PubMed Central Workshop

Speaker:	Lisa Broniszewski – PRI
Outline:	Why?
	How: Organize / Communicate
	Tools: PubMed, My NCBI & NIHMS

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POPULATION RESEARCH INSTITUTE

Why? The <u>Public Access Policy</u>

Requires all **peer-reviewed** articles arising from NIH funds to be submitted to <u>PubMed Central</u> (digital archive)

Advance science & improve human health:

– Allowing tax payers to view publications

– Find similar research that has been supported by NIH

Who Must Comply?

- Principal Investigators funded by NIH
  - You are responsible for making sure that everyone on your project team complies with the policy

- Researchers who have received **support** from the Population Research Institute (or any NIH-funded center): sub awards & seed grants
  - This includes *any* kind of <u>research support</u>: computing; seminars, training & events; grant support; data & analysis; publications & communication

How?

- **What** to deposit
- Today: Acknowledge!
- **When** to submit
- Roadmap
- Methods
- Get organized
- Common questions
- Yesterday: retroactive PMCIDs

What needs to be deposited?

- Manuscripts accepted by **peer-reviewed** journal on or after 4/7/2008

- Manuscript is a **product** of NIH direct funding, including sub-awards or **support** from a NIH-funded research center

- Funding was active in fiscal year 2008 or later

- Books, book chapters & presentations do not need to be deposited (but can be added into the system to be used in progress reports)

Today – Acknowledge!

Big Time Saver!

Acknowledge:

- In submitted manuscript: add an 'acknowledgement' section
  - Remember: you can add multiple grants
  - Disclaimer

- In cover letter to publisher

Grant # Format

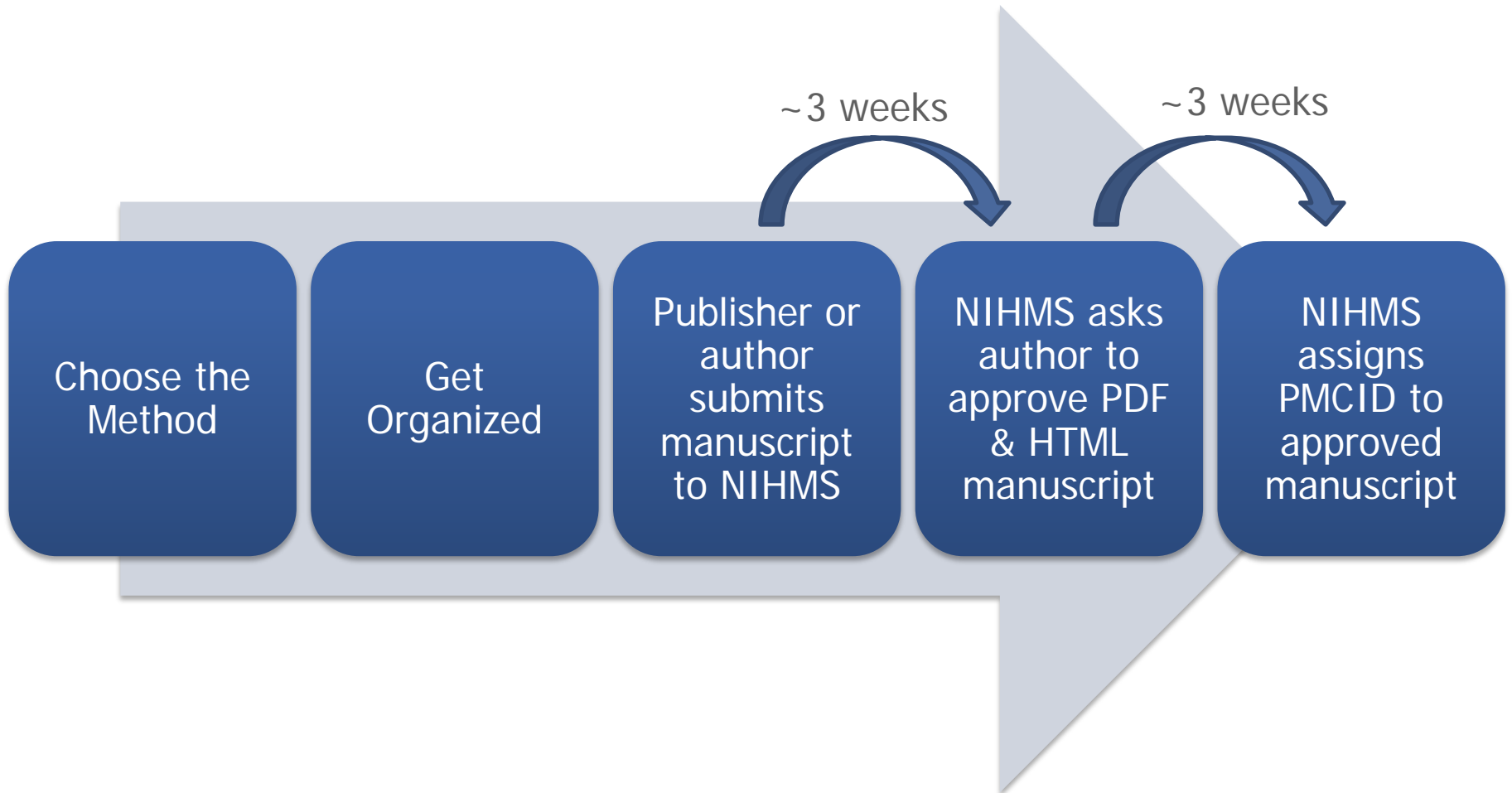# When must manuscripts be deposited?

Newly-accepted articles:

- Upon acceptance for publication

Past Articles (published between 4/7/2008 and now)

- As soon as possible
- It is essential to do it before writing your next progress report or grant proposal
- Suggestion: work from current back to 2008

Roadmap of the Process

Choose the Method → Get Organized → Publisher or author submits manuscript to NIHMS → ~3 weeks → NIHMS asks author to approve PDF & HTML manuscript → ~3 weeks → NIHMS assigns PMCID to approved manuscript

Choose a __Method__

Method	A	B	C	D
	__Journal__ deposits final published articles in PubMed Central without author involvement	Author asks publisher to deposit specific final published article in PMC – costs $	Author deposits final peer-reviewed manuscript in PMC via the NIHMS	__Publisher__ submits upon acceptance for publication – Authors ensure the manuscript is deposited into the NIHMS and approves PDF.
Examples	Demography and Pediatrics	Rarely used	Wiley-Blackwell and Sage	Elsevier, John Wiley & Sons, Taylor & Francis, Springer

Tool

Get Organized

Publisher. Identify the journal and publishing company of your article
* Use a search engine like Google

Co-Authors. Decide who will be responsible for depositing the article

Manuscript Files. Assemble the manuscript files for your article. This is the version of the article that was **accepted for publication**, NOT the copy-edited or published version.

My NCBI Account – get an account

Grant Numbers. If PRI services were used, your research was supported by R24HD041025

Common Questions & Concerns

My article is already indexed in PubMed

PubMed is not the same as PubMed Central.

I don't have an NIH grant

You still must deposit in PubMed Central if you received **support services** from PRI, which is a NIH-funded center.

Doesn't the first author have to submit?

No – covered in the 'tools' section ahead (NIHMS)

Don't most journals submit for me?

No. Most demography, sociology, and family journals do not. Authors must initiate the process. Method C

Method C

Deposit peer-reviewed manuscript: NIH Video

Look for the following:

– Blue circles w/question marks

– Where to enter grant number(s)

– Delay release (Max = 12 months)

NIHMS: NIH Manuscript Submission System

https://www.nihms.nih.gov/db/sub.cgi

Yesterday - Retroactive PMCIDs

- Contact publisher: usually the permissions office. Editors can also be helpful. Example

- Common publishers:
  - Wiley-Blackwell: permissionsuk@wiley.com
  - Springer: website request form
  - Sage: permissions@sagepub.com
  - Elsevier: AuthorSupport@elsevier.com

Possible Responses

- ## Publisher will deposit
  - NIHMS will ask author to approve manuscript (PDF & HTML)
  - Approved manuscript is assigned PMCID number

- ## Author needs to deposit
  - Publisher may request a delay (max=12 months)
  - NIHMS will ask author to approve manuscript (PDF & HTML)
  - Approved manuscript is assigned PMCID number

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Tools

- eRA Commons
- NIHMS
- My NCBI
- PubMed

eRA Commons

- NIH grant PI's are assigned an account

- My Bibliography: add a delegate

- If you don't know or remember your username/password, contact Sherry Yocum.

- Lisa can assist PRI PI's with their publications requirement for progress reports (RPPR) – section 'C' - 'Products'

Navigating NIHMS

- Use My NCBI login information

- Monitoring progress

- Approve PDF/HTML: use "submit new manuscript" button

- Assign PDF reviewer (approve): last stage: PDF review

- Submitting an Article to PubMed Central (NIH video)

My NCBI

- Everyone needs an account
  - PI's: You may already have an account linked via eRA Commons

- My Bibliography:
  - Citation manager – downloads possible
  - Tour: *Amanda Applegate*, Methodology Center
  - How to

- Saving searches

PubMed

- PubMed ID converter

- Citing your work: NIH
  - PRI:
  - Hillemeier, M. M., Lanza, S. T., Landale, N. S., & Oropesa, R. S. (2013) Measuring early childhood health and health disparities: a new approach. Maternal child Health Journal, 17(10), 1852-1861. doi: 10.1007/s10995-012-1205-6. PubMed PMID: 23225206; PubMed Central PMCID: PMC3615056.

- PubMed Tutorials

- Commons – pilot – commenting system

If you need help…

- PSU PubMed website – sites.psu.edu/pubmed/

- Yammer Group "PSU PMCID submitters"