then decide if it should go to the executive board and be voted on.

1.) Amendments must pass by a 3/4th vote of active members present

2.) All amendments are subject to the approval of the Office of Student Activities to ensure that they align with University policies and rules

E. Parliamentary Authority

1.) "Robert's Rules of Order, Newly Revised" should be used for elections

F. Accessibility of the Constitution

Copies of this constitution shall be made available to anyone upon request

G. Safety Considerations

Members are required to acknowledge and abide by all of the below safety considerations, and to sign a participation waiver as a condition of membership. Any violation of stated guidelines is grounds for immediate dismissal from the organization

- No member will use any undue force
- Members will not use any weapons in conjunction with NRHH activities

- All members will wear safety equipment as outlined in our Participation Waiver

H. National Organization Recognition

Documentation affirming national recognition needs to be provided to the Office of Student Activities