**PSWSSAC**

**Meeting Minutes; General Assembly Meeting**

**Dawson 10 – 9:00 AM  
January 19, 2018**

1. **Call to order; Julie Gilpatrick, Chair**

Julie Gilpatrick called to order the general assembly meeting of the PSWSSAC at 9:09 AM in Dawson 10.

1. **Approval of last meetings minutes**

Angela Schuback, seconded by Mari Donnelly

1. **Welcome from the Chair, Julie Gilpatrick**

It’s nice to see so many improvements on campus in recent years. So many great spaces like, Dawson 10, Sherbine, Game Room have come such a long way.

1. **Message from Dr. Wafa**
2. Dr. Wafa met this week to discuss the Nursing Facility renovations. We have an opportunity to re-imagine the library however, there are a lot of technical considerations, as well as, cost.
3. LCCC articulation will be signed after a number of years in the works. It will be the third articulation agreement 1) Northampton Community College, Lackawanna College, Luzerne County Community College. How can we capitalize on these articulations?
4. **Chair Report, Julie Gilpatrick**
5. Door Decorating Contest was very successful. It was a very difficult decision to choose a winner. Matt Nied/Paul Nicolini were the winners of a $50.00 gift card to Cara Mia’s.
6. Thanks to all for attending the Employee Lounge Dedication. There were some suggestions about bringing book/magazines (Book/Nook). If anyone has any ideas/suggestions please email Julie. Dr. Wafa has purchased 2 pictures for the walls.
7. Head Space dates and times. The sessions will be held on Mondays at 2:30 and facilitated by Brad Kovelaski. (Mindfullness)
8. **Treasurer’s Report, Eileen Giovagnoli**

Eileen reported that the balance $925.43. $13.00 was raised by wearing jeans on Friday and $10.00 was paid to the cafeteria for coffee for the employee lounge dedication. This left us with an ending balance of $928.43.

1. **New Business**
2. Walking Club/Contest

Julie suggested as Spring approaches, think of how we can encourage opportunities to get up and away from our desk. Walking groups.

1. Purse Bingo – Matt Nied announced that on January 28 @ 3:00 PM the THON Designer Purse Bingo will be held. Tickets at $25.00 and our goal is to raise $10,000.00 with 100% going to THON.

Side Note: it was publicized in Michele Nicoteri’s Parent Newsletter & generated lots of calls. Keep in mind that this newsletter is a great way to get the word out about events.

Donation basket – there was general consensus in using PSWSSAC funds to make a basket to raffle off at THON Bingo,

1. What’s Going On? The idea was brought up by a staff member to have a brief presentation during General Assembly meetings in an effort to highlight activities, work going on in departments and offices on campus.

Eileen Giovagnoli will be the first to give a brief presentation during the next General Assembly in March.

1. **Open Discussion**
2. Dr. Wafa asked if anyone is interested in Thai Chi? Joanne will find the name of the man who does it in the mornings down by the GCC.
3. Stacy – Heart Walk to benefit American Heart Association the last few years. Tee shirts sales had generated majority of our donations. Let Stacy know if anyone has ideas to raise money. April 28 @ 7:00 PM @ PNC field. Lots of parking & activities for kids.
4. Julie Bialkowski announced that she is renovating the oldest pavilion @ Nay Aug Park for her project in Leadership Lackawanna. Thursday, January 25 @ 7:00 PM @ Ale Mary’s food and drinks. Suggested donations of $10.00 also basket raffle.
5. Staff thought that the speaker at MLK day and the service was an excellent event. They are encouraged by the number of students who participated in service @ Gino Merli Center.
6. Staff was concerned with the weather/snow cancellation on Wednesday, January 17th. This initiated a lengthy discussion on how the decision is made to delay or close campus.
7. **Meeting Adjourned at 10:02 AM**